



North Sound Behavioral Health Organization, LLC

301 Valley Mall Way, Suite 110, Mount Vernon, WA 98273
<http://northsoundbho.org> • 360.416.7013 • 800.684.3555 • F 360.416.7017

North Sound BHO Contract Memorandum 2018-017

Date: August 8, 2018

To: Tom Sebastian, Compass Health
Donna Konicki, Bridgeways
Jenny Billings, Lake Whatcom Residential Treatment Center (LWRTC)
Will Rice, Catholic Community Services Northwest (CCSNW)
Cammy Hart-Anderson, Snohomish County (SnoCo) MH/CD/Vets Division Manager
Beratta Gomillion, Center for Human Services (CHS)
Corky Hundahl, Phoenix Recovery Services (PRS)
Linda Grant, Evergreen Recovery Centers (ERC)
Hae Man Song, Asian Counseling Treatment Services (ACTS)
Marli Bricker, Therapeutic Health Services (THS)
Rebecca Clark, Mental Health Program Coordinator Skagit County
John Taylor, American Behavioral Health Systems (ABHS)
Robert Sullivan, Pioneer Human Services (PHS) Claudia D'Allegri, Sea Mar
Shanon Hardie, Unity Care NW (UCNW) Sue Closser, Sunrise Services
Desmond Skubi, UCNW Julie Lord, PHS
Erika Smith, Triumph Treatment Services Jaculine Mitchell, Whatcom County
Jennifer Leonard, Sea Mar Jessica Kincaid, CCSNW
Julia Lugo, ERC Kathy Kain, ERC
Leslie Blake, Sea Mar Mary Reed, PHS
Jennie Lindberg, ERC Patricia Edmond-Quinn, THS
Ramona Graham, CHS Donna Wells, CCSNW
Stacey Alles, Compass Health Susan Johnson, SnoCoJane Jisun Kim, ACTS
Ben Ross, THS Betty Jensen, THS
Carolyn Mason, Lifeline Connections Cynthia Duay, THS
Dave Dunaway, San Juan County Becky Olson-Hernandez, Compass Health
Barbara LaBrash, San Juan County Coordinator Denise Ren, ERC
Anji Jorstad, Snohomish County Coordinator Holly Morgan, Sunrise Services
Anne Deacon, Whatcom County Coordinator Jennifer Alderman, SnoCo
Jackie Henderson, Island County Coordinator Judy Heinemann, Compass Health
Karryn Dean, Sunrise Services Lex Rivers, CCSNW
Marco Medina, Sea Mar Meredith Guich, CHS Natalie Fryar, ERC
Pat Morris, VOA Perry Mowery, Whatcom County
Rowell Dela Cruz, PHS Sandy Brown, PRS
Scott Johnson, ERC Seong-ja Garza, Sea Mar
Shamora Bearwood, Sunrise Services Skye Newkirk, Island County
Taeson Lee, ACTS Troy Sandoz, PHS

August 8, 2018

Michele Hall, Compass Whatcom
Danae Armstrong, Compass Whatcom
Clay Eakin, ERC
Bonita Criswell, UCNW
Emmanuel Montenegro, Sea Mar
Kathy McNaughton, CCSNW
Leila Hill, Bridgeways
Michael Garrett-Small, THS
Tamera Loesch, Compass Health
Craig Phillips, ABHS

Kelsey Hamilton, ERC
Maria Calvert, Lifeline Connections
Erin Wells, Compass Health
Cindy Ferraro, Bridgeways
Jenny Billings, LWRTC
Katrina Hanawalt, CHS
Lynn Dollmeyer, Bridgeways
Norman Johnson, THS
Zay McShane, LWRTC

From: Joe Valentine, Executive Director

Subject: Revised Policies

Greetings North Sound Behavioral Health Agencies (BHA):

The North Sound BHO has received a reduction in State funding necessitating the limitation of services to individuals who are not Medicaid enrolled. The Eligibility forms are to ensure we are allocating the limited Non-Medicaid funding to the appropriate individuals who meet the established criteria.

The funding specifically applies individuals in the following programs:

- Mental Health and Substance Use Disorder Outpatient Services, and
- Substance Use Disorder Withdraw Management Services *only* when placing an individual in residential treatment.

The attached letter will provide more information on the funding sources available to Non-Medicaid individuals, as well as, the link to the forms on the North Sound BHO website.

Please ensure all appropriate staff receives this information.

The eligibility forms may be used retroactively for any individuals meeting the criteria from July 1, 2018 forward. Beginning November 1, 2018, the expectation is BHAs will submit the eligibility criteria in the Consumer Information System (CIS).

Here is the link for the forms for your convenience: <http://northsoundbho.org/Forms> then **scroll down** to "Service Delivery – Non-Medicaid Eligibility Forms".

cc: Danae Bergman, CHS
Marsh Kellegrew, ERC
Contract File



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North Sound BHO is implementing an eligibility verification prior to the authorization process for individuals who are not funded by Medicaid, effective August 1, 2018.

For Non-Medicaid individuals, an Eligibility Review must be submitted prior to authorization to verify the individual meets the criteria for the non-Medicaid fund source. This process is effective for any authorization submitted since July 1, 2018 that the Provider has not received a BHO response and all future authorization or re-authorization/continuing stay requests. Please use the form for authorizations for the month of July through October 31, 2018.

Until further notice, the Eligibility Review must be completed on the designated paper form until the North Sound BHO CIS is prepared to accept the data electronically. The Eligibility Review form must be faxed to North Sound BHO at our secure fax number 360-416-7017.

The non-Medicaid funds that are available for individuals not Medicaid-eligible are:

- State Mental Health funds for those discharging from Western State Hospital (WSH) or within 30 days of discharge from WSH;
- State Targeted Response (STR) grant, for those with an opioid use disorder and meeting STR criteria;
- Criminal Justice Treatment Account (CJTA) for those residing in San Juan or Snohomish Counties and meeting the CJTA criteria (Island, Skagit and Whatcom manage CJTA funds directly); or
- Substance Abuse Block Grant (SABG) for women who are pregnant with a substance use disorder (SUD).

When an individual is determined by the Provider to be eligible for one (1) of the non-Medicaid funding sources, after a financial eligibility review has been completed with the individual by the Provider and the assessment/intake indicates the need for treatment, the Provider faxes the Eligibility Review form to North Sound BHO, prior to or at the time of submitting an authorization request. An authorization or re-authorization/continuing stay will not be reviewed without the fully completed Eligibility Review form submitted to and reviewed by North Sound BHO.

A North Sound BHO Quality Specialist will review the information to ensure the eligibility criteria is met based on the form information submitted by the Provider; then the Quality Specialist will review the authorization request and respond to the authorization request submitted.

The Eligibility Review forms are attached to this memo. Note there is a form for each type of non-Medicaid funding available and the appropriate form should be used for the type of non-Medicaid funding for which the individual meets eligibility. The link for the forms is:

<http://northsoundbho.org/Forms> then **scroll down** to “Service Delivery – Non-Medicaid Eligibility Forms”.