

# North Sound Mental Health Administration

Regional Support Network for Island, San Juan, Skagit, Snohomish, and Whatcom Counties

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NSMHA Contract Memorandum 2008-022

Date: September 4, 2008

To: Tom Sebastian, CEO, Compass Health  
Donna Konicki, *bridgeways*  
Michael Watson, Lake Whatcom RTC  
Andy Byrne, Whatcom Counseling and Psychiatric Center  
Rod Elin, Catholic Community Services Northwest  
Claudia D'Allegri, Sea Mar  
Anne Deacon, Snohomish County Coordinator  
Tom Robinson, Volunteers of America  
Doug Benjamin, Behavioral Health Director, Interfaith  
Sue Closser, CEO, Sunrise Services  
Yvonne Ito, Executive Director, LKI

From: Chuck Benjamin, Executive Director

Subject: Revised policies

## **Policy 1018.00 – Delegation of North Sound Mental Health Administration (NSMHA) Functions and Responsibilities and 1018.01 – Sample Delegation Plan Form**

This is a pre-existing clinical policy 1548.00 that was revised to meet system changes and moved to an administrative policy. This policy has been through the final approval process, signed and effective 9/3/2008.

## **Policy 1019.00 – Notifying Consumers of Provider Termination**

This is a pre-existing clinical policy 1552.00 that was revised to meet system changes and moved to an administrative policy. This policy has been through the final approval process, signed and effective 9/3/2008.

## **Policy 1502.00 – Accessibility, Engagement and Utilization of Services for High Need Individuals and/or Families not Engaging in Treatment**

This is a pre-existing policy that was revised to meet system changes. This policy has been through the final approval process, signed and effective 9/3/2008.

## **Policy 1536.00 – State Hospital Care and Discharge Coordination**

This is a pre-existing policy that was revised to meet system changes. This policy has been through the final approval process, signed and effective 9/3/2008.

The revised policies are enclosed for your convenience and will be available on the NSMHA website at [www.nsmha.org](http://www.nsmha.org) for your future reference.

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Please ensure these policies are implemented at your agency within sixty days.

cc: Heather Fennell, Compass Health  
Kathy McNaughton, Catholic Community Services  
Kay Burbidge, Lake Whatcom  
Pamala Benjamin, Whatcom Counseling and Psychiatric Center  
Adam Horn, Volunteers of America  
Jonathan Vander Schuur, Sea Mar  
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Contract File