

**NORTH SOUND MENTAL HEALTH ADMINISTRATION  
ADVISORY BOARD MEETING**

**North Sound Mental Health Administration  
Conference Room  
117 North First St., Suite 8  
Mt. Vernon, WA 98273  
May 4, 2004  
1:00 PM**

**Agenda**

1. Call to Order - Introductions, Chair – 5 minutes
2. Revisions to the Agenda, Chair – 5 minutes
3. Approval of the April 2004 Minutes, Chair – 5 minutes
4. Comments from the Public –5 minutes
5. Correspondence and Comments from the Chair – 5 minutes
6. Unfinished Business
  - a. Executive Director's Report - Chuck Benjamin – 5 minutes
  - b. Finance Committee – Mary Good – 5 minutes
  - c. Agenda Committee – Tom Richardson – 5 minutes
  - d. QMOC Report – Mary Good – 5 minutes
7. Items To Be Brought Forward To The Board of Directors – Charles Benjamin, Executive Director
  - a. Consent Agenda
8. New Business
  - Ombuds Semi-Annual Report – Chuck Davis
9. Comments from County Advisory Board Representatives – 15 minutes
  - a. Island
  - b. San Juan
  - c. Skagit
  - d. Snohomish
  - e. Whatcom
10. County Coordinator Report
  - i. Consumer-Run Projects-County Reports
11. Comments from Public – 5 minutes

12. Other Business

a. Request for Agenda Items

13. Adjournment

**NOTE:** The next Advisory Board meeting will be June 1, 2004 at the NSMHA Conference Room, 117 N. First Street, Suite 8, Mount Vernon.

**North Sound Mental Health Administration  
MENTAL HEALTH ADVISORY BOARD**

April 6, 2004

**Present:** John Patchamatla, Joan Lubbe, Charles Albertson, Marie Jubie, Mary Good, Jim King, Tom Richardson, Dean Stupke, Julian Marsh, Bruce Radtke, James Vest  
**Absent:** Chris Walsh, Patricia Whitcomb  
**Excused:** Patricia Little, Jack Bilsborough  
**Staff:** Chuck Benjamin, Sharri Dempsey, Greg Long, Wendy Klamp, Shirley Conger, Deirdre Ridgway, Chuck Davis, Shari Downing  
**Guests:** Laurel Britt, Tom Sebastian, Karen Mooney, Gary Williams

**MINUTES**

TOPIC	DISCUSSION	ACTION
<b>CALL TO ORDER, INTRODUCTIONS</b>		
Chair Jubie	Chair Jubie convened the meeting at 1:05 p.m. and welcomed those present. Introductions were made. The Advisory Board had a pre-meeting presentation by Dean Wight on the North Sound RSN Projections of non-Medicaid funding shortfalls. The Advisory Board thanked Dean for his report.	Informational
<b>REVISIONS TO THE AGENDA</b>		
Chair Jubie	Chair Jubie asked if there were any revisions to the agenda.	None
<b>APPROVAL OF MINUTES</b>		
Chair Jubie	The March 2004 minutes of the Advisory Board meeting were reviewed and passed with corrections.	Passed unanimously
<b>COMMENTS FROM THE PUBLIC</b>		
	None	Informational
<b>CORRESPONDENCE AND COMMENTS FROM THE CHAIR</b>		
Chair Jubie	Chair Jubie stated that she has been busy in March. She visited bridgeway's new facility on 113 <sup>th</sup> Street in Everett. She noted that the facility looked good. She also visited Alder Commons in Marysville and related that it is not an IMD but separate housing. It seems like a very nice place. She indicated that the Advisory Board could have an All Aboard to a residential facility if they wished.	Informational

**UNFINISHED BUSINESS**

Chuck Benjamin	<p><b>Executive Director's Report</b></p> <p>Mr. Benjamin indicated that Dean Wight covered a lot in his pre-meeting presentation on the CMS issue. There was a stakeholder meeting last Friday and there will be another on April 16<sup>th</sup> from 10:00 till 2:00 at the Skagit PUD building. Chuck invited all to attend. Sharri Dempsey will send out notices to the Advisory Board. Chuck indicated that we are faced with making many decisions that we don't want to make. He added that the WMIP would be starting in October. The due date for the proposed bidders is April 15<sup>th</sup>. The state feels it will have a signed contract with the winning bidder by June. Chuck advised the group that he would like along with the CMS stakeholders committee he would like to form a Medicaid Integration committee to look at the impact. We could possibly lose 1-4 million dollars with the integration project. Chuck also told the committee about a DSHS children's committee that has now formed. DSHS says it will be complete and have a decision by June. Chuck announced to the committee that he had received a very nice letter from WCPC around the training that Beckie Bacon has given clinicians around consumer voice.</p>	Informational
Mary Good	<p><b>Finance Committee Report</b></p> <p>Ms. Good indicated that the finance committee met this morning and recommended approval to bring forth to the Board of Directors the Advisory Board expenditures. <b>All in favor, passed unanimously.</b></p>	Approved unanimously
Tom Richardson	<p><b>Executive Committee/Agenda Committee</b></p> <p>Mr. Richardson indicated that he has brought forward a motion from the agenda committee to "recommend that we do away with the Activities Liaison Committee and the Ombuds QRT Liaison Committee. That we expand the Executive committee to 4 people and the Finance committee to 4 (different) people to be appointed by the Chair. To fold the Agenda committee into the Executive committee that will meet at 11-12 on meeting days. <b>All in favor, passed unanimously</b> Tom also reported on a Advisory Board retreat to get organized, discuss what we want to do, and to figure out a budget and process so that the Advisory Board can send some people to the Behavioral Health Conference in June.</p>	Approved unanimously
Mary Good	<p><b>QMOC Report</b></p> <p>Mary reported highlights of the March 2004 QMOC meeting.</p>	Informational

**ITEMS TO BE BROUGHT FORWARD TO THE BOARD OF DIRECTORS**

**Consent Agenda**

Chuck Benjamin

**Action Items**

Linda Vaughan

Linda Vaughan addressed the group on the recent revisions to the Clinical Eligibility and Care Standards. She asked the Advisory Board for approval to bring the CECS forth to the Board of Directors

Chuck Benjamin

To introduce the revised NSMHA Clinical Eligibility and Care Standards. We have had requests from our Ombuds and providers regarding the need for clarification within the Residential Section. This section will be brought into closer alignment with the related licensing WAC's (388-76, 388-78A and 246-325). MHD has made changes to diagnoses in the Access to Care Standards and we are now aligning our CECS document with the MHD's Exhibit C.

To introduce NSMHA-MCPP-03-04 amendment 01. Snohomish County has been selected to be the pilot site for the demonstration project for Washington State without its agreement. The NSMHA is concerned about the project and is requesting additional funding for analysis of the Washington State Medicaid Integration Project and the five model/prototype Integration Projects currently underway in other states. This agreement will be in effect December 1, 2003 through June 30, 2004. Maximum consideration for this amendment shall be \$ 25,000.

To introduce NSMHA-APN-ECS-GMU-03 amendment 01. This amendment will extend the current ECS-GMU contract with APN through June 30, 2005. Maximum consideration for this amendment shall not exceed \$492,300 in State ADSA ECS funds.

**Tom Richardson made a motion to approve all of the introduction items, and to move them forward to the Board of Directors. Motion seconded, passed unanimously.**

Motion passed unanimously

**Emergency Action Items**

Chuck Benjamin

There are no Emergency Action Items

**Introduction Items**

Chuck Benjamin

Moved to action items.

**NEW BUSINESS**

None

Informational

**COMMENTS FROM COUNTY ADVISORY BOARD MEMBERS**

Island	No Advisory Board member present.	Informational
San Juan	Mr. Stupke stated that the sun is shining in San Juan.	
Skagit	Ms. Good reported the Skagit County Advisory Board discussed the Medicaid changes from CMS and the EQRO. Joan Lubbe stated the detox support center in Skagit County is now closed. They have been working hard to find another source. With help from Compass Health, they now have the only triage in the state. There are a very limited number of beds at crisis respite and they are looking for a more permanent solution.	Informational
Snohomish	Chair Jubie reported that the issues at the Bailey Center seem to be taken care of. The next WMIP is next week.	Informational
Whatcom	Mr. Marsh stated the Whatcom County Advisory Board met on March 8 <sup>th</sup> . Chair Porter made a motion to start a children’s Ad-hoc sub committee. Jess Jamison from Compass Health spoke to their board. They received a letter from Rick Sucee on the status of the interim management at WCPC. Tom Richardson stated that he is on a DMIO workgroup. They are working on and trying to find ideas for housing for DMIO’s coming out of prison. He announced that Rainbow Center will be having a gathering for Jane Relin on April 14 <sup>th</sup> from 11:30 to 1:30 and invited all to attend.	Informational

**COUNTY COORDINATOR REPORT**

Gary Williams	Mr. Williams noted that the County Coordinators are working hard on their schedules to make sure that a representative would be at the Advisory Board meeting. The CC have been meeting monthly with Chuck. All five counties have been working on their policies and procedures for CDMHP’s and looking at possibilities for us to have opportunities to have similar policies and procedure’s in the five counties so that we can have continuity in the process. An issue that they have come to terms with is their strong desire to see supported employment and housing as issues in the region and at the same time funding and support is limited and potentially going away with the CMS issues. So we are looking for other opportunities within the counties. Gary stated that he participated in the regional CMS stakeholder meeting. From the counties perspective, the greatest impact will be on the counties and municipalities in the non-Medicaid	Informational
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population and will be moving to emergency and/or impatient population and how it impacts county criminal justice systems and other nonprofit agencies. He indicated that Whatcom County is continuing the development of building a county triage facility in connection to a minimum-security facility. It is a two-year plan to have it up and running. Chair Jubie thanked Gary for his report.

**CONSUMER RUN PROJECTS**

Gary Williams	Mr. Williams indicated the Gladstone house has become available and with regional consumer-oriented dollars we have are contracting with the Rainbow Center giving Peer counselors additional training to do engagement, peer support and case management, for folks living in the Gladstone house. It is a peer driven process all the way through with housing supports and connection to services. It is a step in recovery. Chair Jubie thanked Gary for his report.	Informational
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**COMMENTS FROM PUBLIC**

None	None	Informational
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**OTHER BUSINESS**

Chair Jubie	None	Informational
	<b>Request for Agenda Items</b>	
Chair Jubie	None	

**ADJOURNMENT**

Chair Jubie	Chair Jubie adjourned the meeting at 2:25 pm.
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## MEMORANDUM

DATE: April 20, 2004  
TO: NSRSN Advisory Board  
FROM: Chuck Benjamin, Executive Director  
RE: May 13, 2004 Board of Director's Agenda

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Please find for your review and comment the following that will be discussed with the Board of Directors and brought forth at the May 13, 2004 NSMHA Board Meeting.

All items referred to below are accessible on the NSMHA website by visiting:  
[http://www.nrsrn.org/Boards/A\\_Board\\_Packet.htm](http://www.nrsrn.org/Boards/A_Board_Packet.htm)

### **Consent Agenda**

None

### **Action Items**

### **Emergency Action Items**

None

### **Introduction Items**

To introduce contract # NSRSN-APN-DDD-Crisis-02, amendment 4. This amendment will:

1. Under Terms and Conditions add a new subsection L to read as follows:  
All references to Associated Provider Network and CONTRACTOR shall mean Associated Provider Network and its member organization Compass Health.
2. Under Terms and Conditions add a new subsection M to read as follows:  
Contract Performance/Enforcement. NSRSN shall be vested with the rights of a third party beneficiary, including the "cut through" right to enforce performance should CONTRACTOR be unwilling or unable to enforce action on the part of its network and subcontractors. In the event that CONTRACTOR dissolves or otherwise discontinues operations, NSRSN may, at its sole option, assume the right to enforce the terms and conditions of this Agreement directly with CONTRACTOR's service network and subcontractors. CONTRACTOR shall include this clause in its contracts with its subcontractors. In the event of the dissolution of CONTRACTOR, NSRSN's rights in indemnification shall survive.

cc: Charles R. Benjamin  
County Coordinators  
NSRSN Management Team



**NORTH SOUND MENTAL HEALTH ADMINISTRATION  
CONTRACT AMENDMENT**

**CONTRACT NO. NSRSN-APN-DDD-Crisis-02  
Amendment (4)**

The above-referenced Contract between the North Sound Mental Health Administration (NSMHA) and Associated Provider Network (APN) is hereby amended as follows:

3. Under Terms and Conditions add a new subsection L to read as follows:  
All references to Associated Provider Network and CONTRACTOR shall mean Associated Provider Network and its member organization Compass Health.
  
4. Under Terms and Conditions add a new subsection M to read as follows:  
Contract Performance/Enforcement. NSRSN shall be vested with the rights of a third party beneficiary, including the "cut through" right to enforce performance should CONTRACTOR be unwilling or unable to enforce action on the part of its network and subcontractors. In the event that CONTRACTOR dissolves or otherwise discontinues operations, NSRSN may, at its sole option, assume the right to enforce the terms and conditions of this Agreement directly with CONTRACTOR's service network and subcontractors. CONTRACTOR shall include this clause in its contracts with its subcontractors. In the event of the dissolution of CONTRACTOR, NSRSN's rights in indemnification shall survive.

ALL TERMS AND CONDITIONS OF PERFORMANCE OUTLINED IN CONTRACT NO. NSRSN-APN-DDD-CRISIS-02 THROUGH AMENDMENT THREE ARE INCORPORATED BY REFERENCE AS THOUGH FULLY SET FORTH HEREIN.

THIS AMENDMENT IS EXECUTED BY THE PERSONS SIGNING BELOW, WHO WARRANT THAT THEY HAVE THE AUTHORITY TO EXECUTE THIS AMENDMENT.

NORTH SOUND MENTAL HEALTH  
ADMINISTRATION

ASSOCIATED PROVIDER NETWORK

\_\_\_\_\_  
Charles R. Benjamin, Executive Director Date

\_\_\_\_\_  
Date

Approved as to form: 1/24/01  
Bradford E. Furlong, Attorney At Law