

**NORTH SOUND MENTAL HEALTH ADMINISTRATION
BOARD OF DIRECTORS MEETING
December 13, 2012
1:30 PM**

AGENDA

Page #/Tab

1. **Call to Order; Introductions – Chair Kershner**
2. **Revisions to Agenda – Chair Kershner**
3. **Approval of Minutes– Chair Kershner Motion #12-052**
 - **To review and approve the minutes November 8, 2012.....5-12**
4. **Comments & Announcements from the Chair**
5. **Reports from Board Members**
6. **Dignity and Respect Campaign – Linda Kehoe**
7. **Comments from the Public**
8. **Report from the Advisory Board – Candy Trautman, Chair**
9. **Report from the Executive/Personnel Committee – Dave Gossett, Chair**
10. **Report from the Quality Management Oversight Committee – Rebecca Clark, Chair**
11. **Report from the Planning Committee – Anne Deacon, Chair**
12. **Report from the Executive Director – Joe Valentine, Executive Director..... Tab 1**
13. **Report from the Finance Officer – Bill Whitlock, Fiscal Officer Tab 2**
14. **Report from the Finance Committee – Ken Stark, Chair**
15. **Consent Agenda – Finance Committee Motion #12-053**

<p>All matters listed with the Consent Agenda have been distributed to each Board Member for reading and study, are considered to be routine, and will be enacted by one action of the Board of Directors with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Board Member.</p>

To review and approve North Sound Mental Health Administration's claims paid from November 1, 2012 through November 30, 2012 in the amount of \$6,011,419.31. Payroll for the month of November in the amount of \$124,711.18 and associated employer paid benefits in the amount of \$69,770.02.

16. Action Items

Motion #12-054

The following contracts are the County Administration contracts. The term of the contracts has been extended by one additional year to allow time for the counties to expend the housing fund balance allocation. The total funding encompasses the county administration funds and the housing funds.

NSMHA-ISLAND COUNTY-ADMIN-13-14 for the provision of coordination and collaboration with the county in respect to the delegated functions and housing services for individuals with mental illness. Funding for this Agreement is \$216,950 for a term of January 1, 2013 through December 31, 2014.

NSMHA-SAN JUAN COUNTY-ADMIN-13-14 for the provision of coordination and collaboration with the county in respect to the delegated functions and housing services for individuals with mental illness. Funding for this Agreement is \$1,035,137.33 for a term of January 1, 2013 through December 31, 2014.

NSMHA-SKAGIT COUNTY-ADMIN-13-14 for the provision of coordination and collaboration with the county in respect to the delegated functions and housing services for individuals with mental illness. Funding for this Agreement is \$350,534.67 for a term of January 1, 2013 through December 31, 2014.

NSMHA-WHATCOM COUNTY-ADMIN-13-14 for the provision of coordination and collaboration with the county in respect to the delegated functions and housing services for individuals with mental illness. Funding for this Agreement is \$477,718.67 for a term of January 1, 2013 through December 31, 2014.

Motion #12-055

This funding allocation, which is Medicaid only, is being allocated to those providers that are over serving and not being compensated due to the CAP limit. This funding will raise the CAP limit on the following contracts.

NSMHA-INTERFAITH-MEDICAID-11-13 AMENDMENT 3 for the provision of allocating additional Medicaid funding to increase Interfaith's funding CAP by \$8,000 per month beginning January 1, 2013. The new maximum consideration on the Agreement is \$722,137 the term of the Agreement remains the same.

NSMHA-LAKE WHATCOM-MEDICAID-11-13 AMENDMENT 3 for the provision of allocating additional Medicaid funding to increase Lake Whatcom's funding CAP by \$11,000 per month beginning January 1, 2013. The new maximum consideration on the Agreement is \$1,537,893 the term of the Agreement remains the same.

NSMHA-SUNRISE SERVICES-MEDICAID-11-13 AMENDMENT 3 for the provision of allocating additional Medicaid funding to increase Sunrise Service's funding CAP by \$19,000 per month beginning January 1, 2013. The new maximum consideration on the Agreement is \$2,976,124 the term of the Agreement remains the same.

Motion 12-056

PROVIDER CONTRACTS-FUND BALANCE

This funding was allocated during the Fund Balance RFP in September.

NSMHA-SUNRISE SERVICES-IDDIT-13-14 for the provision of funding an Integrated Dual Disorder Treatment (IDDIT) program, an Evidence Based Practice, in Skagit County. The maximum consideration for this Agreement is \$757,900 for a term of November 1, 2012 through December 31, 2014.

Motion 12-057

MEDICAL CARE SERVICES (MCS)-COMMUNITY HEALTH PLAN OF WASHINGTON (CWHP) PROVIDER CONTRACTS:

The following contracts are ongoing contracts serving Non-Medicaid individuals identified within a Community Health Clinic in need of mental health services. Individuals will receive short term mental health care/apply for ongoing RSN services.

NSMHA-COMPASS HEALTH-CHPW MCS-13 for the provision of passing through funding for mental health services to individuals who are on Medical Care Services, this is a limited benefit that allows for stabilization and access to NSMHA services when/if eligible. The maximum consideration for this agreement, based on 29 slot allocations, for an amount up to \$69,600 for a term of January 1, 2013 through December 31, 2013.

NSMHA-INTERFAITH-CHPW MCS-13 for the provision of passing through funding for mental health services to individuals who are on Medical Care Services, this is a limited benefit that allows for stabilization and access to NSMHA services when/if eligible. The maximum consideration for this agreement, based on 9 slot allocations, for an amount up to \$21,200 for a term of January 1, 2013 through December 31, 2013.

NSMHA-SEA MAR-CHPW MCS-13 for the provision of passing through funding for mental health services to individuals who are on Medical Care Services, this is a limited benefit that allows for stabilization and access to NSMHA services when/if eligible. The maximum consideration for this agreement, based on 23 slot allocations, for an amount up to \$55,200 for a term of January 1, 2013 through December 31, 2013.

Motion #12-058

Move to give the executive director authority to sign a contract with Portland State University not to exceed \$200,000 over 25 months (December 1, 2012 – December 31, 2014). The contract would be for Wraparound and CANS (Child Adolescent Needs & Strengths) training, consultation and technical assistance to support children's mental health redesign. The training at a minimum would include both children's Wraparound (team services) and CANS being required by DSHS/DBR.

This is a sole source contract as described in RSN policy 30.28 and RCW 39.04.280 (1). The CANS training is a proprietary tool and only licensed to a select number of trainers. The goal was to find a trainer in both CANS and Wraparound so we can combine the trainings in order to reduce the out of office training time and increase workforce expertise.

Motion #12-059

The NSMHA Board of Directors moves to assign \$5.7 million dollars (\$4.7 million Medicaid and \$1 million state funds) for a fund balance RFQ in the following areas. Implementation of Children's mental health redesign including expansion of children services, wraparound team services and or children's crisis response teams. Health care reform including enhancing care coordination services through health homes, enhance workforce training on evidence based practices, and information systems and technology enhancements.

Motion #12-060

The new position and reclassifications listed below are included in the 2013 NSMHA budget.

To approve the newly created position of Programmer/Developer Analyst to provide the technical expertise to develop programming that will interface with the electronic health records of the Health Care Plans and NSMHA providers.

To approve two reclassifications to reflect the additional job responsibilities and performance expectations, the two reclassifications are as follows:

- Administrative Assistant position is reclassified as Administrative Assistant Coordinator; this position will coordinate the work of the support staff team.
- Quality Specialist position is reclassified as Quality Specialist Coordinator of child/youth/family Policy and Programming, this position will lead the region's child/youth system redesign and ongoing monitoring/evaluation of the children's system of care.

Motion #12-061

To approve the NSMHA 2013 Operating Budget.

17. Introduction Items**18. Adjourn**

Next Meeting: January 10, 2013

**NORTH SOUND MENTAL HEALTH ADMINISTRATION
BOARD OF DIRECTORS MEETING**

November 8, 2012

1:30 PM

AGENDA

Board Members Present:

Kathy Kershner, Whatcom County Council member, NSMHA Board of Directors Chair
Helen Price Johnson, Island County Commissioner
Rebecca Clark, designated alternate for Skagit County Commissioner, Ken Dahlstedt
Ken Stark, designated alternate for Snohomish County Executive, Aaron Reardon
Regina Delahunt, designated alternate for Whatcom County Executive, Jack Louws
Barbara LaBrash, designated alternate for San Juan County Council member, Jamie Stephens
June LaMarr, designated alternate for The Tulalip Tribes, Sheryl Fryberg
Candy Trautman, NSMHA Advisory Board Chair
Mark McDonald, NSMHA Advisory Board Vice Chair

Staff Present:

Joe Valentine, Bill Whitlock, Lisa Grosso, Julie de Losada, Angela Fraser-Powell, Annette Calder

Guests:

Chuck Davis, Dean Wight

1. Call to Order; Introductions

Chair Kershner opened the meeting at 1:35 and thanked everyone for coming; introductions were made.

2. Revisions to Agenda

Chair Kershner asked if there were any revisions to the agenda; there were none.

3. Approval of Minutes

Chair Kershner asked if there were any changes to the minutes of October 11, 2012; there were none. Regina Delahunt moved approval, seconded by Mark McDonald, all in favor, **motion carried, #12-046.**

4. Comments & Announcements from the Chair

Chair Kershner stated she had no comments at this time.

5. Reports from Board Members

Chair Kershner asked if there were any reports from Board members, there were none.

6. Comments from the Public

Chair Kershner asked if there were any comments from the public, there were none.

7. Ombuds Report

Chuck Davis, North Sound Regional Ombuds briefed the Board on the Fall 2012 Ombuds report located behind Tab 1 of the meeting packet. Chuck provided some highlights and changes in reporting format. He noted the satisfaction rate comes in at 95% which is really good. The walk in appointment program started by Whatcom Counseling and Psychiatric Clinic is being received very well by the clients. Chuck also suggested

clinicians be trained on Medicaid spend down rules in order to better assist the clients. Chuck encouraged the board members to contact him if they had any questions about the report materials. A brief Q&A followed about spend down requirements and Chuck was thanked for his report.

8. Report from the Advisory Board – Candy Trautman, Chair

Candy Trautman reported:

- Noted that being from Island County she was excited that Helen Price Johnson was re-elected.
- The Advisory Board met on November 6th and the following items were discussed/approved:
 - PowerPoint by Julie de Losada regarding “*Goal #3, Strategy 3.3 – Promote youth and family involvement at all levels of the system*” on the Children’s Mental Health Redesign.
 - Island County will be conducting a one day Crisis Intervention Training (CIT) November 16th and another will be sometime in January 2013 for police, sheriff’s, first responders, etc.
- The following reports were given:
 - Executive Director
 - PowerPoint presentation regarding Proposed 2013 NSMHA Budget
 - Finance/Executive Committee
 - Expenditures to move forward to the Board of Directors for approval.
 - Continuance of Co-Occurring Disorders (COD) Conference
 - Planning Committee
 - Quality Management Oversight Committee (QMOC)
 - Individual County Representatives
- Joe presented action items and introduction items before the Board of Directors today and the Advisory Board recommended approval of all.

Candy was thanked for her report.

9. Report from the Executive/Personnel Committee

Kathy Kershner reported the committee met today and said that she would defer to Joe to cover during the Executive Directors report.

10. Report from the Quality Management Oversight Committee

Rebecca Clark reported:

- **Performance Improvement Projects (PIPs)** - The PIPs are federally mandated and there are two in our region. One is chosen by the state and one is selected regionally. The statewide PIP is the inpatient PIP and it was to work towards increasing the number of individuals who receive an appointment within 7 days of discharge from inpatient setting to 75%. NSMHA recommended discontinuing this one and replacing it with one that will come out of the children’s system redesign.

The regionally selected PIP is the prescriber PIP which aims to decrease the number of days to getting a medication evaluation after discharge from inpatient settings. NSMHA recommended continuing this PIP as enough data has not yet been collected to gauge results.

- **Children’s Mental Health Reform** - Julie de Losada gave a presentation on the changes that will be occurring due to the lawsuit over children’s services in the State. The three goals are:
 - Enhance referral process across systems
 - Develop and implement a new assessment tool – Child and Adolescent Needs and Strengths Assessment Tool (CANS)
 - Expanded Wraparound

There will also be a focus on transition age youth 16-21 year old to improve outcomes for them. Stakeholder meetings will be occurring in the future for planning of this enhanced system.

- **Revocation of Less Restrictive Order (LROs)** – This discussion item is regarding the need to be consistent and thorough in documentation. When an individual is not compliant with the order and

there is a violation than a chart note needs to be made and notification to the DMHP be made so they are aware of any issues. If it is felt that revocation needs to be done then request that with the DMHP with documentation and also in the chart. The DMHP would than make the call on whether or not to revoke.

Rebecca was thanked for her report.

11. Report from the Planning Committee

Lisa Grosso reported:

- The Planning Committee met on October 26th.
- **Children's Mental Health Redesign** – As a result of the interim agreement reached with the State in the children's mental health lawsuit the state is implementing the needed changes. A couple of the key changes are wraparound services and the Child and Adolescent Needs and Strengths Assessment Tool (CANS). NSMHA is proposing contracting with Portland State University for training for the CANS and continuing wraparound training in the region. The committee passed a motion to approve this training.
- **2014 RFQ for Crisis Services** – A restructure of the crisis system in the region is being looked at for a Request for Qualifications to come out in 2014 or later. It is in the planning stages and a workgroup will be set up and input is being sought on what may need to be addressed in the crisis system to improve it. Elements of the current system will be laid out in a table and brought back to this committee next month to clarify what items may be looked at.
- **PATH Match Funding – Projects for Assistance in Transition from Homelessness** – PATH is a program funded by federal grant dollars and it requires a match in funding which NSMHA has not been consistently able to obtain. NSMHA requested to use state funding to fund the match and other expenses for the programs in Snohomish and Whatcom Counties; this would be ongoing funding to keep these programs operating. The committee passed a motion to approve this funding.

Lisa was thanked for her report.

12. Report from the Executive Director

Joe Valentine reported:

- **Regional Health Alliance (Tab 2)**
The Regional Health Alliance Steering committee will be having its first meeting tomorrow, November 9. A background paper developed by Dale Jarvis is behind Tab 2.
- **Western State Hospital Census (Tab 2)**
The state is proposing a reallocation of Western State Hospital beds to the Western Washington RSNs [Tab 2]. The state's new formula not only includes current levels of utilization but also compares utilization to the statistical "prevalence" of mental illness and homelessness in each region. Based on this formula, NSMHA would gain one bed. The state's data shows that we have a significantly lower level of utilization than other RSNs when compared to prevalence. However, our concern is that the Pierce County RSN may exert pressure on the state not to implement the new allocations. On a related note, NSMHA's WSH census has been steadily climbing and we are beginning to exceed our allocation. NSMHA staff are notifying all of the hospitals and our providers that we're over census and asking them to redouble efforts to discharge people as rapidly as possible. Mark had questions about the length of stay at Western; brief discussion and Joe said he would get information to Mark regarding length of stay of.
- **2013 NSMHA Operating Budget (Tab 3)**
Joe provided a PowerPoint presentation on the proposed 2013 NSMHA Operating Budget highlighting NSMHA's accomplishments and noted some opportunities and challenges we face going into 2013 and health care reform. It was introduced at the October meeting and will be on the Board's agenda for final approval at its December 13 meeting.

- **Health Path Washington – Health Homes**

Joe and Greg attended the October 30 forum the state held in Mount Vernon regarding its proposed plan to contract for “Health Home Services” for the Dual Eligibles. We connected with a number of other agencies and organizations that we expressed an interest in working with on creating a Health Home network – particularly for those who have mental health treatment needs. Based on the timetable the state provided at the forum, the North Sound Region, along with King County, would be the last area in the state where Health Home services would be implemented. Applications to serve as a lead entity in our region would not be due until June 11, 2013 with November 1 as the start date.

- **Adult Behavioral Health System Redesign**

DSHS has released a draft plan for a “redesign” of the Adult Behavioral Health System similar to its Children’s Mental Health System redesign [included under Tab 2]. The plan includes useful information on the prevalence and impact of behavioral health disorders. For example, nationally only 38% of those with mental health disorders receive treatment and 45% of all DSHS clients have mental health needs. NSMHA has provided supportive comments on the proposal but noted that adequate funding, training of the workforce, and information technology structures need to be in place in order to expand the use of Evidence Based practices that the plan calls for.

- **Children’s Mental Health Redesign (Tab 4)**

Joe stated Julie de Losada will brief the Board on the state’s Children’s Mental Health Redesign plan. This will be one of the major strategic and funding priorities for NSMHA.

Julie de Losada gave a PowerPoint presentation on the Children’s Mental Health Redesign and the issues that are driving this process. She noted that it changes almost daily. Currently there are seven key additions with many implications for each of the additions. Julie noted we have a framework to work from and a foundation and said they are moving forward at warp speed. Some Q&A followed and Julie was thanked for her report.

Dean Wight asked if Julie’s PowerPoint presentation and the Budget presentation could be posted to the NSMHA website as they would be very helpful for providers. Joe said yes.

Joe was thanked for his report.

13. Report from the Finance Officer

Bill Whitlock directed the group to Tab 5 and reported:

- This is the October 2012 financial report. The state funds have a negative variance of \$104,165. The other negative variance is in the interest revenue in the amount of \$11,374. We received more \$3.3 million more in Medicaid revenue than projected so far in 2012. This will have the effect of increasing our fund balance.
- On the expense side we have negative variances of \$3,507 in Small Tools, \$1,071 variance in Operating Rentals budget. These are permanent variances and will require budget adjustments. The Insurance budget and Repairs and Maintenance budget both have negative variances of \$3,871 and \$293 respectively. We think these are timing variances and do not need budget adjustments.
- We are introducing a motion today to assign \$5.7 million to an RFP process. This is the estimated 2012 year end excess fund balance amount. This will include between \$1.7 and \$2 million dollars not allocated in the last fund balance RFP process.
- The DSHS/DBHR financial auditors are planning on visiting us in next month.
- Are there any questions on the 2013 proposed NSMHA operating budget?

Bill was thanked for his report.

14. Report from the Finance Committee

Ken Stark reported the committee met today, reviewed payroll and all claims before Board today and moved approval of the consent agenda, seconded by Helen Price Johnson, all in favor, **motion carried, #12-047.**

15. Consent Agenda – Finance Committee Motion #12-047

All matters listed with the Consent Agenda have been distributed to each Board Member for reading and study, are considered to be routine, and will be enacted by one action of the Board of Directors with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Board Member.

To review and approve North Sound Mental Health Administration's claims paid from October 1, 2012 through October 30, 2012 in the amount of \$5,067,156.31. Payroll for the month of October in the amount of \$126,139.10 and associated employer paid benefits in the amount of \$65,057.76.

16. Action Items

Motion #12-048

The purpose of the amendments to County Administrative Contracts is to pass through funding for housing vouchers/subsidies and housing support staffing. This funding was allocated during the fund balance RFP in September.

COUNTY-FUND BALANCE

NSMHA-ISLAND COUNTY-ADMINISTRATION-12 AMENDMENT 1 for the provision of increasing the funding on this Agreement by \$20,000 for a maximum consideration of \$71,032, the term of this Agreement remains the same.

NSMHA-SAN JUAN COUNTY-ADMINISTRATION-12 AMENDMENT 2 for the provision of increasing the funding on this Agreement by \$9,167 for a maximum consideration of \$498,715. The term of this Agreement remains the same.

NSMHA-SKAGIT COUNTY-ADMINISTRATION-12 AMENDMENT 2 for the provision of increasing the funding on this Agreement by \$20,834 for a maximum consideration of \$213,048. The term of this Agreement remains the same.

NSMHA-WHATCOM COUNTY-ADMINISTRATION-12 AMENDMENT 1 for the provision of increasing the funding on this Agreement by \$30,834 for a maximum consideration of \$93,808. The term of this Agreement remains the same.

STATE MENTAL HEALTH CONTRACT-FUND BALANCE

NSMHA-SNOHOMISH COUNTY-SMHC-11-13 AMENDMENT 3 for the provision of increasing the funding on this Agreement by \$278,428 for a maximum consideration of \$3,112,498. The term of this Agreement remains the same.

PIHP (MEDICAID) CONTRACT-FUND BALANCE

NSMHA-SNOHOMISH COUNTY-MEDICAID-11-13 AMENDMENT 3 for the provision of increasing this Agreement by \$7,494 for a maximum consideration of \$284,145. The term of this Agreement remains the same.

Joe explained all contracts under motion #12-048 for housing case management services. Ken Stark moved approval, seconded by Rebecca Clark and opened for discussion. Joe said at the December meetings of

Advisory Board and Board of Directors he will provide a matrix of how each county is using the housing support funds as part of his report. Chair Kershner called for the vote, all in favor, **motion carried, #12-048.**

Motion #12-049

PROFESSIONAL SERVICE CONTRACTS

The contracts listed below are our annual professional service contracts that are up for renewal.

NSMHA-BROWN M.D.-PSC-13 for the provision of consulting with the NSMHA for Medical Director Services. Funding for this Agreement is \$36,000. The term of this Agreement is January 1, 2013 through December 31, 2013.

NSMHA-TURNER HR SERVICES-PSC-13 for the provision of consultation in matters of Human Resources. Funding for this Agreement is \$15,000. The term of this Agreement is January 1, 2013 through December 31, 2013.

NSMHA-LAKE WHATCOM-PSC-11-13 for the provision of janitorial services. Funding for this Agreement is \$14,098. The term of this Agreement is January 1, 2013 through December 31, 2013.

Joe provided an explanation for the personal service contracts under motion #12-049 noting they are all renewals of current contracts at the same funding amounts. Ken Stark moved approval, seconded by Barbara LaBrash, all in favor, **motion carried, #12-049.**

Motion #12-050

ELECTRONIC HEALTH RECORD – FUND BALANCE

The following contracts are to support our providers in the development and implementation of Electronic Health Records. This funding was allocated during the fund balance RFP in September.

NSMHA-BRIDGWAYS-PSC-12-13 for the provision of developing and implementing an Electronic Health Record. Funding for this Agreement is \$139,452. The term of this Agreement is November 1, 2012 through December 31, 2013.

NSMHA-CCSNW-PSC-12-13 for the provision of developing and implementing an Electronic Health Record. Funding for this Agreement is \$61,970. The term of this Agreement is November 1, 2012 through December 31, 2013.

NSMHA-COMPASS HEALTH-PSC-12-13 for the provision of developing and implementing an Electronic Health Record. Funding for this Agreement is \$809,957. The term of this Agreement is November 1, 2012 through December 31, 2013.

NSMHA-INTERFAITH-PSC-12-13 for the provision of developing and implementing an Electronic Health Record. Funding for this Agreement is \$25,000. The term of this Agreement is November 1, 2012 through December 31, 2013.

NSMHA-LAKE WHATCOM-PSC-12-13 for the provision of developing and implementing an Electronic Health Record. Funding for this Agreement is \$44,231. The term of this Agreement is November 1, 2012 through December 31, 2013.

NSMHA-SEA MAR-PSC-12-13 for the provision of developing and implementing an Electronic Health Record. Funding for this Agreement is \$100,458. The term of this Agreement is November 1, 2012 through December 31, 2013.

NSMHA-SNOHOMISH COUNTY-PSC-12-13 for the provision of developing and implementing an Electronic Health Record. Funding for this Agreement is \$84,750. The term of this Agreement is November 1, 2012 through December 31, 2013.

NSMHA-SUNRISE SERVICES-PSC-12-13 for the provision of developing and implementing an Electronic Health Record. Funding for this Agreement is \$72,217. The term of this Agreement is November 1, 2012 through December 31, 2013.

NSMHA-WCPC-PSC-12-13 for the provision of developing and implementing an Electronic Health Record. Funding for this Agreement is \$368,500. The term of this Agreement is November 1, 2012 through December 31, 2013.

Joe stated the contracts under motion #12-050 are for electronic health records and said that Dean Wight should be recognized for his efforts to move this along as it will assist all of us in sharing information and data. Barbara LaBrash, Candy Trautman, all in favor, **motion carried. #12-050.**

Motion #12-051

TRANSITIONAL HOUSING- FUND BALANCE

The following contract is to fund a 3 bed transitional house in Whatcom County. The funding shall be used for facility costs only. This funding was allocated during the fund balance RFP in September.

NSMHA-LAKE WHATCOM-PSC-13-14 for the provision of providing transitional housing in Whatcom County. Funding for this Agreement is \$72,000. The term of this Agreement is January 1, 2013 through December 31, 2014.

Joe provided an explanation for motion #12-051. Helen Price Johnson moved approval, seconded by Regina Delahunt, and opened for discussion. Chair Kershner called for the vote, all in favor, **motion carried, #12-051.**

Chair Kershner noted she had to leave and turned the meeting over to Helen Price Johnson.

17. Introduction Items

Joe addressed the Board regarding the introduction items that will be going before the Board for action at the December 13, 2012 Board of Directors meeting.

17.1

The following contracts are the County Administration contracts. The term of the contracts has been extended to allow time for the counties to expend the housing fund balance allocation. The total funding encompasses the county administration funds and the housing funds.

NSMHA-ISLAND COUNTY-ADMIN-13-14 for the provision of coordination and collaboration with the county in respect to the delegated functions and housing services for individuals with mental illness. Funding for this Agreement is \$216,950.00. The term of this Agreement is January 1, 2013 through December 31, 2014.

NSMHA-SAN JUAN COUNTY-ADMIN-13-14 for the provision of coordination and collaboration with the county in respect to the delegated functions and housing services for individuals with mental illness. Funding for this Agreement is \$1,035,137.33. The term of this Agreement is January 1, 2013 through December 31, 2014.

NSMHA-SKAGIT COUNTY-ADMIN-13-14 for the provision of coordination and collaboration with the county in respect to the delegated functions and housing services for individuals with mental illness. Funding for this Agreement is \$350,534.67. The term of this Agreement is January 1, 2013 through December 31, 2014.

NSMHA-WHATCOM COUNTY-ADMIN-13-14 for the provision of coordination and collaboration with the county in respect to the delegated functions and housing services for individuals with mental illness. Funding for this Agreement is \$477,718.67. The term of this Agreement is January 1, 2013 through December 31, 2014.

17.2

Board of Directors Strategic Planning Session, February 14, 2013, 8:30-4:00 (location to be determined) and the NSMHA Executive Director will begin to talk with Board members about agenda items for the planning session.

Joe said he has been working with consultant Sam Magill whom he has worked with before. A request for chocolate at the session was made and Joe agreed to provide it. In planning the session, Joe and Sam would like to find out a few areas of high interest to Board members, arrange for an in-depth briefing followed by discussion. Joe said that Executive Committee discussed this today and noted topics like the Crisis Services System, and some other areas could be Health Care Reform, Evidenced Based Practices, Recovery Support Systems, etc. He asked the Board provide input on what issues and critical areas they would like to address at the session. Barbara asked if this could also be posed to the Board via email to get input from those that are not present today; Joe agreed. Ken said he would like to discuss care coordination protocols across the different systems and transition points. Joe said he would get an email out to the Board of Directors requesting input.

17.3

The NSMHA Board of Directors moves to assign \$5.7 million dollars (\$4.7 million Medicaid and \$1 million state funds) for a fund balance RFQ in the following areas. Implementation of Children's mental health redesign including expansion of children services, wraparound team services and or children's crisis response teams. Health care reform including enhancing care coordination services through health homes, enhance workforce training on evidence based practices, and information systems and technology enhancements.

17.4

Move to give the executive director authority to sign a contract with Portland State University not to exceed \$200,000 over 25 months. The contract would be for Wraparound and CANS (Child Adolescent Needs & Strengths) training, consultation and technical assistance to support children's mental health redesign. The training at a minimum would include both children's Wraparound (team services) and CANS being required by DSHS/DBR.

This is a sole source contract as described in RSN policy 30.28 and RCW 39.04.280 (1). The CANS training is a proprietary tool and only licensed to a select number of trainers. The goal was to find a trainer in both CANS and Wraparound so we can combine the trainings in order to reduce the out of office training time and increase workforce expertise.

18. Adjourn

Helen Price Johnson adjourned the meeting at 2:55 p.m.

Next Meeting: December 13, 2012