

Executive Committee (EC) Members Present:

North Sound Behavioral Health Organization (BHO) Staff Present:

Guests:

1. **Call to Order and Introductions** – Chair Johnson
2. **Revisions to the Agenda** – Chair
3. **Approval of the June 2017, Minutes, Motion #17-57**– Chair Johnson.....**Tab 1**
4. **Comments & Announcements from the Chair**
5. **Reports from Members**
6. **Comments from the Public**
7. **Report from the Advisory Board...*(Available at Meeting)***.....**Tab 2**
8. **Committee Report...*(Available at Meeting)***.....**Tab 3**
 - **QMOC (July Report)**
 - **Planning Committee** *(No Meeting in June or July, no report available)*
9. **Report from the Executive Director...*(Available at Meeting)***.....**Tab 4**
10. **Report from the Finance Officer ...*(Available at Meeting)***.....**Tab 5**

All matters listed with the Consent Agenda have been distributed to each Member for reading and study, are considered to be routine, and will be enacted by one action of the Executive Committee with no separate discussion. If separate discussion is desired, the item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Member.

Consent Agenda for June and July– Ken Mann**Tab 6**

To review and approve the North Sound Behavioral Health claims paid from June 1st, 2017 through June 30th, 2017 in the amount of \$. Payroll for the month of June 2017 in the amount of \$ and associated employer benefits in the amount of \$.

- **Motion # 17-58** *(Available at meeting)*

To review and approve the North Sound Behavioral Health claims paid from July 1st, 2017 through July 31st, 2017 in the amount of \$. Payroll for the month of July 2017 in the amount of \$ and associated employer benefits in the amount of \$.

- **Motion #17-59** (*Available at meeting*)

11. Report from the Governance Operations Committee (*Available at meeting*)

12. Action Items

For Executive Committee Approval

HARPS-Counties

- County funding for the HARPS Housing Assistance has been allocated in the legislative biennial budget, this motion provides a portion of the allocated funding to four Counties. Snohomish County has elected to allocate their housing assistance funds to Compass Health, who employs the HARPS Team.

Motion #17-60

- NORTH SOUND BHO-ISLAND COUNTY-ADMINISTRATION-17 Amendment 2 for the purpose of providing HARPS funding. The increase in funding to this contract is \$15,750 with a new maximum consideration of \$348,456 with the term remaining the same, January 1, 2017 through December 31, 2017.
- NORTH SOUND BHO-SAN JUAN COUNTY-ADMINISTRATION-17 Amendment 1 for the purpose of providing HARPS funding. The increase in funding to this contract is \$3,150 with a new maximum consideration of \$335,448 with the term remaining the same, January 1, 2017 through December 31, 2017.
- NORTH SOUND BHO-SKAGIT COUNTY-ADMINISTRATION-17 Amendment 2 for the purpose of providing HARPS funding. The increase in funding to this contract is \$23,400 with a new maximum consideration of \$634,812 with the term remaining the same, January 1, 2017 through December 31, 2017.
- NORTH SOUND BHO-WHATCOM COUNTY-ADMINISTRATION-17 Amendment 2 for the purpose of providing HARPS funding. The increase in funding to this contract is \$40,275 with a new maximum consideration of \$550,292 with the term remaining the same, January 1, 2017 through December 31, 2017.

HARPS-Compass

- Compass Health is receiving funding for the HARPS Team and Housing Assistance which has been allocated in the legislative biennial budget, this motion provides the funds and an extension of the contract end date.

Motion #17-61

- NORTH SOUND BHO-COMPASS HEALTH-HARPS-16-18 Amendment 1 for the purpose of providing the additional HARPS funding for the program and housing assistance. The increase in funding is \$625,296 with the new maximum consideration of \$1,250,592 with the end date of the contract being extended from March 31, 2018 to June 30, 2018 for a new term of July 1, 2016 through June 30, 2018.

Catholic Community Services

- Catholic Community Services has experienced growth in the Skagit County MH & SUD programs. The growth has precipitated the need to expand to another facility. The funding in this amendment is to pay for tenant improvements to the space.

Motion #17-62

- NORTH SOUND BHO-CCSNW-PSC-17 for the purpose of improving a facility to accommodate the increase services. The maximum consideration on this contract is \$160,463 with the term of the contract August 1, 2017 through December 31, 2017.

For Executive Committee Ratification

Compass Health Evaluation and Treatment Center

- Compass Health Evaluation and Treatment Center is receiving funds to cover the increase in costs to the remodel of the Snohomish County facility.

Motion #17-63

- NORTH SOUND BHO-COMPASS HEALTH- E&T-16-18 Amendment 3 for the purpose of providing additional funds for the increase in costs for the facility remodel. The increase to this contract is \$550,000 for a new maximum consideration of \$9,570,476 with the term of the contract remaining the same April 1, 2016 through March 31, 2018.

Bridgeways

- Bridgeways continues to implement their Electronic Health Record the additional funds will pay for continuing administrative funds for the project.

Motion #17-64

- NORTH SOUND BHO-BRIDGEWAYS-PSC-12-17 Amendment 4 for the purpose of an increase in funding for the continued implementation of an Electronic Health Record. The increase to this contract is \$56,000 for a new maximum consideration of \$195,452 with the end date of the contract extended to December 31, 2017 for a new term of November 1, 2012 through December 31, 2107.

Evergreen

- Evergreen Recovery Services is receiving additional funds for May & June startup costs and ongoing operations for the Evergreen Detox in Lynnwood.

Motion #17-65

- NORTH SOUND BHO-EVERGREEN RECOVERY SERVICES-BHSC-16-18 Amendment 6 for the purpose of increasing State funds by \$91,499 to cover state funded services at the Evergreen Detox in Lynnwood for a new maximum consideration of \$2,214,314 with the term of the contract remaining the same April 1, 2016 through March 31, 2018.
- NORTH SOUND BHO-EVERGREEN RECOVERY SERVICES-MEDICAID-16-18 Amendment 6 for the purpose of increasing Medicaid funds by \$1,738,544 to cover Medicaid funded services at the Evergreen Detox in Lynnwood for a new maximum consideration of \$12,223,739 with the term of the contract remaining the same April 1, 2016 through March 31, 2018.

13. Introduction Items *(Available at Meeting)*.....TAB 7

- Mid Adopter

14. Adjourn

Next meeting: September 14th, 2017

Executive Committee (EC) Members Present:

- Jill Johnson, Chair, Island County Commissioner, Board of Island County Commissioners
- Ken Mann, Whatcom County Council
- Ken Dahlstedt, Skagit County Commissioner
- Regina Delahunt, Whatcom County Health Department Director, designated alternate for County Executive Jack Louws
- Jamie Stephens, County Council Member, San Juan County Council
- Cammy Hart Anderson, Snohomish County Human Services, designated alternate for County Executive Dave Somers
- Sam Low, Snohomish County Council
- Robert Knoll, Snohomish County Council, Designated Alternate for Council Member Brian Sullivan
- David Kincheloe, Chair, North Sound Behavioral Health Organization Advisory Board
- Barbara LaBrash, San Juan County Coordinator

North Sound Behavioral Health Organization (BHO) Staff Present:

- Joe Valentine, Executive Director, North Sound Behavioral Health Organization
- Betsy Kruse, Deputy Director, North Sound Behavioral Health Organization
- Bill Whitlock, Fiscal Officer, North Sound Behavioral Health Organization
- Lisa Grosso, Operations Manager/Compliance Officer, North Sound Behavioral Health Organization
- Joanie Williams, Administrative Manager, North Sound Behavioral Health Organization (recording)
- Maria Arreola, Administrative Assistant 2, North Sound Behavioral Health Organization (back up recorder)
- Michael White, IS/IT Administrator, North Sound Behavioral Health Organization
- Charles DeElena, Quality Improvement Coordinator

Guests: Julie DeLosada, Skagit County

Call to Order and Introductions

Chair Johnson called the meeting to order and initiated introductions.

Joe Valentine acknowledged Michael White (North Sound BHO IS/IT Administrator) for his achievements and 19-year tenure with the organization.

Revisions to the Agenda – Chair

Chair Johnson asked if there were any revisions to the Agenda, there were none mentioned.

Approval of May 2017, Minutes, Motion #17-47 – Chair Johnson

Chair Johnson asked if there were any revisions to the May 2017 minutes, there were none.

Ken Mann moved the motion for approval of the May 2017 Minutes, Ken D seconded, all in favor, motion #17-47 carried.

Comments & Announcements from the Chair

Chair stated there were no comments or announcements.

Reports from Members

- Jamie Stephens gave an update on Island Hospital, Lopez and Orcas clinics, noting contracts have been extended for two months. Lopez Clinic decided to form a hospital district and collected enough signatures for the ballot. Orcas will be attempting to form a hospital district soon, as well. UW Medicine will be contracted to take over the clinics.

- Cammy said Snohomish county individuals recently accompanied Washington State Representatives to the National Governor's Association Opioid Learning Lab in Boston. She also spoke about meaningful conversation that took place with various attendees with the intent to learn from the medication assisted treatment efforts that are taking place in the Snohomish jail and apply them to the Monroe Department of Corrections (DOC). Lessons learned could then be shared with other counties and DOC partners across the state.
- Cammy also gave an update on the delayed opening of Smokey Point Hospital.

Comments from the Public

Michael White, North Sound BHO IS/IT Administrator, spoke about his 19-year tenure with the organization and his upcoming departure. He said a lot of work has been done and that much work is left to do. He asked the committee to stay true to the mission and continue to serve those who need services in our region. The County Authorities Executive Committee collectively thanked him for his time served with North Sound BHO and applauded him.

Chair Johnson personally commended Michael for reminding the committee to stay true to the region's focus, and for his commitment to the organization. She noted that Michael's speech was a tribute to the North Sound BHO.

Report from the Advisory Board

David Kincheloe, North Sound BHO Advisory Board Chair, spoke about the Advisory Board Retreat that will be taking place next month. The Opioid Plan will be discussed, as well as the integration plan. He noted that consumer and family member perspectives will be elicited.

Committee Report

- **Quality Management Oversight Committee (QMOC)**

The Chair noted there was no QMOC meeting in June, so there was no brief available.

- **Planning Committee**

The Chair noted there was no Planning Committee meeting in May, so there was no brief available.

Report from the Executive Director

Joe gave the Executive Director report and covered the following topics:

- Incentives for Mid-Adopters of Integrated Managed Care
- Legislative Letter; Request for Capital Funding
- Bellingham Herald Article (Rainbow Center)

Report from the Finance Officer

Bill gave the Finance Officer Report and referenced the attachments. He addressed the two questions that were asked during last month's meeting:

- a. CAEC members requested clarification on the Executive Director's authority to transfer money within the budget under the Limited Liability Corporation (LLC) status (which is not clear in the operating documents). Bill noted a motion was added and will be presented during today's meeting. Bill added, if adopted, it will give the North Sound BHO Executive Director the authority to transfer the funds.
- b. A question arose last month about an increase in a Personal Services Contract (PSC) and if it was a violation of North Sound Purchasing Policies and/or any Revised Codes of Washington (RCW)s. Bill contacted the North Sound BHO Attorney who researched Policy 3028 and the corresponding RCW(s). He noted that professional services do not fall under the same bidding rules as supplies, materials and equipment. He gave additional detail and said the action the CAEC took last month on this issue is, in fact, permissible.

- Following the Finance Officer's report Lisa Grosso gave the Quarterly Compliance Report.

Report from the Governance Operations Committee

All matters listed with the Consent Agenda have been distributed to each Member for reading and study, are considered to be routine, and will be enacted by one action of the Executive Committee with no separate discussion. If separate discussion is desired, the item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Member.

To review and approve the North Sound Behavioral Health claims paid from May 1st, 2017 through May 31st, 2017 in the amount of \$13,568,085.98. Payroll for the month of May in the amount of \$279,037.82 and associated employer benefits in the amount of \$183,510.05.

Consent Agenda – Ken Mann – Motion # 17-48

Ken M said he reviewed the claims paid and moved the motion for approval of the Consent Agenda, Ken D seconded, all in favor, motion #17-48 carried

Action Items

For Executive Committee Approval

Mental Health Block Grant (MHBG)

- DBHR contract for MHBG services in the region, the funding for the one-year contract cycle is \$1,098,520 from July 1, 2017 through June 30, 2018.
- County Funding is allocated for housing support services and/or staffing to assist individuals in accessing housing resources and stabilizing their current housing situation.
- Compass Health funding is being used to augment school based services in San Juan County for children and families who do not qualify for Medicaid services.
- Tulalip Tribes funding is providing prevention and intervention services to at-risk youth.
- Indian Health Board will be working with the local Tribes conducting a feasibility study for the development and implementation of Behavioral Health Aides for mental health outreach.

Motion #17-49

- DSHS-DBHR-NORTH SOUND BHO-MHBG 17-18 for the purpose of funding MHBG projects throughout the region. The maximum consideration on this contract is \$1,098,520 for the term of July 1, 2017 through June 30, 2018.
- NORTH SOUND BHO -ISLAND COUNTY-MHBG-17-18 for the purpose of providing housing support services in Island County. The maximum consideration on this agreement is \$69,610 for the term of July 1, 2017 through June 30, 2018.
- NORTH SOUND BHO -COMPASS HEALTH SAN JUAN-MHBG-17-18 for the purpose of providing in school based services for non-Medicaid children/youth in San Juan County. The maximum consideration on this agreement is \$37,963 for the term of July 1, 2017 through June 30, 2018.
- NORTH SOUND BHO -SKAGIT COUNTY-MHBG-17-18 for the purpose of providing peer support center services in Skagit County. The maximum consideration on this agreement is \$96,899 for the term of July 1, 2017 through June 30, 2018.

- NORTH SOUND BHO -SNOHOMISH COUNTY-MHBG-17-18 for the purpose of providing peer support center services and permanent supportive housing support services in Snohomish County. The maximum consideration on this agreement is \$600,861 for the term of July 1, 2017 through June 30, 2018.
- NORTH SOUND BHO -WHATCOM COUNTY-MHBG-17-18 for the purpose of providing housing support services in Whatcom County. The maximum consideration on this agreement is \$168,339 for the term of July 1, 2017 through June 30, 2018.
- NORTH SOUND BHO -TULALIP TRIBES-MHBG-17-18 for the purpose of providing prevention and intervention services for at risk youth at Tulalip. The maximum consideration on this agreement is \$74,849 for the term of July 1, 2017 through June 30, 2018.
- NORTH SOUND BHO -NW INDIAN HEALTH BOARD-MHBG-17-18 for the purpose of conducting a feasibility study for the development and implementation of Behavioral Health Aides. The maximum consideration on this agreement is \$50,000 for the term of July 1, 2017 through June 30, 2018.

Cammy moved the motion for approval, Robert seconded, all in favor, motion #17-49 carried.

Substance Abuse Block Grant (SABG)

- DBHR contract for SABG services in the region, the anticipated funding for the one-year contract cycle is \$2,972,513 from July 1, 2017 through June 30, 2018.
- Housing Support Services for pregnant, postpartum and parenting women are provided by Brigid Collins in Whatcom County, Catholic Community Services in Skagit County and Evergreen Recovery Services in Snohomish County.
- Opiate Outreach Services are provided by the counties, this service aims to engage individuals who use intravenous opiates into treatment.

Motion # 17-50

- DSHS-DBHR-NORTH SOUND BHO-SABG 17-18 for the purpose of funding SABG projects throughout the region. The maximum consideration on this contract is \$2,972,513 for the term of July 1, 2017 through June 30, 2018.
- NORTH SOUND BHO-BRIGID COLLINS-SABG HOUSING-17-18 for the purpose of providing housing support to pregnant, postpartum and parenting women. The maximum consideration on this contract is \$31,952 with the term of July 1, 2017 through June 30, 2018.
- NORTH SOUND BHO-CATHOLIC COMMUNITY SERVICES NW-SABG HOUSING-17-18 for the purpose of providing housing support to pregnant, postpartum and parenting women. The maximum consideration on this contract is \$132,000 with the term of July 1, 2017 through June 30, 2018.
- NORTH SOUND BHO-EVERGREEN RECOVERY SERVICES-SABG HOUSING-17-18 for the purpose of providing housing support to pregnant, postpartum and parenting women. The maximum consideration on this contract is \$54,326 with the term of July 1, 2017 through June 30, 2018.

- NORTH SOUND BHO-ISLAND COUNTY-SABG OUTREACH-17-18 for the purpose of providing funding to conduct opiate outreach. The maximum consideration on this contract is \$86,251 with the term of July 1, 2017 through June 30, 2018.
- NORTH SOUND BHO-SKAGIT COUNTY-SABG OUTREACH-17-18 for the purpose of providing funding to conduct opiate outreach. The maximum consideration on this contract is \$100,000 with the term of July 1, 2017 through June 30, 2018.
- NORTH SOUND BHO-SNOHOMISH COUNTY-SABG OUTREACH-17-18 for the purpose of providing funding to conduct opiate outreach. The maximum consideration on this contract is \$120,000 with the term of July 1, 2017 through June 30, 2018.
- NORTH SOUND BHO-WHATCOM COUNTY-SABG OUTREACH-17-18 for the purpose of providing funding to conduct opiate outreach. The maximum consideration on this contract is \$111,727 with the term of July 1, 2017 through June 30, 2018.
- Cammy pointed out a correction needed regarding Evergreen Recovery “Centers”, (not “services” in bullet number 4 above). Joanie will bring this to the Contract Manager’s attention.
- Joe will look at the opioid contract language and let others know how broad or narrow the contracts specifications are for the counties.
- Jill requested approval of the motion inclusive of the condition the contracts to be reviewed fully for flexibility and broader outreach. Bill noted the contracts could be re-structured to notate the amount of State Funding versus Substance Use Block Grant funding.

Regina moved the motion for approval, Jamie seconded, all in favor, Motion # 17-50 carried with stipulation above noted.

Medicaid (PIHP)

DBHR contract amendment for the period of July 1, 2017 through June 30, 2018. This is a Fee for Service contract with no maximum consideration.

Motion #17-51

- DSHS-DBHR-NORTH SOUND BHO-PIHP-16-18 Amendment 3 for the purpose of providing Medicaid funding to the region on a fee for service basis. The term of this contract is extended by 12 months, for a term of April 1, 2016 through June 30, 2018.

Ken M moved approval of the motion, Cammy seconded, all in favor, motion #17-51 carried.

Behavioral Health State Contract (BHSC)

DBHR contract amendment for the period of July 1, 2017 through September 30, 2017, the maximum consideration has not been determined by the legislature.

Motions #17-52 through 17-54 Provides the Executive Director the authority to sign state funded contracts once the Washington State Legislature has completed its biennial budget and the contracts are released for signature.

Motion #17-52

- DSHS-DBHR-NORTH SOUND BHO-BHSC-16-18 Amendment 5 for the purpose of providing state funding for the region. The new maximum consideration on this contract is \$ with the term being extended by 3 months for a term of July 1, 2017 through September 30, 2017.

Regina moved approval of the motion, Ken M seconded, all in favor, motion #17-52 carried

Housing Assistance with Peer Supports (HARPS)

DBHR contract for the period of July 1, 2017 through September 30, 2017, the anticipated maximum consideration on this contract is \$.

Motion #17-53

- DSHS-DBHR-NORTH SOUND BHO-HARPS-17-18 for the purpose of providing HARPS services and housing subsidies for the region. The maximum consideration on this contract is \$ with a term of July 1, 2017 through September 30, 2017.

Jamie moved approval of the motion, Ken D seconded, all in favor, motion #17-53 carried.

- Sam asked for an update at the August meeting on the actual numbers. Joe noted they would be provided.

Family Youth System Partner Roundtable (FYSPRT)

DBHR contract for the period of July 1, 2017 through September 30, 2017, the anticipated maximum consideration on this contract is \$.

Motion #17-54

- DSHS-DBHR-NORTH SOUND BHO-FYSPRT-17-18 for the purpose of providing FYSPRT services for the region. The maximum consideration on this contract is \$ with a term of July 1, 2017 through September 30, 2017.

- There was lengthy conversation around this topic, Jill asked that it go on record that she is not supportive of this motion due to the State's unfunded mandates.

Jamie moved approval of the motion, Ken M seconded, *all but one in favor*, motion #17-54 carried (based on majority).

ITA Judicial Rates

To amend the rate which North Sound BHO uses to reimburse counties for ITA Judicial Costs. The new rate is based on the updated cost information provided by Whatcom County using the criteria for allowable costs that have been provided by DSHS-DBHR. The new rate will go into effect January 1st, 2017.

Motion #17-55

- Whatcom County reimbursement rate will increase from \$439 per case to \$538 per case.

Ken M moved the motion for approval, Cammy seconded, *all in favor*, motion #17-55 carried.

Resolution #17-02

Motion #17-56

- This resolution is being presented to make explicit the North Sound BHO Administrator's authority to transfer funds between administrative accounts to properly manage the North Sound BHO's finances.

Ken M moved motion for approval, Regina seconded, *all in favor*, motion #17-56 carried.

Joe spoke on the two topics below and discussion followed:

- **North Sound Interlocal Leadership Structure Decision Briefing Paper**
- **Establishment of the North Sound Interlocal Leadership Structure**

There is pending legislative language, which we believe will be approved, allowing counties to create "Interlocal Leadership Structures" chaired by the counties and jointly administered by the BHO/Counties, HCA, and the Apple Health MCOs. This is to introduce for discussion the proposed plan and structure for this Interlocal Leadership Structure and a beginning discussion of the issues they will have to address and the decision the counties will need to make regarding "Mid-Adopter" status.

Meeting adjourned at 3:01 p.m.