

NSMHA Contract Memorandum 2005-010

Date: September 9, 2005

To: Jess Jamieson, President APN and CEO, Compass Health
Charles Roxin, *bridgeways*
Michael Watson, Lake Whatcom RTC
Andy Byrne, Whatcom Counseling and Psychiatric Center
Tom MacIntyre, Catholic Community Services Northwest
Claudia D'Allegrì, Sea Mar
Janelle Sgrignoli, Snohomish County Human Services
Linda Carlson, Volunteers of America

From: Deirdre Ridgway, NSMHA Contracts Manager

Subject: New NSMHA Policies

NSMHA Policy # 1003.00 Appeal Policy has been revised and is effective 6/14/05. Section A.10 was revised to add the following sentence: "If the appeal is resolved in favor of the enrollee, the notice of resolution will state that consumers must initiate services within sixty days." Section D.1 of the policy was revised to add the requirement that consumers must enter services within sixty days of the reversal of a decision to deny, limit, or delay services.

NSMHA Policy #1010.00 – NSMHA Accident Prevention Program and all attachments has been approved and is effective 6/14/05.

NSMHA Policy #1013.00 – Hazard Communication and all attachments has been approved and is effective 6/14/05.

NSMHA Policy #1014.00 – Establishing a Safety Committee has been approved and is effective 6/14/05.

NSMHA Policy #1015.00 – Assurance of Adequate System Capacity and Services has been approved and is effective 7/13/05.

NSMHA Policy #1016.00 – Response to Requests from Regulatory Agencies has been approved and is effective 6/14/05.

NSMHA Policy #1504.00 – Assessment for Ongoing Services has been revised and is effective 6/14/05. The policy was revised to add requirements for diagnostic formulation.

NSMHA Policy #1511.00 – Continuity of Care for Medicaid and Other NSMHA Eligible Clients has been revised and is effective 7/13/05.

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NSMHA Policy #1523.00 – Outreach to Homeless Individuals and Families has been approved and is effective 7/13/05.

NSMHA Policy #1524.00 – Access to Housing and Consumer Choice in Housing and all attachments have been approved and are effective 7/13/05.

NSMHA Policy #1525.00 – Inpatient Certification and Authorization has been approved and is effective 7/13/05.

NSMHA Policy #1526.00 – Inpatient Continuity of Care has been approved and is effective 7/13/05.

NSMHA Policy #1528.00 – Mental Health Screening Prior to Nursing Home Placement and all attachments have been approved and are effective 7/13/05.

NSMHA Policy #1529.00 – Children’s Long-term Inpatient Program (CLIP) Care Coordination has been approved and is effective 7/13/05.

NSMHA Policy #1530.00 – Cross-system Coordination has been approved and is effective 7/13/05.

NSMHA Policy #1531.00 – Employment Support Services has been approved and is effective 7/13/05.

NSMHA Policy #1532.00 – Mental Health Services in Residential Settings has been approved and is effective 7/13/05.

NSMHA Policy #1533.00 – Reintegration of Consumers into the Community has been approved and is effective 7/13/05.

NSMHA Policy #1534.00 – Single Bed Certification – Western State Hospital and attachments have been revised and are effective 7/13/05.

NSMHA Policy #1535.00 – Verification of Accuracy of Data has been approved and is effective 6/14/05.

NSMHA Policy #1536.00 – State Hospital Care and Discharge Coordination and all attachments have been revised/approved and are effective 7/13/05.

NSMHA Policy #1539.00 – Continued Stay/Re-Authorization Criteria has been approved and is effective 8/31/05.

NSMHA Policy #1540.00 – Criteria for Closing an Episode of Care/Planned Discharge from Treatment has been approved and is effective 8/29/05.

NSMHA Policy #2521.00 – Uses and Disclosure – Authorizations has been approved and is effective 8/31/05.

NSMHA Policy #4002.00 – Access Codes and Passwords has been approved and is effective 6/28/05.

NSMHA Policy #4003.00 – Audit Vulnerability Scan has been approved and is effective 6/28/05.

NSMHA Policy #4004.00 – Automatically Forwarded Email has been approved and is effective 6/28/05.

NSMHA Policy #4005.00 – Email and Internet Security has been approved and is effective 6/28/05.

NSMHA Policy #4006.00 – Email Retention has been approved and is effective 6/28/05.

NSMHA Policy #4007.00 – Malicious Software Prevention has been approved and is effective 6/28/05.

NSMHA Policy #4008.00 – Modem Connectivity has been approved and is effective 6/28/05.

NSMHA Policy #4009.00 – Privacy and Security Plan has been approved and is effective 6/28/05.

NSMHA Policy #4010.00 – Remote Access has been approved and is effective 6/28/05.

NSMHA Policy #4011.00 – Server Security has been approved and is effective 6/28/05.

NSMHA Policy #4012.00 – Wireless Network Communication has been approved and is effective 6/28/05.

NSMHA Policy #4013.00 – Workstation/Laptop Acceptable Use has been approved and is effective 6/28/05.

NSMHA Policy #4201.00 – Certification of Utilization Information Relating to Payment Under the Medicaid Program has been revised and is effective 6/14/05.

NSMHA Policy #4202.00 – Timeliness of Consumer Information Data has been approved and is effective 6/28/05.

NSMHA Policy #4203.00 – Controls and Oversight of Providers Information Systems and all attachments have been approved and are effective 6/28/05.

NSMHA Policy #4502.00 – Anti-Retaliation has been approved and is effective 7/14/05.

NSMHA Policy #4504.00 – Functional Independence has been approved and is effective 7/14/05.

NSMHA Policy #4516.00 – Ombuds Services has been approved and is effective 7/14/05.

NSMHA Policy #4517.00 – Quality Review Team has been approved and is effective 7/14/05.

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NSMHA Policy #4518.00 – Public Awareness of Mental Health Services has been approved and is effective 6/14/05.

NSMHA Policy #5004.00 – Contractor Certification and Licensure has been approved and is effective 6/14/05.

NSMHA Policy #5005.00 – Complying with MHD Published Directives has been approved and is effective 6/14/05.

NSMHA Policy #5006.00 – Provider Contract Termination – Notification of MHD has been approved and is effective 6/14/05.

An updated Policies and Procedures Grid is attached.

Please ensure that the policies are implemented or revised at your agency within sixty days. The policies may be found at <http://66.114.134.5/Policies/Default.asp>.