

North Sound Mental Health Administration

BOARD OF DIRECTORS MEETING

May 13, 2004

NSMHA Conference Room

117 N First Street, Suite 8

Mount Vernon

1:30 PM

Agenda

1. Call to Order; Introductions – Chair
2. Revisions to Agenda – Chair
3. Approval of April Minutes – Chair
4. Comments & Announcements from the Chair
5. Reports from Board Members
6. Comments from Public
7. Ombuds Semi-Annual Report – Chuck Davis
8. Report from Advisory Board – Marie Jubie, Chair
9. Report from Executive/Personnel Committee – Dave Gossett, Chair
10. Report from QMOC – Andy Byrne, Chair
11. Report from Planning Committee – Dave Gossett, Chair
12. Report from Executive Director – Chuck Benjamin, Executive Director
13. Report from Finance Officer – Bill Whitlock
14. Report from Finance Committee – Mike Shelton
15. Consent Agenda – Chair

Motion # 04-017 To review and approve NSMHA claims paid from March 1, 2004 to March 31, 2004 in the amount of \$3,417,972.81. Payroll for the month of March in the amount of \$72,580.87, and associated employer paid benefits in the amount of \$21,917.89.

All matters listed with the Consent Agenda have been distributed to each Board Member for reading and study, are considered to be routine, and will be enacted by one motion of the Board of Directors with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Board Member.

16. Action Items - None

17. Introduction Items

Motion # IN-012 To introduce contract # NSRSN-APN-DDD-Crisis-02, amendment 4. This amendment will:

1. Under Terms and Conditions add a new subsection L to read as follows:
All references to Associated Provider Network and CONTRACTOR shall mean Associated Provider Network and its member organization Compass Health.
2. Under Terms and Conditions add a new subsection M to read as follows:
Contract Performance/Enforcement. NSRSN shall be vested with the rights of a third party beneficiary, including the "cut through" right to enforce performance should CONTRACTOR be unwilling or unable to enforce action on the part of its network and subcontractors. In the event that CONTRACTOR dissolves or otherwise discontinues operations, NSRSN may, at its sole option, assume the right to enforce the terms and conditions of this Agreement directly with CONTRACTOR's service network and subcontractors. CONTRACTOR shall include this clause in its contracts with its subcontractors. In the event of the dissolution of CONTRACTOR, NSRSN's rights in indemnification shall survive.

18. Emergency Action Items – Chair

Pending Executive Session

19. Items for Discussion

20. Executive Session – Chair

On Potential Litigation

21. Reconvene – Chair

22. Adjournment – Chair

NOTE: The next Board of Directors meeting will be Thursday, June 10, 2004, at 1:30 p.m. in the NSMHA Conference Room at 117 N First Street Suite 8, Mount Vernon.

North Sound Mental Health Administration

BOARD OF DIRECTORS MEETING

April 8, 2004
Skagit Resort
5984 N Darrk Lane
Bow, Washington 98232
1:30 PM

MINUTES

Members Present:

Mike Shelton, Island County Commissioner
Dave Gossett, Snohomish County Council
Marie Jubie, NSMHA Advisory Board
June LaMarr, The Tulalip Tribes
Rhea Miller, San Juan County Commissioner
Jim Teverbaugh, designated alternate for Snohomish County Executive Aaron Reardon
Andy Byrne, designated alternate for Whatcom County Executive Pete Kremen
Sharon Roy, designated alternate for Whatcom County Council Member Ward Nelson

Staff Present:

Chuck Benjamin, Linda Benoit, Annette Calder, Sharri Dempsey, Wendy Klamp, Greg Long, Terry McDonough, Deirdre Ridgway, Bill Whitlock, Gary Williams

Guests Present:

Joan Dudley, Mary Good, Jackie Henderson, Jess Jamieson, Nancy Jones, Barbara LaBrash, Sam Magill, Chuck Roxin, Dean Wight

1. Call to Order; Introductions

Chair Shelton opened meeting and welcomed those present; introductions were made.

2. Revisions to Agenda

None.

3. Approval of March Minutes

Chair Shelton asked if there were any changes or additions to the minutes; there were none. Moved by Mr. Byrne, seconded by Ms. Miller, all in favor, **motion carried.**

4. Comments & Announcements from the Chair

None.

5. Reports from Board Members

None.

6. Comments from Public

Dean Wight made a comprehensive PowerPoint Presentation regarding projected non-Medicaid funding shortfall and provided handouts for the group, attached to the file copy as part of the official record. A question and answer period followed. Dean was thanked for his presentation.

7. Report from Advisory Board

Marie Jubie provided an overview of the April 6, 2004 NSMHA Advisory Board meeting for the Board of Directors. Marie was thanked for her report.

8. Report from Executive/Personnel Committee

None.

9. Report from QMOC

Andy Byrne updated the group on the last QMOC meeting, and stated QMOC had many presentations. Andy was thanked for his report.

10. Report from Planning Committee

Dave Gossett stated the next Planning Committee meeting would be held on Tuesday, April 27th and the agenda will include the Crisis System Review as well as Strategic Planning.

11. Report from Executive Director

Chuck Benjamin reported that NSMHA has had the crisis services emergency review in Whatcom County and said it is his pleasure to announce that Whatcom Counseling & Psychiatric Clinic is doing a lot of work to turn things around. As part of their Corrective Action Plan, 100% of the emergency contact sheets have been reviewed by NSMHA staff. In the beginning, there were a lot of concerns but now it is working well. NSMHA is no longer reviewing 100% of all emergency contacts. However, a couple of CDMHP's sheets will continue to be reviewed at 100%; other CDMHP's NSMHA will review only 10% of their emergency contact sheets. Chuck announced that the NSMHA Tribal Conference will be held on April 29th & 30th at the Upper Skagit Resort and encouraged all to participate as he believes it is a very valuable experience. Chuck also reported that he and Mike Shelton received a nice letter from WCPC in relation to the work that NSMHA QRT staff Beckie Bacon has done in training WCPC clinical staff to better connect with consumers. WCPC has asked that Beckie come back and do more training for them.

12. Report from Finance Officer

Bill Whitlock reported more of Medicaid v non-Medicaid issue - last year State changed Federal rate, we got more money up from 50% to 53% and state put in money on match as well. When working to determine the State only money we receive monthly, Jess said a one or two month cut of around \$900,000 would put Compass Health out of business. We have already had to lay off employees and would have to drastically cut more to meet those amounts. Dave Gossett asked if NSMHA had funds available to reduce the impact on the providers. Bill answered \$2.6 million in Risk Reserve and \$300,000 in Capital Reserves. However, the Risk Reserve would have to be replaced by the end of the State Contract (June 30, 2005).

13. Report from Finance Committee

Mike Shelton moved to approve consent agenda, second by Rhea Miller, all in favor, **motion carried.**

14. Consent Agenda

Motion # 04-007 To review and approve NSMHA claims paid from January 1, 2004 to January 31, 2004 in the amount of \$3,842,942.10. Payroll for the month of January in the amount of \$68,500.34 and associated employer paid benefits in the amount of \$18,702.35.

Motion # 04-013 To review and approve NSMHA claims paid from February 1, 2004 to February 29, 2004 in the amount of \$ 3,842,942.10. Payroll for the month of February in the amount of \$64,122.98, and associated employer paid benefits in the amount of \$24,888.34.

All matters listed with the Consent Agenda have been distributed to each Board Member for reading and study, are considered to be routine, and will be enacted by one motion of the Board of Directors with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Board Member.

15. Action Items

All introduction items under #16 below were moved to action items.

IN-009, now motion **04-014**, Chair Shelton called for the vote, all in favor, **motion carried**.

IN-010, now motion **04-015** motion to approve, seconded, discussion followed and Chair Shelton called for the vote, all in favor, **motion carried**.

IN-011, now motion **04-016** motion to approve, seconded, all in favor, **motion carried**.

16. Introduction Items

All introduction items were approved under item 15 above.

Motion # IN-009 To introduce the revised residential section of the NSMHA Clinical Eligibility and Care Standards. We have had requests from our Ombuds and providers regarding the need for clarification within the Residential Section. This section will be brought into closer alignment with the related licensing WAC's (388-76, 388-78A and 246-325).

Motion # IN-010 To introduce NSMHA-MCPP-03-04 amendment 01. Snohomish County has been selected to be the pilot site for the demonstration project for Washington State without its agreement. The NSMHA is concerned about the project and is requesting additional funding for analysis of the Washington State Medicaid Integration Project and the five model/prototype Integration Projects currently underway in other states. This agreement will be in effect December 1, 2003 through June 30, 2004. Maximum consideration for this amendment shall be \$ 25,000.

Motion # IN-011 To introduce NSMHA-APN-ECS-GMU-03 amendment 01. This amendment will extend the current ECS-GMU contract with APN through June 30, 2005. Maximum consideration for this amendment shall not exceed \$492,300 in State ADSA ECS funds.

17. Emergency Action Items

None.

18. Items for Discussion

None.

19. Executive Session – Chair

None.

20. Reconvene – Chair

None.

21. Adjournment – Chair

Chair Shelton adjourned the meeting at 2:20 p.m.

Respectfully submitted,

Annette Calder
Administrative Coordinator

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