

MEMORANDUM

DATE: July 20, 2005
TO: NSMHA Advisory Board
FROM: Chuck Benjamin, Executive Director
RE: August 11, 2005 Board of Director's Agenda

Please find for your review and comment the following that will be discussed with the Board of Directors and brought forth at the August 11, 2005, NSMHA Board of Directors Meeting.

Consent Agenda

Action Items

Action Items Not Yet Reviewed by the Advisory Board

To review and approve the NSMHA-MHD Contract #0569-79567, whereby NSMHA agrees to provide mental health services to Medicaid enrollees for the period 9-1-05 to 8-31-06. Financial consideration is reduced to fund the WMIP.

To review and approve the NSMHA-MHD Contract #0569-79682, whereby NSMHA agrees to provide state funded mental health services for the period 9-1-05 to 8-31-06. Services include involuntary and voluntary crisis services, Medicaid personal care, residential programs, outpatient services, jail services and disaster planning and response. Financial consideration is reduced to fund WMIP by \$285,000.

To review and approve the revised NSMHA Policy #1003.00 to clarify that if a consumer is successful on appeal, services must be started within 60 days.

Introduction Items

cc: Charles R. Benjamin
County Coordinators
NSRSN Management Team

**NORTH SOUND MENTAL HEALTH ADMINISTRATION
ADVISORY BOARD MEETING**

**North Sound Mental Health Administration
Conference Room
117 North First St., Suite 8
Mt. Vernon, WA 98273
August 2, 2005
1:00 PM**

Agenda

1. Call to Order - Introductions, Chair – 5 minutes
2. Revisions to the Agenda, Chair – 5 minutes
3. Approval of the July 2005 Minutes, Chair – 5 minutes
4. Comments from the Public –5 minutes
5. Correspondence and Comments from the Chair – 5 minutes
6. Monthly Committee Reports
 - a. Executive Director's Report - Chuck Benjamin – 5 minutes
 - b. Finance Committee – Mary Good – 5 minutes
 - c. Executive Committee/Agenda Committee – Tom Richardson – 5 minutes
 - d. QMOC Report – Mary Good – 5 minutes
7. Items To Be Brought Forward To The Board of Directors – Charles Benjamin, Executive Director
 - a. Consent Agenda
8. New Business
9. Comments from County Advisory Board Representatives – 15 minutes
 - a. Island
 - b. San Juan
 - c. Skagit
 - d. Snohomish
 - e. Whatcom
10. County Coordinator Report
11. Comments from Public – 5 minutes
12. Other Business
 - a. Request for Agenda Items
13. Adjournment

NOTE: The next Advisory Board meeting will be September 6, 2005 in the NSMHA Conference Room, 117 N. First Street, Suite 8, Mount Vernon.

Notice: For Special Disability accommodation needs, please call Rebecca at (360) 416-7013, x233 at least 48 hours in advance, if possible.

**North Sound Mental Health Administration
MENTAL HEALTH ADVISORY BOARD**

July 5, 2005

Present: Marie Jubie, Mary Good, Laurel Britt, Russell Sapienza, Andrew Davis, Chuck Albertson and Chris Walsh
Absent: Joan Lubbe
Excused: Jim King, Jack Bilsborough, Marianne Elgart, James Mead and Tom Richardson
Staff: Chuck Benjamin, Margaret Rojas, Deirdre Ridgway, Wendy Klamp, Chuck Davis, Deborah Moskowitz and Shannon Solar
Guests:

MINUTES

TOPIC	DISCUSSION	ACTION
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CALL TO ORDER, INTRODUCTIONS

Chair Jubie	Chair Jubie convened the meeting at 1:15 p.m. and welcomed those present. Introductions were made. Chuck Benjamin gave a PowerPoint presentation on NSMHA Revenue 2006.	Informational
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REVISIONS TO THE AGENDA

Chair Jubie	Marie asked if there were any revisions to the agenda. It was made known that all should have a revised memorandum in front of them.	Informational
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APPROVAL OF MINUTES

Chair Jubie	The June 2005 minutes of the Advisory Board meeting were not approved due to lack of a quorum.	
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COMMENTS FROM THE PUBLIC

Marie Jubie	Chris Walsh noted that every year the city of Snohomish has a Midsummer Festival that hundreds of handicapped people attend. There are free-performers and game booths and everything is donated. This happens the first weekend in August. Marie mentioned it would be nice to make this an All Aboard trip.	Informational
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Russell Sapienza	Russell Sapienza mentioned that last week the Bellingham Herald had a long article on the Rainbow Center, which had support from Kelly Linville and Senator Brandland, and can be read on the Bellingham Herald website.	
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Deirdre Ridgway	Deirdre mentioned that review of the federal block grant should go under new business.	
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CORRESPONDENCE AND COMMENTS FROM THE CHAIR

Marie Jubie	<p>Marie thanked the RSN staff for going to the Behavioral Health Conference and appreciated them helping Advisory Board members. She learned a lot, it was enjoyable with good speakers and the weather was great.</p> <p>She attended a County Joint Advisory Board on June 16. The Division on Aging has a reception in December/January and talk about their political situation. Snohomish discussed having a joint board and Division on Aging reception.</p> <p>The County government restructuring was discussed. The Washington State University Extension Service is working on being closer to the Human Services building that Snohomish County just opened. The housing program will be moved into the Human Services Department for a short time.</p> <p>She attended the Taskforce meeting in Olympia. Charles Albertson and Andrew Davis went to the Taskforce meeting and testified. The current Taskforce is done and a new task force would be developed to watch future actions.</p>	Informational
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MONTHLY COMMITTEE REPORTS

Executive Director's Report		
Chuck Benjamin	<p>The Bridge contract has been received and will go to the Board of Directors next week for approval regardless of whether a quorum is reached today because it has to be back to the State by July 22.</p> <p>State only funding still needs to be prioritized. Margaret and Greg are working with the County Coordinators and local Advisory Boards to obtain stakeholder input on how to utilize leftover “state only” money.</p> <p>NSMHA has filed a complaint with the superior court in Thurston County concerning Washington Medicaid Integration Project on June 30 and are awaiting the Department of Social and Health Services (DSHS) response to the summons.</p> <p>NSMHA is still waiting for the RFQ to come from DSHS and NSMHA will have two months from the date of release to respond.</p> <p>SB5763 deals with the Community Crisis Responder. The RSN has submitted a proposal and for the Integrated Crisis Response Pilot Project.</p>	Informational

Chuck presented at the Taskforce on behalf of the Washington State Association of Counties, Regional Support Networks and Washington Mental Health Provider Council.

Chuck stated he was impressed with keynote speakers at the Behavioral Health Conference and the Evidence-Based Practices presentation was also good.

Finance Committee Report

Mary Good

The committee met but the report could not be recommended for Board approval due to lack of a quorum.

Informational

The Board of Directors finance committee had a short meeting. They reviewed the bills, funding issues and approved monthly claims.

Executive Committee/Agenda Committee

Marie Jubie

Marie stated the committee reviewed the Advisory Board By-Laws and suggested the following changes:

Informational

- The last sentence of #3, Article II, page one – “To provide transportation for public testimony regarding mental health testimony.”
- Strike “noted in #2 above” in number 3.
- Change “submitted to” in item 3 to “acted on by”.
- Change item 4 to read, “To assure that people with special needs such as...” and change “low income persons” to “those who are low income”.
- In item 7 add “or DSHS/MHD” after Board of Directors spelling it out.
- Add advocacy language under item 7, Article II.
- Under Article III, #4 add “people from” after “comprised of”.
- In #4 change “emotionally disturbed children” to “children who are emotionally disturbed”.
- On page 4, #6 add “by the chair” after shall be made and change “December to January”.
- Change all NSRSN references to NSMHA throughout the whole document.
- Change “chairperson” to “chair” throughout the whole document.
- On page 4, Article VIII, #1 change “four to three” and delete the “4” in the parentheses.
- Add recovery and resilience language to the By-Laws.

The revisions will be implemented for the complete Advisory Board to review and recommend going to the Board of Directors for approval.

Margaret spoke on strategic planning. She and Greg will be attending local Advisory Board meetings. Next Tuesday, July 12, from 10-12 at courthouse hearing room there will be a special meeting for Skagit County to discuss strategic planning. All are encouraged to attend and give feedback. Hope to have together by October 1 for October Board of Directors meeting and would also like to align with the contract negotiations coming up. Any questions, contact Margaret or Greg.

Margaret mentioned that there have been about 90 posters submitted for the poster contest.

Marie said another PATH grant coming through Snohomish and another through Whatcom.

QMOC Report

Mary Good

1. The May minutes were reviewed and approved with changes.
2. Wendy gave her report on the Quality Management Department.
3. Terry McDonough reviewed the Utilization Management Dashboard and statistics and expressed some concern on certain areas.
4. Terry McDonough gave a PowerPoint presentation on the Quality Improvement within the ITA.
5. Diana Striplin reviewed the Exhibit P (Complaint, Grievance and Appeals), formerly Exhibit N, for the last six months.
6. Tom Sebastian from Compass Health came and spoke about the changes that Compass is making and continuing to make on their Corrective Action Plan with North Sound Mental Health Administration.
7. Wendy distributed the Quality Management Plan and discussed it with the committee.
8. Wendy provided a Telesage update.
9. Gary Williams informed the committee that the Board of Directors approved the Final QMOC Charter.
10. The committee Ad-hoc group presented their suggestions for the items desired on the Performance Indicators future reports. The following are suggestions presented:
 - Medicaid Older Adult Penetration
 - Medicaid Outpatient Utilization by Adults

Informational

- Inpatient Utilization
- Location of Service for Youth-Home, School, other
- Co-occurring Disorders
- Employment Status of Adults (Susan Ramaglia recommends including an emphasis on social skills training)

11. Wendy distributed some draft policies for review and for those absent they would be emailed/mailed a copy for feedback.

ITEMS TO BE BROUGHT FORWARD TO THE BOARD OF DIRECTORS

	Consent Agenda	
Chuck Benjamin	The Bridge contract, which will carry NSMHA through August 31, 2005.	Informational
	Board of Directors June Action Items Previously Reviewed by the Advisory Board	
Chuck Benjamin	None.	Informational
	Board of Directors July Action Items Not Yet Reviewed by the Advisory Board	
Chuck Benjamin	PATH contract with Mental Health Division	Informational
	PATH contract with Compass Health.	
	APN contract Amendment three.	
	NSMHA Core Guidelines and Principles – only thing missing were the words recovery and resiliency, should be worked in. This is taken to providers when negotiating contracts.	
	Board of Directors July Introduction Items	
Chuck Benjamin	None.	Informational

NEW BUSINESS

Chris Walsh	Chris mentioned that a break down by County has been requested before on the dashboard that Mary mentioned earlier. Chuck stated he is trying to find out from County coordinators what other data they might want to see on the Dashboard and he will try to have something to present at the next meeting.	Informational
Deirdre Ridgway	Deirdre presented on the Federal Block Grant (FBG) and stated about a year ago the Mental Health Division decided they wanted Advisory Board/Board of Directors input on the FBG spending. This money cannot be used to provide Medicaid covered services, other than that there is flexibility on the use of the FBG money. The bulk goes to APN to provide outpatient services for people not eligible for Medicaid.	

Snohomish County use to spend it on a program called “Community Team for Children” but with the crisis of the last year an amendment was requested to change it to facilitate services to the non-Medicaid, including getting them enrolled in Medicaid if possible. Whatcom County has used it to focus on older adults. The Tulalip Tribes have used it for traditional healing services. SeaMar uses it to support for Hispanic peoples that do not qualify for Medicaid. Russell noted that Sea Mar also does outreach to the Russian community. In a couple of months, Deirdre will bring back the contract for viewing.

COMMENTS FROM COUNTY ADVISORY BOARD MEMBERS

Island	None present.	Informational
San Juan	None present	Informational
Skagit	Mary noted that Skagit’s Advisory Board would not be meeting again until September 12 th .	Informational
Snohomish	Marie said they met on June 16 and Terri Clark provided an update on Compass Health fundraising efforts. The Art Show gained \$10,800 for funds to support art supplies. The fundraising respite received \$48,000 to support children’s programs at the crisis center. The tribute to Dr. Brooks made \$25,000. The Everett Housing Authority gave a presentation on “Hope Options” program.	Informational
Whatcom	Andrew Davis stated a recommendation was made that Senator Brandland locate a police official to attend this Advisory Board. The E&T in Snohomish County will not be closed.	Informational

COUNTY COORDINATOR REPORT

None present. Informational

COMMENTS FROM PUBLIC

Marie Jubie None. Informational

OTHER BUSINESS

Marie Jubie None. Informational

ADJOURNMENT

Chair Jubie Chair Jubie adjourned the meeting at 2:00 pm.