

**NORTH SOUND MENTAL HEALTH ADMINISTRATION  
BOARD OF DIRECTORS MEETING**

September 12, 2013

1:30 PM

**AGENDA**

**Page/Tab#**

1. Call to Order; Introductions – Chair Gossett
2. Revisions to Agenda – Chair Gossett
3. Approval of Minutes, Motion #13-046
4. Comments & Announcements from the Chair
5. Reports from Board Members
6. Comments from the Public
7. Report from the Advisory Board – Candy Trautman, Chair
8. Report from the Executive/Personnel Committee – Chair Gossett
9. Report from the Quality Management Oversight Committee – Rebecca Clark, Chair
10. Report from the Planning Committee
11. Report from the Executive Director ..... 1
12. Report from the Finance Officer ..... 2
13. Report from the Finance Committee – Ken Stark, Chair
14. Consent Agenda – Finance Committee Motion #13-047

<p>All matters listed with the Consent Agenda have been distributed to each Board Member for reading and study, are considered to be routine, and will be enacted by one action of the Board of Directors with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Board Member.</p>
---

To review and approve North Sound Mental Health Administration’s claims paid from August 1, 2013 through August 31, 2013 in the amount of \$4,798,886.03. Payroll for the month of July in the amount of \$131,016.47 and associated employer paid benefits in the amount of \$65,757.43.

## **15. Action Items**

### **Amendment of Existing Contracts related to Whatcom Triage**

Whatcom County has reduced the payment to NSMHA for medical services at the Whatcom Triage Center, which in turn reduced the payment from NSMHA to WCPC for medical services at the Triage Center.

#### **Motion #13-048**

Whatcom County-NSMHA-Interlocal-11-13 Amendment 4 for the purpose of reducing the payment for medical services at the Whatcom Triage Center. The reduction to the Agreement is \$3,819.33 for a new maximum consideration of \$693,336.67

NSMHA-WCPC-Triage Center-11-13 Amendment 2 for the purpose of reducing the payment for medical services provided by Whatcom County. The reduction to the Agreement is \$3,819.33 for a new maximum consideration of \$1,088,331.05

### **Medicaid Contracts (PIHP)**

The funding for the following contracts runs through June 30, 2015, NSMHA will provide an amendment for the July-September 2015 funding based on the biennial budget passed by the legislature in 2015. Funding amounts will be available at the September meeting.

#### **Motion #13-049**

To approve the follow PIHP Contracts:

NSMHA-CATHOLIC COMMUNITY SERVICES NW-MEDICAID-13-15

NSMHA-CENTER FOR HUMAN SERVICES-MEDICAID-13-15

NSMHA-COMPASS HEALTH-MEDICAID-13-15

NSMHA-INTERFAITH-MEDICAID-13-15

NSMHA-LAKE WHATCOM CENTER-MEDICAID-13-15

NSMHA-NORTHWEST EDUCATIONAL SERVICE DISTRICT 189 (NWESD189)-MEDICAID-13-15

NSMHA-SEA MAR-MEDICAID-13-15

NSMHA-SNOHOMISH COUNTY-MEDICAID-13-15

NSMHA-SUNRISE SERVICES-MEDICAID-13-15

NSMHA-VOLUNTEERS of AMERICA-MEDICAID-13-15

NSMHA-WHATCOM COUNSELING and PSYCHIATRIC CLINIC -MEDICAID-13-15

NSMHA-CATHOLIC COMMUNITY SERVICES NW-MEDICAID-13-15 for the purpose of providing outpatient Medicaid funding for child/youth/family services in Skagit, Snohomish and Whatcom Counties. The estimated maximum consideration for this Agreement is \$4,890,384 with the term of this Agreement October 1, 2013 through September 30, 2015

NSMHA-CENTER FOR HUMAN SERVICES-MEDICAID-13-15 for the purpose of providing outpatient Medicaid funding for child/youth/family services in South Snohomish County. The maximum consideration for this Agreement is \$905,976 with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-COMPASS HEALTH-MEDICAID-13-15 for the purpose of providing outpatient Medicaid funding for adult/child/youth/family services in Island, San Juan, Skagit and Snohomish Counties. The estimated maximum consideration for this Agreement is \$28,471,548 with the term of this Agreement October 1, 2013 through September 30, 2015

NSMHA-INTERFAITH-MEDICAID-13-15 for the purpose of providing outpatient Medicaid funding for adult services in Whatcom County. The estimated maximum consideration for this Agreement is \$815,376 with the term of this Agreement October 1, 2013 through September 30, 2015

NSMHA-LAKE WHATCOM CENTER-MEDICAID-13-15 for the purpose of providing outpatient Medicaid funding for adult services in Whatcom County. The estimated maximum consideration for this Agreement is \$2,511,456 with the term of this Agreement October 1, 2013 through September 30, 2015

NSMHA-NORTHWEST EDUCATIONAL SERVICE DISTRICT 189 (NWESD189)-MEDICAID-13-15 for the purpose of providing outpatient Medicaid funding for child/youth/family services in Island, San Juan, Skagit and Whatcom Counties. The maximum consideration for this Agreement is \$702,192 with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-SEA MAR-MEDICAID-13-15 for the purpose of providing outpatient Medicaid funding for adult/child/youth/family services in Skagit, Snohomish and Whatcom Counties. The estimated maximum consideration for this Agreement is \$3,532,344 with the term of this Agreement October 1, 2013 through September 30, 2015

NSMHA-SNOHOMISH COUNTY-MEDICAID-13-15 for the purpose of providing Medicaid funding for Involuntary Treatment Act services in Snohomish County. The estimated maximum consideration for this Agreement is \$317,881.44 with the term of this Agreement October 1, 2013 through September 30, 2015

NSMHA-SUNRISE SERVICES-MEDICAID-13-15 for the purpose of providing outpatient Medicaid funding for adults in Island, Skagit and Snohomish Counties. The estimated maximum consideration for this Agreement is \$7,818,120 with the term of this Agreement October 1, 2013 through September 30, 2015

NSMHA-VOLUNTEERS of AMERICA-MEDICAID-13-15 for the purpose of providing Medicaid funding for the delegated functions of the crisis line, access line and inpatient utilization services. The estimated maximum consideration for this Agreement is \$3,719,608.80 with the term of this Agreement October 1, 2013 through September 30, 2015

NSMHA-WHATCOM COUNSELING and PSYCHIATRIC CLINIC -MEDICAID-13-15 for the purpose of providing outpatient Medicaid funding for adult/child/youth/family services in Whatcom County. The estimated maximum consideration for this Agreement is \$6,117,144 with the term of this Agreement October 1, 2013 through September 30, 2015.

### **State Mental Health Contracts (SMHC)**

The funding for the following contracts runs through June 30, 2015. NSMHA will provide an amendment for the July-September 2015 funding based on the biennial budget passed by the legislature in 2015. Funding amounts will be available at the September meeting.

### **Motion #13-050**

To approve the following State Mental Health Contracts:

NSMHA-CATHOLIC COMMUNITY SERVICES NW-SMHC-13-15

NSMHA-CENTER FOR HUMAN SERVICES-SMHC-13-15

NSMHA-COMPASS HEALTH-SMHC-13-15

NSMHA-INTERFAITH-SMHC-13-15

NSMHA-LAKE WHATCOM CENTER-SMHC-13-15  
NSMHA-NORTHWEST EDUCATIONAL SERVICE DISTRICT 189(NWESD189)-SMHC-13-15  
NSMHA-SEA MAR-SMHC-13-15  
NSMHA-SNOHOMISH COUNTY-SMHC-13-15  
NSMHA-SUNRISE SERVICES-SMHC-13-15  
NSMHA-VOLUNTEERS of AMERICA-SMHC-13-15  
NSMHA-WHACOM COUNSELING and PSYCHIATRIC CLINIC-SMHC-13-15

NSMHA-CATHOLIC COMMUNITY SERVICES NW-SMHC-13-15 for the purpose of providing State funding for child/youth/family services in Skagit, Snohomish and Whatcom Counties. The estimated maximum consideration for this Agreement is \$694,224 with the term of this Agreement October 1, 2013 through September 30, 2015

NSMHA-CENTER FOR HUMAN SERVICES-SMHC-13-15 for the purpose of providing state funding for child/youth/family services in South Snohomish County. The maximum consideration for this Agreement is \$123,960 with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-COMPASS HEALTH-SMHC-13-15 for the purpose of providing State funding for adult/child/youth/family services in Island, San Juan, Skagit and Snohomish Counties. The estimated maximum consideration for this Agreement is \$7,155,520 with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-INTERFAITH-SMHC-13-15 for the purpose of providing State funding for adult services in Whatcom County. The estimated maximum consideration for this Agreement is \$111,360 with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-LAKE WHATCOM CENTER-SMHC-13-15 for the purpose of providing State funding for adult services in Whatcom County. The estimated maximum consideration for this Agreement is \$992,800 with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-NORTHWEST EDUCATIONAL SERVICE DISTRICT 189(NWESD189)-SMHC-13-15 for the purpose of providing state funding for child/youth/family services in Island, San Juan, Skagit and Whatcom Counties. The maximum consideration for this Agreement is \$92,526 with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-SEA MAR-SMHC-13-15 for the purpose of providing State funding adult/child/youth/family services in Skagit, Snohomish and Whatcom Counties. The estimated maximum consideration for this Agreement is \$472,920 with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-SNOHOMISH COUNTY-SMHC-13-15 for the purpose of providing State funding for Involuntary Treatment Act services in Snohomish County. The estimated maximum consideration for this Agreement is \$4,307,803.40 with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-SUNRISE SERVICES-SMHC-13-15 for the purpose of providing State funding for adult services in Island, Skagit and Snohomish Counties. The estimated maximum consideration for this Agreement is \$1,146,282, with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-VOLUNTEERS of AMERICA-SMHC-13-15 for the purpose of providing State funding for the delegated functions of the crisis line, access line and inpatient utilization. The estimated maximum consideration for this Agreement is \$459,726.96 with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-WHACOM COUNSELING and PSYCHIATRIC CLINIC-SMHC-13-15 for the purpose of providing State funding for adult/child/youth/family services in Whatcom County. The maximum consideration for this Agreement is \$1,868,328 with the term of this Agreement October 1, 2013 through September 30, 2015.

### **Jail Transition Services**

The funding for the following contracts runs through June 30, 2015, NSMHA will provide an amendment for the July-September 2015 funding based on the biennial budget passed by the legislature in 2015.

#### **Motion #13-051**

To approve the following Jail Transition Services contracts:

NSMHA-ISLAND COUNTY-JAIL TRANSITION SERVICES-13-15

NSMHA-SKAGIT COUNTY-JAIL TRANSITION SERVICES-13-15

NSMHA-SNOHOMISH COUNTY-JAIL TRANSITION SERVICES-13-15

NSMHA-WHATCOM COUNTY-JAIL TRANSITION SERVICES-13-15

NSMHA-ISLAND COUNTY-JAIL TRANSITION SERVICES-13-15 for the purpose of providing funding for jail transition services to adults in Island and San Juan County. The maximum consideration for this Agreement is \$145,677 with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-SKAGIT COUNTY-JAIL TRANSITION SERVICES-13-15 for the purpose of providing funding for jail transition services to adults in Skagit County. The maximum consideration for this Agreement is \$157,500 with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-SNOHOMISH COUNTY-JAIL TRANSITION SERVICES-13-15 for the purpose of providing funding for jail transition services to adults in Snohomish County. The maximum consideration for this Agreement is \$692,689.20 with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-WHATCOM COUNTY-JAIL TRANSITION SERVICES-13-15 for the purpose of providing funding for jail transition services to adults in Whatcom County. The maximum consideration for this Agreement is \$235,587 with the term of this Agreement October 1, 2013 through September 30, 2015.

### **Crisis Triage**

The funding for the following contracts runs through June 30, 2015, NSMHA will provide an amendment for the July-September 2015 funding based on the biennial budget passed by the legislature in 2015.

#### **Motion #13-052**

To approve the following Crisis Triage Contracts:

NSMHA-COMPASS HEALTH-SNOHOMISH CRISIS TRIAGE-13-15

NSMHA-PIONEER HUMAN SERVICES- SKAGIT CRISIS CENTER-13-15

NSMHA-WHATCOM COUNSELING and PSYCHIATRIC CLINIC-WHATCOM CRISIS CENTER-13-15

NSMHA-COMPASS HEALTH-SNOHOMISH CRISIS TRIAGE-13-15 for the purpose of providing funding for adult crisis stabilization services in Snohomish County. The maximum consideration for this Agreement is \$2,699,729.92 with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-PIONEER HUMAN SERVICES- SKAGIT CRISIS CENTER-13-15 for the purpose of providing funding for adult crisis stabilization services in Skagit County. The maximum consideration for this Agreement is \$1,038,048 with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-WHATCOM COUNSELING and PSYCHIATRIC CLINIC-WHATCOM CRISIS CENTER-13-15 for the purpose of providing funding for adult crisis stabilization services in Whatcom County. The maximum consideration for this Agreement is \$1,452,312 with the term of this Agreement October 1, 2013 through September 30, 2015.

### **Crisis Services for individuals with Developmental Disabilities**

#### **Motion #13-053**

To approve the following DD Crisis Services Contracts:

COMPASS HEALTH-DD CRISIS SERVICES-13-15

NSMHA-VOLUNTEERS of AMERICA-DD CRISIS SERVICES-13-15

COMPASS HEALTH-DD CRISIS SERVICES-13-15 for the purpose of providing funding for crisis intervention and stabilization services to individuals with Development Disabilities. The maximum consideration for this Agreement is \$576,754.71 with the term of this Agreement October 1, 2013 through June 30, 2014.

NSMHA-VOLUNTEERS of AMERICA-DD CRISIS SERVICES-13-15 for the purpose of providing for crisis line/triage services to individuals with Development Disabilities. The maximum consideration for this Agreement is \$17,535.00 with the term of this Agreement October 1, 2013 through June 30, 2014.

### **Employment Services**

*Bridgeways is now a specialized service provider for employment services. The services will be available to individuals enrolled in NSMHA funded services in both Snohomish and Skagit Counties. Funding will be available at the September meeting.*

#### **Motion #13-054**

NSMHA-BRIDGEWAYS-EMPLOYMENT SERVICES-13-15 for the purpose of providing supported employment services to individuals with mental illness in Snohomish and Skagit Counties. The maximum consideration on this Agreement is \$775,488 (Medicaid \$679,536, State \$95,952) with the term of this Agreement is October 1, 2013 through September 30, 2015.

### **Program for Assertive Community Treatment (PACT)**

The funding for the following contracts runs through June 30, 2015, NSMHA will provide an amendment for the July-September 2015 funding based on the biennial budget passed by the legislature in 2015.

**Motion #13-055**

To approve the following PACT Contracts:

NSMHA-COMPASS HEALTH-SNOHOMISH PACT-13-15

NSMHA-COMPASS HEALTH-SKAGIT PACT-13-15

NSMHA-LAKE WHATCOM CENTER-WHATCOM PACT-13-15

NSMHA-COMPASS HEALTH-SNOHOMISH PACT-13-15 for the purpose of providing funding for adult PACT services in Snohomish County. The maximum consideration for this Agreement is \$2,868,841.92 with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-COMPASS HEALTH-SKAGIT PACT-13-15 for the purpose of providing funding for adult PACT services in Skagit County. The maximum consideration for this Agreement is \$1,539,394 with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-LAKE WHATCOM CENTER-WHATCOM PACT-13-15 for the purpose of providing funding for adult PACT services in Whatcom County. The maximum consideration for this Agreement is \$1,539,394 with the term of this Agreement October 1, 2013 through September 30, 2015.

**Ombuds/Community Action of Skagit County (CASC)**

The funding for the following contract runs through June 30, 2015, NSMHA will provide an amendment for the July-September 2015 funding based on the biennial budget passed by the legislature in 2015.

**Motion #13-056**

NSMHA-CASC-OMBUDS-13-15 for the purpose of providing funding for Ombuds services in the North Sound Region. The maximum consideration for this Agreement is \$336,000 with the term of this Agreement October 1, 2013 through September 30, 2015.

**Wraparound**

**Motion #13-057**

NSMHA-CATHOLIC COMMUNITY SERVICES NW-WRAPAROUND-13-14 for the purpose of providing funding for Standard and Intensive Wraparound services in Skagit and Whatcom Counties. The maximum consideration for this Agreement is \$1,443,887.61 with the term of this Agreement October 1, 2013 through June 30, 2014.

NSMHA-COMPASS HEALTH-WRAPAROUND-13-14 for the purpose of providing funding for Standard and Intensive Wraparound services in Island and Snohomish Counties. The maximum consideration for this Agreement is \$1,303,207.05 with the term of this Agreement October 1, 2013 through June 30, 2014.

**16. Introduction Items**

None

## **17. Adjourn**

Next Meeting: October 10, 2013

**NORTH SOUND MENTAL HEALTH ADMINISTRATION  
BOARD OF DIRECTORS MEETING**

**August 8, 2013  
1:30 PM**

**MINUTES**

**Board Members Present:**

Ken Dalhstedt, Skagit County Commissioner

Jill Johnson, Island County Commissioner

Jamie Stephens, San Juan County Council member

Ken Stark, designated alternate for Snohomish County Executive, John Lovick

John Amos, designated alternate for Snohomish County Council member, Dave Gossett

June LaMarr, designated alternate for The Tulalip Tribes, Sheryl Fryberg

Regina Delahunt, designated alternate for Whatcom County Executive, Jack Louws

Candy Trautman, NSMHA Advisory Board Chair

Mark McDonald, NSMHA Advisory Board Vice Chair

**Staff Present:**

Joe Valentine, Greg Long, Bill Whitlock, Margaret Rojas, Annette Calder

**Guests:**

Cammy Hart-Anderson

**1. Call to Order; Introductions – Chair Dahlstedt**

Ken called the meeting to order at 1:35 and noted he would be chairing the meeting in Chair Gossett's absence; welcomed everyone and introductions were made.

**2. Revisions to Agenda – Chair Dahlstedt**

None

**3. Approval of Minutes**

Chair Dalhstedt asked if there were any changes to the minutes of June 13, 2013; there were none. Ken Stark moved approval of motion **#13-037**, seconded by Jill Johnson, all in favor, **motion carried**.

**4. Comments & Announcements from the Chair**

Ken Dalhstedt noted the 3/10<sup>th</sup> of 1% sales tax for jail expansion vote passed and the county will be moving forward with that.

**5. Reports from Board Members**

Jamie Stephens said he had something not related to this Board or mental health but felt it was fun information to share; on Lopez Island a donation of \$75,000 was received from a local business person for improvements to be made to the local skate park. From that donation the project has grown and now will be a public event including 14 pro skaters and equipment from the X-Games will be onsite. It is a free event to the public.

June LaMarr said the Tulalip Tribes are working on new projects.

#### **6. Comments from the Public**

None

#### **7. Report from the Advisory Board – Candy Trautman, Chair**

Candy Trautman reported on the July 9<sup>th</sup> Advisory Board Retreat and summarized the drawing on the wall, really a picture of the conversations that took place. Candy said the Retreat went really well.

Candy addressed the Board of Directors regarding membership of the Advisory Board and the Advisory Board Bylaws and discussed a very disruptive member and how that person is impacting the Advisory Board; an in-depth group discussion followed about process and the individual County roles in this issue.

Candy reported the Advisory Board met on Tuesday and the agenda included the Ombuds Snapshot, minutes from June meeting and July retreat, Jail Transition Services, Co-Occurring Disorders Conference, 2014 budget preparation, compliance integrity program, and the Advisory Board Brief is attached to the file copy as part of the official record.

#### **8. Report from the Executive/Personnel Committee**

Jamie Stephens reported the committee met and reviewed the performance review guidelines for the Executive Director. The committee also reviewed the reclassification request from Administrative Receptionist to Administrative Assistant.

Jamie Stephens moved approval of motion #13-045 approval of reclassification of the existing administrative receptionist position to administrative assistant position, seconded by Jill Johnson, all in favor, **motion carried.**

#### **9. Report from the Quality Management Oversight Committee**

Greg Long reported QMOC met on July 24<sup>th</sup> and information was shared on the following: Data on Chronic Illness, Performance Improvement Projects, Policy 1555 Evaluation and Treatment Facilities, Less Restrictive Workgroup report, Specialty Services in Region, Out of Network Services and the QMOC brief is attached to the file copy as part of the official record. Greg was thanked for his report.

#### **10. Report from the Planning Committee**

The Planning Committee did not meet in June or July.

#### **11. Report from the Executive Director**

Joe Valentine directed the group to Tab 1 and reviewed the Executive Director Report and attachments with the Board. Discussion included the CMS letter, Application for ITA Diversion Dollars, External Quality Review site visit, update on the Regional Health Alliance efforts, participation in House Judicial Committee Work Session. Copy of report and referenced attachments are included in the August meeting packet as part of the official record. Joe was thanked for his report.

## 12. Report from the Finance Officer

Bill Whitlock reported:

- This is the July 2013 financial report. The FBG (Federal Block Grant) revenue has a negative variance of \$193,278; this is timing variances. The Jail Services revenue has a negative variance of \$7,306; this is a permanent variance.
- The insurance expense has negative variances of \$12,458. The Repair and Maintenance budget has a negative variance of \$6,430. We think these are timing variances. The Agency/County/other services have a negative variance of \$902,473. We think this is a permanent variance and will require a budget adjustment. Overall we are \$391,349 under budget for 2013. Compared to 2012, Medicaid revenue has increased \$1.5 million, agency/county and other services expense increased by \$3.2 million and inpatient costs are lower by \$1.5 million.
- The state auditors are here for the 2012 annual review. They have identified a subsequent event disclosure that we need added to our financial statements. The July 2013 CMS letter needs to be added to the footnotes.
- Employee wellness plan. Staff was seeking approval from the fiscal committee to authorize the expenditure of approximately \$3,000 to purchase equipment for the staff wellness plan. Upon review of the information it was decided that a motion was not needed as NSMHA already had approved a staff wellness program and this request is in line with that program.

Bill was thanked for his report.

## 13. Report from the Finance Committee – Ken Stark, Chair

Met just prior to the Board meeting, reviewed June and July payables, plus all information Bill discussed. Ken moved approval of motion #13-038, seconded by Jill Johnson, all in favor, **motion carried.**

## 14. Consent Agenda – Finance Committee Motion #13-038

All matters listed with the Consent Agenda have been distributed to each Board Member for reading and study, are considered to be routine, and will be enacted by one action of the Board of Directors with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Board Member.

To review and approve North Sound Mental Health Administration's claims paid from June 1, 2013 through June 30, 2013 in the amount of \$7,132,674.58. Payroll for the month of June in the amount of \$129,716.89 and associated employer paid benefits in the amount of \$64,154.86.

To review and approve North Sound Mental Health Administration's claims paid from July 1, 2013 through July 31, 2013 in the amount of \$5,007,261.66. Payroll for the month of July in the amount of \$134,477.95 and associated employer paid benefits in the amount of \$70,800.79.

## 15. Action Items

Professional Service Contracts (PSC)

### Motion #13-039

NSMHA-CENTER for HUMAN SERVICES-PSC-13 AMENDMENT 1 for the provision of increased funding of \$19,000 to develop a customized IT/IS infrastructure needed to begin providing child/youth/family Medicaid covered services in South Snohomish County. The term of this agreement remains the same, June 13, 2013, through December 31, 2013. The new maximum consideration is \$148,936.

Joe provided an explanation for motion #13-039, Ken Stark moved approval, seconded by Regina Delahunt, all in favor, **motion carried.**

**Motion #13-040**

NSMHA-COMPASS HEALTH-PSC-13-15 for the purpose of renting space in the Alkire House to provide space for 3 beds transitional housing to adults discharging from Western State Hospital to Snohomish County. The maximum consideration on this Agreement is \$62,400 with a term of July 1, 2013 through June 30, 2015.

Joe explained motion #13-040. Ken Stark moved approval, seconded by Jamie Stephens, all in favor, **motion carried.**

**Motion #13-041**

Move to accept the planning committee recommendation to create an over the cap budget reserve with \$2.5 million in Medicaid funds and \$500,000 in state funds. These funds would be available to agencies if they went over their budget cap in a given month. The funds would be available starting in the October 1, 2013 fee for service contract and available until the end of the contract or until no funds were left.

Add \$2 million in Medicaid funds, in the outpatient fee for services contract for children services for the period 10/1/13 to 9/30/15. The funds would be assigned to individual agencies that provide services to children. The RSN would negotiate with each provider of children services that will have a contract starting 10/1/2013 to determine how much of the funds will be assigned to each agency.

See attached Planning Committee discussion form and draft Fee For Service Rules. *The over the cap budget reserve is a way to change our modified fee for service system to be more proactive in rewarding agencies that serve over their budget cap. Implementation of the Children's Mental Health Redesign includes the expansion of childrens service.*

Tab 3 of the meeting packet contained the attachments to this motion. Bill addressed the Board regarding the changes proposed in this motion and discussion took place. Ken Stark moved approval of motion #13-041, seconded by Jamie Stephens, all in favor, **motion carried.**

**Motion #13-042**

NSMHA-CVAB-PSC-13 for the purpose of providing Peer Counselor Training during the week of October 14-18, 2013 in Everett, WA, this is a partnership with Compass Health. This training is a regional training for peers residing in the North Sound Region. The maximum consideration on this Agreement is \$15,000 with a term of this Agreement August 8, 2013 through November 29, 2013.

**Licensing Agreement**

*This Licensing Agreement is with Collective Medical Technologies (CMT) LLC. CMT is in the business of providing health information technology and services, including the Emergency Department Information Exchange ("EDIE"), to exchange information about the diagnosis and treatment of individuals. NSMHA will be entering into a licensing agreement with CMT. CMT is waiving all purchase and subscription fees and is charging NSMHA a reduced Per Member Per Month (PMPM)*

rate of \$0.05. This Agreement will allow NSMHA staff to access information on individuals with high utilization of Emergency Department services to provide care coordination and intervene to reduce the unnecessary use of Emergency Department services.

Due to the nature of this service, and CMT the sole statewide Emergency Department Information Exchange, this is a sole source Agreement meeting the State Auditor definition of “sole source” and in accordance with NSMHA policy #3028.00 Section 1.2.2 “Exceptions to Competitive Bidding Process”.

Competitive bidding may be waived or is not required for the following:

- d. Purchases involving special facilities or market conditions. (RCW 39.04.280) (Board resolution required.)
- e. Purchases that is clearly and legitimately limited to a single source of supply. (RCW 39.04.280) (Board resolution required.)

Margaret Rojas provided explanation for motion **#13-042**. Candy Trautman moved approval of motion #13-042, seconded by Ken Stark, all in favor, **motion carried**.

### **Motion #13-043**

NSMHA-COLLECTIVE MEDICAL TECHNOLOGIES LLC-LICENSING AGREEMENT-13 for the purpose of providing NSMHA access to the EDIE health information exchange. The monthly payment is based on the \$0.05 PMPM for approximately 25,000 individuals. There will be variation in the funding depending on the number of individuals uploaded to the EDIE data exchange, currently we are projecting 25,000. The Agreement automatically renews annually, with a 30 day termination clause by either party. The approximate costs are based on the \$0.05 PMPM of 25,000 individuals for a monthly amount of \$1,250.

### **Single Case Agreement**

*This Agreement was entered into to provide Eating Disorder Treatment for one (1) enrolled individual. The treatment is based on medical necessity and is being monitored by our Medical Director for continued necessity. Due to the nature of the treatment and treatment based on medical necessity, the funding amount and end date are an approximation. Due to the nature of treatment, and lack of other in state providers, this is a sole source Agreement meeting the State Auditor definition of “sole source” and in accordance with NSMHA policy #3028.00 Section 1.2.2 “Exceptions to Competitive Bidding Process”.*

Competitive bidding may be waived or is not required for the following:

- d. Purchases involving special facilities or market conditions. (RCW 39.04.280) (Board resolution required.)
- e. Purchases that are clearly and legitimately limited to a single source of supply. (RCW 39.04.280) (Board resolution required.)

Joe explained motion #13-043 and said this is very exciting information as it will be very helpful for us to be able to identify high utilizers of Emergency Departments and do care coordination with these clients. This will also give the hospital information on our clients that end up in the hospital, will know who their provider is, have access to their crisis plans, etc. Greg added that we only require providers to complete crisis plans on high need consumers, level 4 or above. Greg noted that NSMHA will enter into discussion with providers that will ask them to do crisis plans and more care coordination with people that have multiple visits to the emergency departments; group discussion followed on the benefits of this, collaboration and coordination.

Ken Stark moved approval of motion **#13-043**, seconded by Jill Johnson, all in favor, **motion carried**.

**Motion #13-044**

NSMHA-CENTER for DISCOVERY-SCA-13 for the purpose of providing in-state residential Eating Disorder Treatment on a single case basis. The estimated maximum consideration is \$75,000 of Medicaid funding with the term of this Agreement July 16, 2013 through an estimated end date of August 31, 2013.

Greg addressed the Board regarding motion **#13-044**, Jamie Stephens moved approval, seconded by Ken Stark, all in favor, **motion carried**.

**16. Introduction Items**

**Medicaid Contracts (PIHP)**

The funding for the following contracts runs through June 30, 2015, NSMHA will provide an amendment for the July-September 2015 funding based on the biennial budget passed by the legislature in 2015. Funding amounts will be available at the September meeting.

NSMHA-CATHOLIC COMMUNITY SERVICES NW-MEDICAID-13-15 for the purpose of providing outpatient Medicaid funding for child/youth/family services in Skagit, Snohomish and Whatcom Counties. The maximum consideration for this Agreement is \$ with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-COMPASS HEALTH-MEDICAID-13-15 for the purpose of providing outpatient Medicaid funding for adult/child/youth/family services in Island, San Juan, Skagit and Snohomish Counties. The maximum consideration for this Agreement is \$ with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-INTERFAITH-MEDICAID-13-15 for the purpose of providing outpatient Medicaid funding for adult services in Whatcom County. The maximum consideration for this Agreement is \$ with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-LAKE WHATCOM CENTER-MEDICAID-13-15 for the purpose of providing outpatient Medicaid funding for adult services in Whatcom County. The maximum consideration for this Agreement is \$ with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-SEA MAR-MEDICAID-13-15 for the purpose of providing outpatient Medicaid funding for adult/child/youth/family services in Skagit, Snohomish and Whatcom Counties. The maximum consideration for this Agreement is \$ with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-SNOHOMISH COUNTY-MEDICAID-13-15 for the purpose of providing Medicaid funding for Involuntary Treatment Act services in Snohomish County. The maximum consideration for this Agreement is \$ with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-SUNRISE SERVICES-MEDICAID-13-15 for the purpose of providing outpatient Medicaid funding for adults in Island, Skagit and Snohomish Counties. The maximum consideration for this Agreement is \$ with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-VOLUNTEERS of AMERICA-MEDICAID-13-15 for the purpose of providing Medicaid funding for the delegated functions of the crisis line, access line and inpatient utilization services. The

maximum consideration for this Agreement is \$ with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-WHATCOM COUNSELING and PSYCHIATRIC CLINIC -MEDICAID-13-15 for the purpose of providing outpatient Medicaid funding for adult/child/youth/family services in Whatcom County. The maximum consideration for this Agreement is \$ with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-CENTER FOR HUMAN SERVICES-MEDICAID-13-15 for the purpose of providing outpatient Medicaid funding for child/youth/family services in South Snohomish County. The maximum consideration for this Agreement is \$ with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-NORTHWEST EDUCATIONAL SERVICE DISTRICT (NWESD)-MEDICAID-13-15 for the purpose of providing outpatient Medicaid funding for child/youth/family services in Island, San Juan, Skagit and Whatcom Counties. The maximum consideration for this Agreement is \$ with the term of this Agreement October 1, 2013 through September 30, 2015.

#### **State Mental Health Contracts (SMHC)**

The funding for the following contracts runs through June 30, 2015, NSMHA will provide an amendment for the July-September 2015 funding based on the biennial budget passed by the legislature in 2015. Funding amounts will be available at the September meeting.

NSMHA-CATHOLIC COMMUNITY SERVICES NW-SMHC-13-15 for the purpose of providing State funding for child/youth/family services in Skagit, Snohomish and Whatcom Counties. The maximum consideration for this Agreement is \$ with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-COMPASS HEALTH-SMHC-13-15 for the purpose of providing State funding for adult/child/youth/family services in Island, San Juan, Skagit and Snohomish Counties. The maximum consideration for this Agreement is \$ with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-INTERFAITH-SMHC-13-15 for the purpose of providing State funding for adult services in Whatcom County. The maximum consideration for this Agreement is \$ with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-LAKE WHATCOM CENTER-SMHC-13-15 for the purpose of providing State funding for adult services in Whatcom County. The maximum consideration for this Agreement is \$ with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-SEA MAR-SMHC-13-15 for the purpose of providing State funding adult/child/youth/family services in Skagit, Snohomish and Whatcom Counties. The maximum consideration for this Agreement is \$ with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-SNOHOMISH COUNTY-SMHC-13-15 for the purpose of providing State funding for Involuntary Treatment Act services in Snohomish County. The maximum consideration for this Agreement is \$ with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-SUNRISE SERVICES-SMHC-13-15 for the purpose of providing State funding for adult services in Island, Skagit and Snohomish Counties. The maximum consideration for this Agreement is \$ with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-VOLUNTEERS of AMERICA-SMHC-13-15 for the purpose of providing State funding for the delegated functions of the crisis line, access line and inpatient utilization. The maximum consideration for this Agreement is \$ with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-WHACOM COUNSELING and PSYCHIATRIC CLINIC-SMHC-13-15 for the purpose of providing State funding for adult/child/youth/family services in Whatcom County. The maximum consideration for this Agreement is \$ with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-CENTER FOR HUMAN SERVICES-SMHC-13-15 for the purpose of providing state funding for child/youth/family services in South Snohomish County. The maximum consideration for this Agreement is \$ with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-NORTHWEST EDUCATIONAL SERVICE DISTRICT 189(NWESD189)-SMHC-13-15 for the purpose of providing state funding for child/youth/family services in Island, San Juan, Skagit and Whatcom Counties. The maximum consideration for this Agreement is \$ with the term of this Agreement October 1, 2013 through September 30, 2015.

### **Jail Transition Services**

The funding for the following contracts runs through June 30, 2015, NSMHA will provide an amendment for the July-September 2015 funding based on the biennial budget passed by the legislature in 2015.

NSMHA-ISLAND COUNTY-JAIL TRANSITION SERVICES-13-15 for the purpose of providing funding for jail transition services to adults in Island and San Juan County. The maximum consideration for this Agreement is \$145,677.00 with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-SKAGIT COUNTY-JAIL TRANSITION SERVICES-13-15 for the purpose of providing funding for jail transition services to adults in Skagit County. The maximum consideration for this Agreement is \$157,500.00 with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-SNOHOMISH COUNTY-JAIL TRANSITION SERVICES-13-15 for the purpose of providing funding for jail transition services to adults in Snohomish County. The maximum consideration for this Agreement is \$692,689.20 with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-WHATCOM COUNTY-JAIL TRANSITION SERVICES-13-15 for the purpose of providing funding for jail transition services to adults in Whatcom County. The maximum consideration for this Agreement is \$235,587.00 with the term of this Agreement October 1, 2013 through September 30, 2015.

### **Crisis Triage**

The funding for the following contracts runs through June 30, 2015, NSMHA will provide an amendment for the July-September 2015 funding based on the biennial budget passed by the legislature in 2015.

NSMHA-COMPASS HEALTH-SNOHOMISH CRISIS TRIAGE-13-15 for the purpose of providing funding for adult crisis stabilization services in Snohomish County. The maximum consideration for this Agreement is \$2,362,254.93 with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-PIONEER HUMAN SERVICES- SKAGIT CRISIS CENTER-13-15 for the purpose of providing funding for adult crisis stabilization services in Skagit County. The maximum consideration for this Agreement is \$908,281.49 with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-WHATCOM COUNSELING and PSYCHIATRIC CLINIC-WHATCOM CRISIS CENTER-13-15 for the purpose of providing funding for adult crisis stabilization services in Whatcom County. The maximum consideration for this Agreement is \$1,082,327.61 with the term of this Agreement October 1, 2013 through September 30, 2015.

### **Crisis Services for individuals with Developmental Disabilities**

COMPASS HEALTH-DD CRISIS SERVICES-13-15 for the purpose of providing funding for crisis intervention and stabilization services to individuals with Development Disabilities. The maximum consideration for this Agreement is \$576,754.71 with the term of this Agreement October 1, 2013 through June 30, 2014.

NSMHA-VOLUNTEERS of AMERICA-DD CRISIS SERVICES-13-15 for the purpose of providing for crisis line/triage services to individuals with Development Disabilities. The maximum consideration for this Agreement is \$17,535.00 with the term of this Agreement October 1, 2013 through June 30, 2014.

### **Supported Employment**

Bridgeways is now a specialized service provider for employment services. The services will be available to individuals enrolled in NSMHA funded services in both Snohomish and Skagit Counties. Funding will be available at the September meeting.

NSMHA-BRIDGEWAYS-EMPLOYMENT SERVICES-13-15 for the purpose of providing supported employment services to individuals with mental illness in Snohomish and Skagit Counties. The maximum consideration on this Agreement is \$ with the term of this Agreement is October 1, 2013 through September 30, 2015.

### **Program for Assertive Community Treatment (PACT)**

The funding for the following contracts runs through June 30, 2015, NSMHA will provide an amendment for the July-September 2015 funding based on the biennial budget passed by the legislature in 2015.

NSMHA-COMPASS HEALTH-SNOHOMISH PACT-13-15 for the purpose of providing funding for adult PACT services in Snohomish County. The maximum consideration for this Agreement is \$2,510,236.68 with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-COMPASS HEALTH-SKAGIT PACT-13-15 for the purpose of providing funding for adult PACT services in Skagit County. The maximum consideration for this Agreement is \$1,346,961.00 with the term of this Agreement October 1, 2013 through September 30, 2015.

NSMHA-LAKE WHATCOM CENTER-WHATCOM PACT-13-15 for the purpose of providing funding for adult PACT services in Whatcom County. The maximum consideration for this Agreement is \$1,346,961.00 with the term of this Agreement October 1, 2013 through September 30, 2015.

**Ombuds/Community Action of Skagit County (CASC)**

The funding for the following contract runs through June 30, 2015, NSMHA will provide an amendment for the July-September 2015 funding based on the biennial budget passed by the legislature in 2015.

NSMHA-CASC-OMBUDS-13-15 for the purpose of providing funding for Ombuds services in the North Sound Region. The maximum consideration for this Agreement is \$294,000.00 with the term of this Agreement October 1, 2013 through September 30, 2015.

**Wraparound**

NSMHA-CATHOLIC COMMUNITY SERVICES NW-WRAPAROUND-13-14 for the purpose of providing funding for Standard and Intensive Wraparound services in Skagit and Whatcom Counties. The maximum consideration for this Agreement is \$ with the term of this Agreement October 1, 2013 through June 30, 2014.

NSMHA-COMPASS HEALTH-WRAPAROUND-13-14 for the purpose of providing funding for Standard and Intensive Wraparound services in Island and Snohomish Counties. The maximum consideration for this Agreement is \$ with the term of this Agreement October 1, 2013 through June 30, 2014.

**17. Adjourn**

The meeting was adjourned at 2:50 p.m.

Respectfully submitted:

Annette Calder  
Executive Assistant

Next Meeting: September 12, 2013