

Effective Date: 5/29/2008; 7/13/2005  
Revised Date:  
Review Date: 5/28/2008

## North Sound Mental Health Administration

### Section 1500 – Clinical: Mental Health Screening Prior to Nursing Home Placement

Authorizing Source: Mental Health Division

Cancels:

See Also:

Requires PASRR contractors to have “policy consistent with” this policy

Responsible Staff: Quality Manager

Approved by: Executive Director

Date: 5/29/2008

Signature:

## **POLICY #1528.00**

### **SUBJECT: MENTAL HEALTH SCREENING PRIOR TO NURSING HOME PLACEMENT**

#### **PURPOSE**

To provide screening for mental illness and mental health treatment needs for people who are being considered for placement into nursing homes.

To assure that people with mental illnesses are not being placed inappropriately into nursing homes.

#### **POLICY**

Contracted providers will provide Level II Pre-Admission Screening and Resident Reviews (PASRRs), or provide documentation of why one is not required. PASRRs may be requested by Home and Community Services (HCS), nursing home, or hospital staff.

Contracted providers will report the PASRRs conducted to the North Sound Mental Health Administration (NSMHA). NSMHA will report annually to the State of Washington’s Mental Health Division the number of PASRRs conducted throughout the North Sound Region annually.

#### **PROCEDURE**

1. If a provider is a PASRR Contractor and they receive a request from a nursing home, Home and Community Services or hospital staff for a PASRR evaluation, they will review the Level I Pre-Admission Screening and Resident Review (PASRR) that the nursing home, Home and Community Services or hospital staff completes and sends to them.
2. Upon receipt of the Level I PASRR, the Contractor will review the Level I PASRR, and decide whether the person is eligible for a Level II PASRR Evaluation (Initial Psychiatric Evaluation Department of Social and Health Services (DSHS) Form 14-338).
3. Once the Contractor determines that the person is eligible for a Level II PASRR Evaluation, the Contractor will see the person, determine the severity of the psychiatric disorder and complete a Level II PASRR Evaluation, in order to determine the most appropriate plan of care for the individual’s mental health needs. The Level II PASRR Evaluation should specify whether a follow-up review should occur and, if so, when the review should occur.
4. The Contractor sends the Level II PASRR Evaluation, along with the Review Process Information Sheet, to the Mental Health Division (MHD)-contracted

- psychiatrist for review and recommendations. The MHD-contracted psychiatrist will forward his/her recommendations to MHD, who will send a copy to the referring nursing home and to Home and Community Services.
5. It is the responsibility of the nursing home to follow up on the recommendations made by the PASRR evaluator and refer the resident for psychiatric services as appropriate and available. It is also the responsibility of the nursing home to contact the PASRR evaluator for follow-up reviews as directed in the evaluation. The Level II PASRR Evaluation does not authorize outpatient mental health services from the Prepaid Inpatient Health Plan (PIHP). Individuals must be referred and assessed according to the NSMHA Authorization for Ongoing Services policy, #1505.00 to be determined eligible for outpatient mental health services.
  6. If the Contractor, after reviewing the Level I PASRR, determines that the person being referred is not eligible for a Level II PASRR Evaluation, the Contractor notifies the referring nursing home, Home and Community Services or hospital staff and sends them an Invalidation Statement (DSHS Form 14-413), which is then placed in the person's medical chart.

## **ATTACHMENTS**

- 1528.01 – Level II PASRR Initial Psychiatric Evaluation DSHS Form 14-338
- 1528.02 – Level II PASRR Follow-up or Significant Change Psychiatric Evaluation DSHS Form 14-339
- 1528.03 – Invalidation Statement DSHS Form 14-413
- 1528.04 – Invalidation Statement Billing Sheet DSHS Form 14-413A
- 1528.05 – Review Process Information Sheet