

**NORTH SOUND MENTAL HEALTH ADMINISTRATION  
BOARD OF DIRECTORS MEETING  
NSMHA Conference Room  
Mount Vernon, WA  
June 14, 2007  
1:30 PM**

**AGENDA**

Page #/Tab

1. **Call to Order; Introductions – Chair Gossett**
2. **Revisions to Agenda – Chair Gossett**
3. **Approval of Minutes– Chair Gossett (motion #07-052).....3-9**
  - **To review and approve the minutes of the May 31, 2007**
4. **Comments & Announcements from the Chair**
5. **Reports from Board Members**
6. **Comments from the Public**
  - **Ombuds Report**
  - **QRT Report**
7. **Report from the Advisory Board – James Mead, Chair**
8. **Report from the Executive/Personnel Committee – Mike Shelton, Chair**
9. **Report from the Quality Management Oversight Committee – Gary Williams, Chair**
  - **NSMHA Integrated Biennial Report – 1<sup>st</sup> Quarter January-June 2006.....10-40**
    - **QMOC is recommending approval of the NSMHA Integrated Biennial Report - 1<sup>st</sup> Quarter, January – June 2006 (motion #07-053)**
10. **Report from the Planning Committee – Janelle Sgrignoli, Chair**
  - **Federal Block Grant Request For Proposals**
  - **FAST-like Summary ..... 41**
  - **PALS Summary..... 43**

11. Report from the Executive Director – Chuck Benjamin, Executive Director
12. Report from the Finance Officer – Bill Whitlock, Fiscal Officer.....Tab 1
  - Annual NSMHA Financial Report
13. Report from the Finance Committee – Kirke Sievers, Chair
14. Consent Agenda – Dave Gossett, Chair

All matters listed with the Consent Agenda have been distributed to each Board Member for reading and study, are considered to be routine, and will be enacted by one action of the Board of Directors with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Board Member.

**Motion # 07-054**

To review and approve North Sound Mental Health Administration’s claims paid from May 1, 2007 through May 31, 2007 in the amount of \$(will be available at the meeting). Payroll for the month of May in the amount of \$(will be available at the meeting) and associated employer paid benefits in the amount of \$(will be available at the meeting).

**15. Action Items**

**16. Introduction Items**

**Motion # 07-055**

To introduce for review MHD-NSMHA-SMHC-0669-02157(04) Amendment. This amendment decreases the NSMHA bed allocation at Western State Hospital from 149 to 145 beds. King County has agreed to pay the Western RSNs liquidated damages for the transfer of 20 beds to King County.

**17. Adjourn**

NOTE: The next Board of Directors meeting will be held on July 12, 2007 at 1:30 p.m. in the NSMHA Conference Room

**NORTH SOUND MENTAL HEALTH ADMINISTRATION  
BOARD OF DIRECTORS MEETING  
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May 31, 2007  
1:30 PM**

**MINUTES**

**Members Present:**

Ken Dahlstedt, Skagit County Commissioner, NSMHA Vice Chair of the Board of Directors  
Ward Nelson, Whatcom County Council member  
Mike Shelton, Island County Commissioner  
Barbara LaBrash, designated alternate for San Juan County Council member, Bob Myhr  
Janelle Sgrignoli, designated alternate for Snohomish County Executive, Aaron Reardon  
Sharie Freemantle, designated alternate for Snohomish County Council member, Dave Gossett  
Carri Schlade, designated alternate for Snohomish County Council member, Kirke Sievers  
Gary Williams, designated alternate for Whatcom County Executive, Pete Kremen  
Andrew Davis, NSMHA Advisory Board representative  
James Mead, NSMHA Advisory Board Chair  
June LaMarr, The Tulalip Tribes

**Staff Present:** Chuck Benjamin, Greg Long, Bill Whitlock, Margaret Rojas, Laura Davis, Annette Calder

**Guests:** Chuck Davis, Marco Sanchez, Deborah Moskowitz, Pat Morris, Marie Jubie, Mike Watson, Donna Konicki, Karen Kipling, Mike Price, Bob MacGilchrist, Anne Deacon, Rochelle Clogston, Janice George, Deborah Fowler

**1. Call to Order; Introductions**

Vice Chair Dahlstedt opened the meeting at 1:30 and welcomed everyone; introductions were made.

**2. Revisions to Agenda**

Vice Chair Dahlstedt stated the Ombuds report would be delayed until the June meeting. Vice Chair Dahlstedt stated all introduction items would be moved to action items.

**3. Approval of Minutes**

Vice Chair Dahlstedt asked if there were any changes to the minutes; there were none. Motion by Mr. Nelson, seconded by Ms. Sgrignoli, all in favor, **motion carried (#07-029)**.

**4. Comments & Announcements from the Chair**

None

**5. Reports from Board Members**

Janelle Sgrignoli introduced Anne Deacon as the new Division Manager of Snohomish County Human Services.

## 6. Comments from the Public

None

## 7. Report from the Advisory Board – James Mead, Chair

James Mead reported:

- Met on May 1<sup>st</sup> and approved April minutes
- Discussed the Wellness grant
- Mental Health Court
- No County Coordinators report at the May meeting
- Welcomed new member from San Juan, Maryanne Slaybaugh
- Chuck mentioned the NSMHA Planning Committee has an opening for an Advisory Board member
- Received the Executive Director's report
- Received the Finance Committee report
- San Juan requested a change in the pre-meeting time due to ferry schedules
- Discussed future site visits

Mr. Mead was thanked for his report.

## 8. Report from the Executive/Personnel Committee – Mike Shelton, Chair

Mike Shelton reported the committee met today but didn't have anything to bring forward.

## 9. Report from the Quality Management Oversight Committee – Gary Williams, Chair

Gary Williams reported:

- Met in May and approved policies 1701 and 1704 regarding the Integrated Crisis Response System
- Recommending approval of the NSMHA Quality Management Plan Integrated Report, 1<sup>st</sup> Biennial Quarter. Motion to approve by Mr. Williams, seconded by Ms. Sgrignoli, and opened for discussion, it was asked that the Board receive copies of the report and action will be taken in June.

## 10. Report from the Planning Committee – Janelle Sgrignoli, Chair

Janelle Sgrignoli reported the Planning Committee met and has recommendations on the RFQ Awards and stated Chuck Benjamin would make a PowerPoint Presentation on the RFQ Process. Mr. Benjamin presented an overview of the process (copy attached to file as part of the official record). Mr. Benjamin stated that the Planning Committee is recommending Scenario 1 along with the requirement of a transition plan; a question and answer period followed.

- Ms. Sgrignoli made a motion on the RFQ Awards: "the NSMHA Board of Directors authorizes NSMHA to implement RFQ Scenario 1 effective October 1, 2007. With this motion, the Executive Director is charged with commencing provider discussions to assure ramp-up, ramp-down transition plans for each service provider that allows for fiscal and consumer service stability"; seconded by Mr. Nelson, all in favor, **motion carried (Motion # 07-030)**.
- Recommendation on RFP for future Federal Block Grant Funds-RFP for new FBG money that starts October 1, 2007, seconded by Mr. Nelson, all in favor, **motion carried (#07-050)**.
- Motions 07-039 and 07-040 are reallocating unexpended FBG funds and is urging the Board to approve those motions so we don't have to give the money back to the state.

Ms. Sgrignoli was thanked for her report.























































































