

**NORTH SOUND BEHAVIORAL HEALTH ORGANIZATION
COUNTY AUTHORITIES EXECUTIVE COMMITTEE**

**May 12, 2016
1:30 PM**

AGENDA

1. **Call to Order; Introductions – Chair Dahlstedt**
2. **Revisions to the Agenda – Chair Dahlstedt**
3. **Approval of Minutes of March 10, 2016, Motion #16-55 – Chair Dahlstedt 5-12**
4. **Comments & Announcements from the Chair**
5. **Reports from Members**
6. **Comments from the Public**
7. **Briefing on Resolution #16-02, Delegation of Authority – Brad Furlong, legal counsel**
8. **Report from the Advisory Board – David Kincheloe, Chair Tab 1**
9. **Committee Reports Tab 2**
10. **Report from the Executive Director Tab 3**
11. **Report from the Finance Officer Tab 4**
12. **Report from the Governance & Operations Committee – Chair Dahlstedt**
13. **Report from the Finance Committee – Ken Mann, Chair**
 - **Approval of the Consent Agenda, Motion #16-56**

All matters listed with the Consent Agenda have been distributed to each Member for reading and study, are considered to be routine, and will be enacted by one action of the Executive Committee with no separate discussion. If separate discussion is desired, the item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Member.

To review and approve the North Sound Mental Health Administration’s claims paid from April 1, 2016 through April 30, 2016 in the amount of \$12,522,791.69. Payroll for the month of April in the amount of \$206,756.72 and associated employer benefits in the amount of \$133,841.01.

14. Action Items

Professional Service Contracts

Motion #16-57

To approve the following contract amendments:

NORTH SOUND BHO-PHOENIX RECOVERY-PSC-16 Amendment 1

NORTH SOUND BHO-THERAPEUTIC HEALTH SERVICES-PSC-16 Amendment 1

NORTH SOUND BHO-BRIDGWAYS-ELECTRONIC HEALTH RECORD-PSC-1 Amendment 4

NORTH SOUND BHO-LAKE WHATCOM CENTER-PSC-16

Contract details for Motion #16-57:

NORTH SOUND BHO-PHOENIX RECOVERY-PSC-16 Amendment 1 for the purpose of providing additional administrative funds to build the infrastructure and capacity to provide Medicaid funded SUD services in the region in the amount of \$19,800. The new maximum consideration on this contract is \$40,000 with the term of the agreement remaining the same February 15, 2016 through December 31, 2016.

NORTH SOUND BHO-THERAPEUTIC HEALTH SERVICES-PSC-16 Amendment 1 for the purpose of providing additional administrative funds to build the infrastructure and capacity to provide Medicaid funded SUD services in the region in the amount of \$205,000. The new maximum consideration on this contract is \$345,000 with the term of the agreement remaining the same February 15, 2016 through December 31, 2016.

NORTH SOUND BHO-BRIDGWAYS-ELECTRONIC HEALTH RECORD-PSC-1 Amendment 4 for the purpose of providing additional administrative funds to complete the development of an Electronic Health Record in the amount of \$56,000. The new maximum consideration on this contract is \$195,452 with the term of the agreement extended from November 1, 2012 through December 31, 2016.

NORTH SOUND BHO-LAKE WHATCOM CENTER-PSC-16 for the purpose of providing funding to develop the infrastructure and programming at a new SUD residential facility. The maximum consideration on this contract is \$486,975 with the term of the contract April 1, 2016 through December 31, 2017.

Medicaid Contract

Motion #16-58

To approve NORTH SOUND BHO-VOLUNTEERS OF AMERICA-MEDICAID-16-18 Amendment 1 for the purpose of providing additional Medicaid funds for Suicide Intervention online chat and for the rising cost of doing business in the North Sound in the amount of \$227,640. The new maximum consideration on this agreement is \$5,037,025 with the term of April 1, 2016 through March 31, 2018.

Behavioral Health State Contract

Motion #16-59

To approve NORTH SOUND BHO-VOLUNTEERS OF AMERICA-BHSC-16-18 Amendment 1 for the purpose of providing additional State funds for Suicide Intervention online chat and for the rising cost of doing business in the North Sound in the amount of \$235,065.96. The new maximum consideration on this agreement is \$1,221,673 with the term of April 1, 2016 through March 31, 2018.

Relias Online Learning

Motion #16-60

To authorize the Executive Director to increase up to 300 additional learners and one additional portal for a new SUD provider on the Relias online learning system for fiscal year 2016. The estimated annual cost of this increase is \$16,085.40 annually and a one-time fee of \$500 for a new sub portal for an estimated new annual subscription amount is \$110,280.

Delegation of AuthorityTab 5

To approve Resolution No. 16-02 delegating administrative powers and duties to the Executive Director (North Sound BHO Administrator) of the North Sound BHO as outlined in the resolution.

Establishing the Governance-Operations Subcommittee.....Tab 6

To approve No. Resolution 16-03 for the purpose of establishing the Governance-Operations Committee as a subcommittee of the Executive Committee.

Charter for the Governance-Operations SubcommitteeTab 7

To approve the Charter for the Governance Operations Committee, a subcommittee of the Executive Committee.

15. Introduction Items

Behavioral Health State Contract

Snohomish County is requesting additional funding for a Supervisor Position in the ITA program due to an increased workload.

NORTH SOUND BHO-SNOHOMISH COUNTY-BHSC-16-18 for the purpose of increasing funding by \$317,160 for a new maximum consideration of \$5,022,751.50 with the term of the contract remaining April 1, 2016 through March 31, 2018.

North Sound BHO Pay Structure

Based on the market survey completed by the consulting firm of Compensation Works, the North Sound BHO is recommending the approval and implementation of the salary grid for all staff. The grid accomplishes the following:

- Places positions at market level to improve recruitment and encourage retention
- The pay structure is a 2% upward adjustment
- Midpoint progressions range from 5%-10% depending on position
- The total cost for 2016 to North Sound BHO *inclusive of payroll and benefits is \$5,168,225 –this is an increase in funding of \$64,957 for 2016, lower than expected due to lagging recruitment
- The total cost for 2017 to the North Sound BHO inclusive of payroll and benefits is \$5,669,793-if fully staffed this will be an increase of \$566,525 over our adopted 2016 budget
- Implementation of the new pay structure will take effect on July 1, 2016

*salaries, health benefits, social security, workers comp., unemployment insurance and retirement

To approve the recommended salary structure for implementation on July 1, 2016.

Pay Structure for Executive Director

At the direction of the Executive Committee, the consulting firm of Compensation Works provided recommendations on Executive pay based on a market analysis. At the request of the Executive Committee the North Sound BHO has developed minimum, mid-point and maximum compensation ranges based on the work of the consultant. The proposals have been provided to the Governance and Operations Committee for review.

At the June Executive Committee meeting the executive pay shall be presented and approved by the Executive Committee.

16. Adjourn

Next Meeting: June 9, 2016

**NORTH SOUND BEHAVIORAL HEALTH ORGANIZATION
COUNTY AUTHORITIES EXECUTIVE COMMITTEE**

April 14, 2016

1:30 PM

MINUTES

Members Present:

Ken Dahlstedt, Skagit County Commissioner, North Sound BHO Chair

Ken Mann, Whatcom County Councilmember

Cammy Hart-Anderson, representing Snohomish County Executive, Dave Somers

Regina Delahunt, representing Whatcom County Executive, Jack Louws

Tyler Verda, representing Snohomish County Councilmember, Hans Dunshee

Geoffrey Thomas, representing Snohomish County Councilmember, Stephanie Wright

Staff Present: Joe Valentine, Betsy Kruse, Bill Whitlock, Sandy Whitcutt, Michael McAuley, Annette Calder

Guests: None

1. Call to Order; Introductions – Chair Dahlstedt

Chair Dahlstedt called the meeting to order at 1:40 and welcomed everyone. Chair Dahlstedt asked Betsy to introduce our new staff. Betsy introduced Michael McAuley working in the crisis system, inpatient, DMHPs, and expansion. Michael introduced himself and noted he had worked for a provider in Skagit County prior to coming to North Sound BHO. Sandy Whitcutt added that Michael is shadowing her, sharing the crisis system work. Chair Dahlstedt welcomed Michael to the North Sound BHO.

2. Revisions to the Agenda – Chair Dahlstedt

None

3. Approval of Minutes of March 10, 2016

Ken Mann moved approval, seconded by Cammy Hart Anderson, all in favor, **motion carried, #16-42.**

4. Comments & Announcements from the Chair

Chair Dahlstedt noted the new BHO is officially in place, funding, responsibilities and our work has increased exponentially; we have our hands full now.

5. Reports from Members

Tyler Verda noted that Councilmember Dunshee had planned to attend but was called away to something else and plans to attend soon.

Cammy mentioned on May 18th the Association of County Human Services will host a meeting regarding jails and behavioral health collaboration and coordination. Jail liaisons will be invited. Cammy noted that jails are a large part of the county budgets and said that this meeting will be to share information on this to help with keeping costs down.

6. Comments from the Public

None

7. Report from the Advisory Board

Chair Dahlstedt noted the Advisory Board report is located behind Tab 1.

8. Committee Reports

Chair Dahlstedt said the Quality Management Oversight Committee (QMOC) report is behind Tab 2.

9. Report from the Governance & Operations Committee

Chair Dahlstedt noted the charter for the committee and resolution is being introduced today and will be acted on next month.

10. Report from the Executive Director

Joe directed the group to Tab 3 and discussed his report which included: an update on the state budget, legislative updates, BHO Planning updates, North Cascades Behavioral Health Facilities replacement and key considerations, timeline on moving to fully integrated care, press release and frequently asked questions documents that we distributed, meetings with each of the drug courts, and a couple of media articles; one from the Everett Herald and Joe said we followed up on this and what is reported is not quite what happened. Joe also noted that there is also an Op Ed article by Anne Deacon on mental health and jails, which is very good. Joe informed the group of the Governor's Behavioral Health Integration Workgroup stating its purpose is to determine which state agency will oversee behavioral health. Joe said he is one of two county representatives and that he is leading the Crisis and Non-Medicaid Services subcommittee. Discussion took place throughout and Joe was thanked for his report.

11. Report from the Finance Officer

Bill Whitlock directed the group to Tab 4 and reviewed the revenues, expenses and variances in each category with the group.

12. Report from the Finance Committee

Ken Mann reported he had reviewed all expenditures from last month, payroll, and the Cost Allocation Plan was reviewed and approved. Ken Mann moved approval of the consent agenda, seconded by Cammy Hart-Anderson, all in favor, **motion carried, #16-43.**

13. Consent Agenda – Finance Committee, Motion #16-43

All matters listed with the Consent Agenda have been distributed to each Member for reading and study, are considered to be routine, and will be enacted by one action of the Executive Committee with no separate discussion. If separate discussion is desired, the item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Member.

To review and approve the North Sound Mental Health Administration's claims paid from March 1, 2016 through March 31, 2016 in the amount of \$9,007,803.51. Payroll for the month of March in the amount of \$202,308.37 and associated employer benefits in the amount of \$120,713.40.

14. Action Items

North Sound BHO Rates

Motion #16-44

To approve the revised North Sound BHO fee for service rates starting April 1, 2016. See rate schedule behind Tab 4. The only difference from the prior rate schedule is the addition of a rate for the category titled Request For Service, a \$60 per hour rate has been established.

Geoffrey Thomas moved approval, seconded by Regina Delahunt, all in favor, **motion carried, #16-44.**

Professional Service Contract-Electronic Health Record

Motion #16-45

To approve the following contracts:

NORTH SOUND BHO-SUNRISE SERVICES-ELECTRONIC HEALTH RECORD-PSC-16

NORTH SOUND BHO-CENTER for HUMAN SERVICES-ELECTRONIC HEALTH RECORD-PSC-16

NORTH SOUND BHO-PIONEER HUMAN SERVICES-ELECTRONIC HEALTH RECORD-PSC-16

Joe provided an explanation for motion #16-45. Cammy Hart-Anderson moved approval, seconded by Regina Delahunt, all in favor, **motion carried, #16-45.**

Contract details for Motion #16-45:

NORTH SOUND BHO-SUNRISE SERVICES-ELECTRONIC HEALTH RECORD-PSC-16 for the purpose of providing additional funding to expand and implement an electronic health record to include SUD services. The maximum consideration on this contract is \$706,625 on a cost reimbursement basis with the term of April 1, 2016 through December 31, 2016.

NORTH SOUND BHO-CENTER for HUMAN SERVICES-ELECTRONIC HEALTH RECORD-PSC-16 for the purpose of providing additional funding to continue the development and implementation of an electronic health record. The maximum consideration on this contract is \$230,000 on a cost reimbursement basis with the term of April 1, 2016 through December 31, 2016.

NORTH SOUND BHO-PIONEER HUMAN SERVICES-ELECTRONIC HEALTH RECORD-PSC-16 for the purpose of providing additional funding to expand and implement an electronic health record to include SUD services. The maximum consideration on this contract is \$95,000 on a cost reimbursement basis with the term of April 1, 2016 through December 31, 2016.

Interlocals

Motion #16-46

To approve the following Interlocal Agreements:

SAN JUAN COUNTY-NORTH SOUND BHO-INTERLOCAL-16

SNOHOMISH COUNTY-NORTH SOUND BHO-TRIAGE INTERLOCAL-16

Joe explained the interlocal agreements with the counties. Ken Mann moved approval, seconded by Regina Delahunt, all in favor, **motion carried, #16-46.**

Details for Motion #16-46:

SAN JUAN COUNTY-NORTH SOUND BHO-INTERLOCAL-16 for the purpose of providing local funding to enhance the school based services to non-Medicaid children/youth in San Juan County. The maximum consideration on this agreement is \$20,000 with the term of April 1, 2016 through September 30, 2017.

SNOHOMISH COUNTY-NORTH SOUND BHO-TRIAGE INTERLOCAL-16 for the purpose of providing local funds for the sobering services at the Bailey Triage Center. The maximum consideration on this agreement is \$370,500 with the term of the April 1, 2016 through December 31, 2016.

Substance Use Disorder Department of Corrections Services

Motion #16-47:

To approve NORTH SOUND BHO-SPECTRUM SERVICES-DOC SERVICES-16 for the purpose of providing specialized services to individuals involved with the Department of Corrections. The maximum consideration on this contract is \$376,200 with the term of the contract April 1, 2016 through December 31, 2016.

Joe explained the need for this contract. Ken Mann moved approval, seconded by Geoffrey Thomas, all in favor, **motion carried, #16-47.**

SUBSTANCE USE DISORDER RESIDENTIAL CONTRACTS

The Executive Director has signed the following out of region residential contracts to ensure individuals in treatment or needing treatment receive it without interruption. North Sound BHO asks the Executive Committee to ratify the following contracts with:

- American behavioral Health Services (ABHS)
- Daybreak Youth Services
- New Horizons Care Centers
- Olalla Recovery Centers
- Lifeline Connections
- Sundown M Ranch

Motion #16-48:

To approve the following contracts:

NORTH SOUND BHO-ABHS-SUD RESIDENTIAL-16-18

NORTH SOUND BHO-DAYBREAK SERVICES-SUD RESIDENTIAL-16-18

NORTH SOUND BHO-NEW HORIZONS-SUD RESIDENTIAL-16-18

NORTH SOUND BHO-OLALLA CENTER-SUD RESIDENTIAL-16-18

NORTH SOUND BHO-LIFELINE CONNECTIONS-SUD RESIDENTIAL-16-18

NORTH SOUND BHO-SUNDOWN M RANCH-SUD RESIDENTIAL-16-18

Joe explained that these are facilities outside of our region that we are entering into contracts with, noting rates were negotiated with each and overall, the BHOs are paying higher rates than the state did. Ken Mann moved approval, seconded by Tyler Verda, all in favor, **motion carried, #16-48.**

Contract details for Motion #16-48:

NORTH SOUND BHO-ABHS-SUD RESIDENTIAL-16-18 for the purpose of providing residential treatment to North Sound residents. There is no maximum consideration on this agreement, bed rates will be paid on individuals authorized for residential services. The term of the contract is April 1, 2016 through March 31, 2018.

NORTH SOUND BHO-DAYBREAK SERVICES-SUD RESIDENTIAL-16-18 for the purpose of providing residential treatment to North Sound residents. There is no maximum consideration on this agreement, bed rates will be paid on individuals authorized for residential services. The term of the contract is April 1, 2016 through March 31, 2018.

NORTH SOUND BHO-NEW HORIZONS-SUD RESIDENTIAL-16-18 for the purpose of providing residential treatment to North Sound residents. There is no maximum consideration on this agreement, bed rates will be paid on individuals authorized for residential services. The term of the contract is April 1, 2016 through March 31, 2018.

NORTH SOUND BHO-OLALLA CENTER-SUD RESIDENTIAL-16-18 for the purpose of providing residential treatment to North Sound residents. There is no maximum consideration on this agreement, bed rates will be paid on individuals authorized for residential services. The term of the contract is April 1, 2016 through March 31, 2018.

NORTH SOUND BHO-LIFELINE CONNECTIONS-SUD RESIDENTIAL-16-18 for the purpose of providing residential treatment to North Sound residents. There is no maximum consideration on this agreement, bed rates will be paid on individuals authorized for residential services. The term of the contract is April 1, 2016 through March 31, 2018.

NORTH SOUND BHO-SUNDOWN M RANCH-SUD RESIDENTIAL-16-18 for the purpose of providing residential treatment to North Sound residents. There is no maximum consideration on this agreement, bed rates will be paid on individuals authorized for residential services. The term of the contract is April 1, 2016 through March 31, 2018.

BUDGET ITEM

North Sound BHO Wellness Committee is recommending the following expenditures for employee wellness:

- Fit Bits or similar product
- Registration/fees/materials for team marathons, walks and other Get Moving initiatives
- Staff Wellness Resources
- Wellness Challenge Incentive Prizes

Motion #16-49

To approve a new category in the North Sound BHO administrative budget for Employee Wellness. The line item amount for this category is recommended at \$5,000 annually, this is not an increase to the overall budget, but a reallocation of administrative funds within the Miscellaneous budget category.

Joe discussed the reason behind this motion. Ken Mann moved approval, seconded by Regina Delahunt, all in favor, **motion carried, #16-49.**

AUTHORIZED SIGNATORIES

Motion #16-50

To approve adding Margaret Rojas, Contracts Manager as a signing authority (replacing Annette Calder) on North Sound BHO's accounts at Skagit County Auditor's Office, Skagit County Treasurer's Office and the bank accounts at Skagit State Bank for: Petty Cash, Advanced Travel and the employee Flexible Spending Account. The designated North Sound BHO signatories shall have the authorization privileges for disbursements over Petty Cash, Advanced Travel and Flexible Spending accounts, vouchers, payroll and investing. Other authorized signors remain the same: Joe Valentine, Executive Director, Elizabeth Ann Kruse, Deputy Director and Lisa Grosso, Operations Manager.

Ken Mann moved approval, seconded by Tyler Verda, all in favor, **motion carried, #16-50.** Discussion touched on liability insurance and Bill stated that we are still covered by Enduris, we added the substance use services, etc. and that we are fully covered.

PERSONNEL

An internal candidate has been chosen for the position of Accounting Specialist. North Sound BHO is recommending placement at Step C of the new pay range to ensure there is not a decrease in pay for the staff member.

Motion #16-51

To approve the pay grade placement of Ms. Jacobson from Grade 26 Step E, \$55,292.06 to Grade 24 Step C, \$55,742.89 effective May 1, 2016.

Joe noted this motion was reviewed in the Governance & Operations Committee. Ken Mann moved approval, seconded by Cammy Hart-Anderson, all in favor, **motion carried, #16-51.**

Due to the difficulty North Sound has had recruiting IS/IT positions we are recommending a partial implementation of the new salary grid for the following positions: IS/IT Administrator, Programmer, Network Security Administrator, Data Base Administrator; and IS/IT Technician.

Motion #16-52

To approve the placement of the IS/IT positions on the new pay grid to facilitate recruitment and retention, effective April 16, 2016 as follows:

- IS/IT Administrator from Grade 18, Step E, \$84,852 to Grade 39, Step ~~A~~, ~~\$86,841~~ C, \$93,463
- Programmer, Grade 19, Step B, \$69,958.58 to Grade 37, Step 1, \$71,311
- Network Security Administrator, Grade 37, \$71,311 starting
- Data Base Administrator, Grade 37, \$71,311 starting
- IS/IT Technician, Grade 25, Step C, \$52,763.67 to Grade 35, Step 1, \$60,576

Joe discussed that we are asking to implement the new salary steps for the IT positions now. Governance & Operations Committee is recommending approval of this motion with a friendly amendment of the IS/IT Administrator moving to Grade 39, Step C, \$93,463.

Ken Mann moved approval as amended, seconded by Cammy Hart-Anderson, all in favor, **motion carried, #16-52.**

Medicaid

Motion #16-53

To approve the following contract amendments:

NORTH SOUND BHO-THERAPEUTIC HEALTH SERVICES-MEDICAID-16-18 Amendment 1

NORTH SOUND BHO-CENTER FOR HUMAN SERVICES-MEDICAID-16-18 Amendment 1

Joe discussed motion #16-53. Ken Mann moved approval, seconded by Regina Delahunt, all in favor, **motion carried, #16-53.**

Contract details for Motion #16-53:

NORTH SOUND BHO-THERAPEUTIC HEALTH SERVICES-MEDICAID-16-18 Amendment 1 for the purpose of providing additional Medicaid funds to provide Medicaid funded SUD services in the region in the amount of \$4,290,360. The new maximum consideration on this contract is \$7,800,000 with the term of the agreement remaining the same April 1, 2016 through March 31, 2018.

NORTH SOUND BHO-CENTER FOR HUMAN SERVICES-MEDICAID-16-18 Amendment 1 for the purpose of providing Medicaid funded behavioral health services. The increase for this amendment

is \$1,685,784 for a new maximum consideration on this agreement of \$2,568,000 with the term of April 1, 2016 through March 31, 2018.

Behavioral Health State Contract

Motion #16-54

To approve the following contract amendments:

NORTH SOUND BHO-THERAPEUTIC HEALTH SERVICES-BHSC-16-18 Amendment 1

NORTH SOUND BHO-CENTER FOR HUMAN SERVICES-BHSC-16-18 Amendment 1

Joe explained this is the state component to motion #16-53. Ken Mann moved approval, seconded by Tyler Verda, all in favor, **motion carried, #16-54.**

Contract details for motion #16-54:

NORTH SOUND BHO-THERAPEUTIC HEALTH SERVICES-BHSC-16-18 Amendment 1 for the purpose of providing additional State funds to provide State funded SUD services in the region in the amount of \$342,312. The new maximum consideration on this contract is \$818,928 with the term of the agreement remaining the same April 1, 2016 through March 31, 2018.

NORTH SOUND BHO-CENTER FOR HUMAN SERVICES-BHSC-16-18 Amendment 1 for the purpose of providing State funded behavioral health services. The increase for this amendment is \$95,640 with a new maximum consideration on this agreement of \$219,600 with the term of April 1, 2016 through March 31, 2018.

15. Introduction Items

Professional Service Contracts

NORTH SOUND BHO-PHOENIX RECOVERY-PSC-16 Amendment 1 for the purpose of providing additional administrative funds to build the infrastructure and capacity to provide Medicaid funded SUD services in the region in the amount of \$19,800. The new maximum consideration on this contract is \$40,000 with the term of the agreement remaining the same February 15, 2016 through December 31, 2016.

NORTH SOUND BHO-THERAPEUTIC HEALTH SERVICES-PSC-16 Amendment 1 for the purpose of providing additional administrative funds to build the infrastructure and capacity to provide Medicaid funded SUD services in the region in the amount of \$205,000. The new maximum consideration on this contract is \$345,000 with the term of the agreement remaining the same February 15, 2016 through December 31, 2016.

NORTH SOUND BHO-BRIDGWAYS-ELECTRONIC HEALTH RECORD-PSC-1 Amendment 4 for the purpose of providing additional administrative funds to complete the development of an Electronic Health Record in the amount of \$56,000. The new maximum consideration on this contract is \$195,452 with the term of the agreement extended from November 1, 2012 through December 31, 2016.

NORTH SOUND BHO-LAKE WHATCOM CENTER-PSC-16 for the purpose of providing funding to develop the infrastructure and programming at a new SUD residential facility. The maximum consideration on this contract is \$ with the term of the contract May 1, 2016 through December 31, 2016.

Medicaid Contracts

NORTH SOUND BHO-VOLUNTEERS OF AMERICA-MEDICAID-16-18 Amendment 1 for the purpose of providing additional Medicaid funds for Suicide Intervention online chat and for the rising cost of doing business in the North Sound in the amount of \$. The new maximum consideration on this agreement is \$ with the term of April 1, 2016 through March 31, 2018.

Behavioral Health State Contract

NORTH SOUND BHO-VOLUNTEERS OF AMERICA-BHSC-16-18 Amendment 1 for the purpose of providing additional State funds for Suicide Intervention online chat and for the rising cost of doing business in the North Sound in the amount of \$. The new maximum consideration on this agreement is \$ with the term of April 1, 2016 through March 31, 2018.

Relias Online Learning

To authorize the Executive Director to increase up to 200 additional learners and one additional portal for a new SUD provider on the Relias online learning system for fiscal year 2016. The estimated annual cost of this increase is \$ for an estimated new maximum consideration of \$ annually.

Delegation of Authority

To approve the Delegation of Authority Resolution delegating administrative powers and duties to the Executive Director (North Sound BHO Administrator) of the North Sound BHO as presented in Resolution No. 16-02

Joe discussed the delegation of authority resolution with the group, stating this is formalizing what authorities the Executive Director has. Governance and Operations Committee reviewed and said they want to change the creation of positions; that would still have to come to committee; other personnel actions would be reported monthly.

Establishing the Governance-Operations Subcommittee..... 5

To approve No. Resolution 16-03 for the purpose of establishing the Governance-Operations Committee as a subcommittee of the Executive Committee.

Charter for the Governance-Operations Subcommittee 6

To approve the Charter for the Governance Operations Committee, a subcommittee of the Executive Committee.

16. Adjourn

Chair Dahlstedt thanked everyone for coming, noted the next meeting would be on May 12th and adjourned the meeting at 2:46 p.m.

Respectfully submitted:

Annette Calder
Executive Assistant