Effective Date: 10/9/2008, Approved by BOD, Motion #08-101; 3/19/2009; 10/9/2008, Approved by BOD, Motion #08-101; 5/8/2003, Approved by BOD, Motion #03-022

Revised Date: 6/22/2016 Review Date: 6/22/2016

North Sound Behavioral Health Organization

Section 6000 - Tribal: Tribal Coordination of Implementation of Services Plan

Authorizing Source: North Sound BHO Policy 1521.00

Cancels: See Also:

Providers must comply with this policy and may develop individualized implementation guidelines as needed

Due in Sept 08.

Approved by: Executive Director

	Tribal Coord	ination of Implementation	of Services Pla	n		
Tribal Coordination of Implementation of Services Plan Update to the NSMHA 2004-2008 7.01 Plan						
	Implementation		VO 1 1 1W11	Progress Report		
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	Lead Staff and Target Date	Status Updated for the Contract Year Starting July 1, 2007		
Assure that Native Americans are receiving the services they need within counties through participation in North Sound BHO Board of Directors meetings.	1.1 Tribal membership on North Sound BHO Board of Directors. (and standing committees: County Authorities Executive Committee (formerly known as the Board of Directors) Planning Committee Strategic Planning Committee Quality Management Oversight Committee Tribal Committee Tribal Committee Establish a Tribal Planning Committee as a subcommittee of the North Sound BHO Board of Directors. Annual letter will go out to Tribes to invite them to North Sound BHO Board of Directors and/or Advisory Board.	Tribal members on North Sound BHO Board of Directors at monthly meetings and other committee meetings.	North Sound BHO Executive Director Target Date: 12-31-09	On May 11, 2006 the issue of each Tribe having a vote on the Board of Directors was discussed. O Financial risk discussed. Membership letters were sent to every Tribe in the North Sound granting a full vote with the acceptance of financial risk. O No Tribe responded accepting financial risk. O Samish Tribe responded for Board of Directors' membership. Tribal membership on North Sound BHO Board of Directors went from 2 to 3: O Tulalip Tribes O Nooksack Tribe O The Samish Tribe Membership letters were sent out a second time to every Tribe in the North Sound in September of 2007. Again no Tribe responded in accepting financial risk.		

Date: 6/22/2016

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	Lead Staff and Target Date	Status Updated for the Contract Year Starting July 1, 2007
	Follow Centennial Accord Communication Protocol	Collaborate with Tribes on the interpretation and implementation of the Centennial Accord Communication Protocol. Implement Centennial Accord Communication Protocol.	North Sound BHO Executive Assistant	 April 2007: Training on communication protocol provided. May 2007: North Sound BHO implementing communication protocol Next update on this after tribal conference possibly Sept or Oct of 2009.
2. Optimum access to and inclusion in North Sound BHO contracted programs and/or culturally appropriate services for which Tribal members are eligible.	Collect, record, and provide access data: Identify census of Tribal communities and individuals receiving mental health services by North Sound BHO PHP contractors.	Production of statistics from the IS database regarding Tribal members served by North Sound BHO contractors. Include as required fields for aggregate data: Tribal field County Tribal Affiliation Diagnostic codes Referring/initiating Tribe Number of PHP Provider Encounters Primary/secondary diagnoses Referring Tribes – Non-Indians Data Dictionary to Tribes Provide suitable reports of access data to Tribes for program planning and evaluation North Sound BHO UR reviews will report on culturally appropriate services North Sound BHO can limit this to Native American numbers. This should be an aggregate number.	North Sound BHO IS Specialist. Target Date: 12-31-09	 Data reported to North Sound BHO Tribal Committee (July 9th 2007) and RTCC (July 17th 2007). Data reports include: Provider agency. Age Groups a. 0-17 b. 18-59 c. 60+ Number people served. Number of Service Hours. Number of Services Provided. List of Services provided.

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	2.2 Initiate process to enhance traditional healing through Federal Block Grant Funds	Tribal proposals which go to North Sound BHO Board of Directors for use of Federal Block Grant Funds	Tribes and North Sound BHO Target Date: 12-31-09	North Sound BHO currently has a traditional healing contract with the Tulalip Tribe utilizing Federal Block Grant Funds. North Sound BHO released an FBG Request for Proposal on June 4, 2007. This RFQ resulted in the continuation of the Tulalip Tribes contract and added non-Medicaid services contract with the Stillaguamish Tribe. FBG funds so even current providers need to reapply. North Sound BHO entered into FBG contract with Stillaguamish Tribe. Contract effective date Oct. 1st 2007.
	 2.3 Tribal Mental Health Depts. have the capacity to initiate certification for voluntary admissions to inpatient services. The initiation of certification for and admission to inpatient services will be provided to those Tribal community members receiving services at a Tribal mental health facility through the Tribe. The initiation of certification for and admission to inpatient services will be provided to those Tribal community members receiving services at a Tribal mental health facility through the Tribal community members receiving services at a Tribal mental health facility through the Tribe. 	Tribes will provide aggregate reports of inpatient initiation. This will include: Admission criteria consistent with Tribal evaluation criteria The number of initiated referrals. Response times to initiation. Outcome of certification. Current status Inpatient outcome sheet on voluntary admissions will be developed. Consensus on this new protocol	North Sound BHO Executive Director in collaboration and partnership with the Tribes Target Date: 04- 31-08, reviewed at 6 month intervals for workable solutions.	Tribal Mental Health Departments have the capacity to initiate certifications for voluntary hospitalizations. This process has been working with no major problems. Need to look at differences in adult and child admissions, such as diversion programs for children.

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This will be recommended to remove from the plan. If all agree it will be removed.	 Establish agreed-on definitions of terms. Update agreed-on protocols. Redevelop the protocol for change from APN to VOA North Sound BHO to partner with Tribes on State options available. Identify provider contacts for Tribes. 2.4 Develop methodology and procedures to share Tribal mental health and North Sound BHO data for collaborative studies. 	North Sound BHO will work with RTCC and other Tribal representatives in the opportunity to share in collaborative data studies to develop method, research and analysis data for North Sound BHO and tribal planning; provide resources and technical support. Inpatient outcome sheet on voluntary admissions will be used. (See also measurements listed in 1.1)	North Sound BHO Executive Director/Target Date: 12-31-09	Data was provided to the Tribes at July 17th 2007 RTCC meeting. There are on-going discussions regarding the data.
3. Provide culturally appropriate treatment for all Tribal consumers, and collaborative relationships between Tribes and PHP's in the treatment of Tribal individuals.	Support and encourage North Sound BHO providers to incorporate Tribal resources when treating Tribal individuals. Review appropriate North Sound BHO polices. Support and encourage North Sound BHO providers	Revise Tribal MH brochure, list contacts by Tribal position and contact number and review brochure yearly.	North Sound BHO Executive Director Target Date: 3-1-09	Related North Sound BHO Policies: 1521 – Cultural & Linguistic Competency 1530 – Cross System Coordination 1558 – Mental Health Specialist 6001 – Tribal Coordination of Implementation of Services Plan Related North Sound BHO Training Modules: North Sound BHO 7.01 Administrative Policy/American Indian Training Module North Sound BHO Cultural Competence Training Module Date reviewed and agreed upon

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	Lead Staff and Target Date	Status Updated for the Fiscal Year Starting July 1, 2007
	Encourage providers to offer Tribal consumers traditional cultural treatment options as part of the intake process. Encourage Tribal consumers to seek cultural options as part of the intake process.	All North Sound BHO providers routinely offer Tribal clients referrals to Tribal traditional cultural treatment, using contacts listed in the Tribal Mental Health Brochure.	North Sound BHO Quality Manager Audit of Tribal files yearly Target Date: 8-1-09	Providers are audited for compliance during North Sound BHO Administrative audits. 2007 audits: bridgeways: audited Feb 14-16 CCS: audited May 30-Jun 1 Compass Health: audited Apr. 30-May 4 Compass E&T's: audited Dec 3/Dec 6 LWC: Mar 27-29 Sea Mar: Apr 3-6 Snohomish County: Mar 14-16 VOA: Aug 14-16 WCPC: May 15-17
	3.3 Develop and implement a plan with contracted North Sound BHO providers for incorporating traditional/cultural Tribal mental health services when treating Tribal consumers. Develop educational programs for provider staff on working with Tribal healing resource programs and people and that identify outstanding issues and/or gaps on services identified by Tribes Track number of providers that attend annual tribal conference both tribal and non-tribal providers.	Provider staff will notify Tribal mental health when a self-identified Tribal consumer presents for treatment and will routinely collaborate with Tribal Mental Health providers when treating a member of that Tribe. (Incorporates deleted bullet below). • An Ad Hoc committee comprised of Tribal Members will be formed to review best practices for Tribal individuals	North Sound BHO Executive Director Target Date: 12-31-09	North Sound BHO and Regional Tribes are sponsoring its yearly Tribal Conference in June of 2008. Tribal Committee Meetings in 2007 where planning on the conference is done were held on: 01-08-07, 02-12-07, 03-12-07, 04-09-07, 05-14-07, 07-09-07, 08-13-07, 09-10-07, 10-08-07, 11-12-07, 12-10-07.

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	Lead Staff and Target Date	Status Updated for the Fiscal Year Starting July 1, 2007
	3.4 Foster collaborations between Tribes and North Sound BHO providers, County Mental Health, DCR's, staff & case managers of Tribal consumers, and other components of mental health that result in culturally appropriate treatment, Encourage linkages among Tribes, DSHS agencies and County Health Programs that promote seamless services and inclusive treatment access for Tribal individuals.	 Tribes have met with DCR's & North Sound BHO providers to arrange for: A working procedure is in place to notify Tribes when a self-identified service population member presents for services. Tribal Mental Health Specialist is called in for consultation/therapy within 30 days of access appointment. Revise protocol. 	North Sound BHO Executive Director Target Date: 12-31-09	Related North Sound BHO Policies: 1521 – Cultural & Linguistic Competency 1530 – Cross System Coordination 1558 – Mental Health Specialist 6001 – Tribal Coordination of Implementation of Services Plan Related North Sound BHO Training Modules: North Sound BHO 7.01 Administrative Policy/American Indian Training Module North Sound BHO Cultural Competence Training Module List what has been accomplished.
4.) All Stakeholder Training	Provide training opportunities that address cultural sensitivity to Tribal Mental Health Workers and the public.	Workshops, trainings seminars, and conferences held each year.	North Sound BHO Executive Director Target Date: 12-31-09	8th Annual Tribal Mental Health Conference was held June 4-5, 2008, with the theme "Building on Tribal Culture". Next conference will be held in June of 2009.
	Workshop, training, seminar and conference need and subject matter are directed by Tribes who attend the North Sound BHO/Tribal meetings.	Joint North Sound BHO/Tribal workshops, training, seminars conferences address specific Tribal mental health issues. Tribes direct Tribal-specific design and presentation of workshops, training, seminars, and/or conferences. Provide two workshops/ trainings annually.	North Sound BHO Executive Director & Tribes Target Date: 2/2009 & 10/2009	North Sound BHO and Regional Tribes sponsored its yearly Tribal Conference in June of 2008. Past trainings: wisdom, FAS training, & cooccurring disorders. Suggestions: VA training for Native Vets returning from Iraq. Presentation on Indian identity. These trainings will be targeted for February and October 2009 CEUs and possibly invite providers for this cultural training.

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	Lead Staff and Target Date	Status Updated for the Fiscal Year Starting July 1, 2007
	4.3 Continue to hold monthly joint Tribal/North Sound BHO meetings to identify common issues and goals and to collaborate on addressing them.	Continued collaboration on mental health issues of concern between Tribes and North Sound BHO.	North Sound BHO Executive Director & Tribes Target Date: 12-31-09	North Sound BHO has conducted monthly Tribal/North Sound BHO Meetings in 2006 & 2007. Our intention is to continue these meetings. Meetings in 2006 held on: 01-09-06, 02-13-06, 03-13-06, 04-10-06, 05-08-06, 06-12-06, 07-10-06, 08-14-06, 09-11-06, 10-09-06, 11-13-06, 12-11-06. Meetings in 2007 held on: 01-08-07, 02-12-07, 03-12-07, 04-09-07, 05-14-07, 07-09-07, 08-13-07, 09-10-07, 10-08-07, 11-12-07, 12-10-07. Future Meetings Scheduled: 01-14-08, 2-11-08, 03-10-08, 04-14-08, 05-12-08, 06-09-08, 07-14-08, 08-11-08, 09-08-08, 10-13-08, 11-10-08, 12-08-08.
Increase in census of enrolled Tribal members employed by North Sound BHO-contracted PHP providers by county.	5.1 North Sound BHO providers include Tribal employment on mailing lists/publicity for job announcements. North Sound BHO will examine provider hiring process to make sure the Native American communities as well as non-Native Tribal mental health specialists are involved.	 Tribal employment offices routinely receive job announcements from providers. Tribes are included in PHP provider recruitment; i.e., employment opportunity announcements. North Sound BHO will evaluate the use of tribal interns Tribes are included in recruitment for training opportunities and internships. Tribes provide mailing lists of individuals from their Tribes be notified when training and internships are available. Increase in the amount of Native Americans employed by provider agencies. 	North Sound BHO Executive Director & Tribes Target Date: 12-31-08 3-31-09	Tribes are notified of all North Sound BHO Advertised Staff Openings via email/direction to posting on North Sound BHO website. 5-14-06 — Quality Specialist 5-14-06 — Guality Manager 5-19-06 — IS Support/Accounting Assistant 5-19-06 — Planning Specialist 5-19-06 — Quality Specialist 6-9-06 — Secretary 6-9-06 — Contracts Coordinator 5-17-07 — Quality Specialist 5-17-07 — Quality Manager 01-03-08 — Tribal Liaison 01-03-08 — Accounting Tech

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	Lead Staff and Target Date	Status Updated for the Fiscal Year Starting July 1, 2007
Broad knowledge and understanding of the concepts in the Centennial Accord and of 7.01 planning throughout Region III, especially among all North Sound BHO stakeholders, including North Sound BHO staff, contractors, Governing Board, and Advisory Board members.	6.1 Educate and train North Sound BHO stakeholders.	Influence of the Centennial Accord and Tribal Coordination of Implementation of Services Plan are apparent in stakeholder planning and activities.	North Sound BHO Executive Director & Tribes Target Date: Ongoing activities	The following North Sound BHO staff have attended 7.01 Trainings: presented through region III Chuck Benjamin, Executive Director, Greg Long, Deputy Director, Debra Jaccard, Quality Manager, Margaret Rojas, Legislative Liaison/Contracts Coordinator, Charissa Fuller, Quality Specialist, Angela Frazer-Holtz, Quality Specialist, Barbara Jacobson, Administrative Secretary, Rebecca Pate, Administrative Secretary, Shannon Solar, Administrative Secretary.
	Incorporate awareness and oversight of special needs of AI/AN consumers into the North Sound BHO process of governance, to include Board of Directors, the Quality Management Oversight Committee and Children's Policy Executive Team (CPET)	 Outstanding issues and/or gaps in services identified by Tribes appear on Board and Committee agendas and are addressed routinely. Tribes are appropriately represented on North Sound BHO Boards and Committees. 	North Sound BHO Executive Director & Tribes Target Date: ongoing activities	Three Tribal representatives on North Sound BHO Board of Directors, June LaMarr, Joe Johnson, and Rebecca Peck. One Tribal Representative on the Quality Management Oversight Committee (QMOC), June LaMarr. In addition, the Children's Policy Executive Team (CPET) charter shows one spot for a Tribal Liaison.
	6.3 Incorporate North Sound Region Tribal Coordination of Implementation of Services Plan in all North Sound BHO contracts.	Execute contract revisions that include Tribal Coordination of Implementation of Services Plan.	Contracts/Fiscal Manager Target Date: ongoing	

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	Lead Staff and Target Date	Status Updated for the Fiscal Year Starting July 1, 2007
	Incorporate provisions of Tribal Coordination of Implementation of Services Plan in North Sound BHO and Provider Policy & Procedure Manuals, and all other planning and procedure documents.	Review North Sound BHO and contractor Policy & Procedure Manuals along with all planning and procedure documents.	North Sound BHO Executive Director and North Sound BHO Target Date: ongoing activities Contracts/Fiscal Manager Target Date: ongoing activities	Charissa Fuller, North Sound BHO Quality Specialist, will implement.
	Joint case review when PHP is providing non-traditional/spiritual services to Tribal individuals	Audits reveal that providers Policy & Procedure Manuals contain these procedures and clinical records show compliance.		To add to the Utilization Review Tool: If a consumer is identified as Native American was a consult performed?
7.) Mental Health Community awareness and understanding of outstanding issues and/or gaps in services identified by Tribes.	7.1 North Sound BHO will jointly develop satisfaction surveys with all Tribes.	 Elements of plan incorporated into North Sound BHO planning, to include Strategic Planning. Comprehensive Final Plan that is funded, supported by data, endorsed by Tribal Councils and North Sound BHO Board of Directors, for addressing outstanding issues and gaps published and distributed to all Tribal Councils, MH Departments, Providers, and North Sound BHO Board of Directors. 	North Sound BHO Executive Director & Tribes Target Date: 12-31-09	DBHR Adult Consumer Survey & Child Consumer Survey in Tribal Coordination of Implementation of Services Plan folder.

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	Lead Staff and Target Date	Status Updated for the Fiscal Year Starting July 1, 2007
	 Collect data to support Tribal statements of need. Seek a grant to pay for a plan to identify issues and gaps in services. Submit to Tribes. Provide information to Tribes during Tribal/North Sound BHO monthly meeting. Create opportunity for Tribes to identify service gaps. 	Elements of plan incorporated into North Sound BHO planning, to include Strategic Planning. Comprehensive Final Plan to address outstanding issues and gaps that is funded, supported by data, endorsed by Tribal Councils and North Sound BHO Board of Directors, published and distributed to all Tribal Councils, MH Departments, Providers, and North Sound BHO Board of Directors.	North Sound BHO Executive Director & Tribes, Target Date: 12- 31-09	
Maintain Tribal Coordination of Implementation of Services Plan as a living, focused, working document, with optimal Tribal participation and involvement in every aspect of the process	 Hold quarterly meetings with Tribal appointed leaders to update Tribal Coordination of Implementation of Services Plan. All eight Region III Tribes assign staff and regularly attend monthly North Sound BHO/Tribal meetings. All eight Region III Tribes participate in 7.01 Process. 	 Quarterly opportunity for Tribes to update Tribal Coordination of Implementation of Services Plan. Collaborative, concerted focus on common needs and goals identified through process. Monthly attendance at North Sound BHO/Tribal meetings by representatives of all eight Region III Tribes. All 8 North Sound Tribes provide representatives at the North Sound BHO/Tribal 7.01 planning meetings. 	North Sound BHO Executive Director, and Tribes Target Date: 12- 31-09	North Sound BHO/Tribal Tribal Coordination of Implementation of Services Planning Meetings will be held quarterly on the second Monday of the month. The first scheduled meeting was Oct 8th. 2007 but due to lack of quorum was postponed until Jan. 14th 2008. Following meeting dates: Apr. 14th 08, Jul. 14th 08, Oct. 13th 08

(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	Lead Staff and Target Date	Status Updated for the Fiscal Year Starting July 1, 2007
9.) To obtain funding that will be used to serving non-Medicaid eligible individuals living on reservation land if the tribe so chooses to provide these services.	Determine who to contract with including services to be provided, reporting requirements and funding. Terms of contract. Negotiate with Tribes.	A signed contract for services and funding.	North Sound BHO Executive Director and Stillaguamish Tribe Target Date: 03-01-09	NSMH was in negotiations with Stillaguamish Tribe. In June 2006 Stillaguamish Tribe submitted three proposals for FBG (federal block grant) funds.
To obtain funding that will be used to serve Medicaideligible non-tribal members living on reservation land if the tribe so chooses to provide these services.	Determine who to contract with including services to be provided, reporting requirements and funding. Terms of contract. Negotiate with Tribes.	A signed contract for services and funding.	North Sound BHO Executive Director and Stillaguamish Tribe Target Date: 03-01-09	North Sound BHO was in negotiations with Stillaguamish Tribe during 2007. North Sound BHO is mandated to contract only with licensed BHA's which the Tribe is not. North Sound BHO is contracting with Stillaguamish using Federal Block Grant funds for non-Medicaid outpatient mental health services.
11.) Tribes & North Sound BHO work collaboratively to address the licensure BHA issues with the DBHR.		Recognition of Sovereign Nation certification of Licensed BHA.	Executive Director Target Date: 11-30-09	North Sound BHO sent a letter to DSHS Mental Health Director Richard Kellogg addressing Tribal licensing authority for Lummi Nation and Stillaguamish Tribe on January 17 th , 2007. No response received to date.
12.) Have DBHR/Tribal Liaison		Communication & collaboration regarding Tribal concerns.	Executive Director & DBHR Tribal Liaison. Target Date: 11-30-09	2008 North Sound BHO budget was approved by North Sound BHO Board of Directors, which included a 0.5 Tribal Liaison position. February 2009: 0.5 Tribal Liaison position became vacant and was frozen due to severe budget impacts from the State.