

MEMORANDUM

TO: NSRSN Board of Directors and All Interested Parties
FROM: Melinda Bouldin, NSRSN Office Manager
RE: Meeting Information
DATE: May 9, 2001

Please note the next meeting of the NSRSN Board of Directors will be held on:

**Thursday, May 24, 2001
North Sound Regional Support Network
Conference Room
117 North First Street, Suite 8
Mt. Vernon, WA
1:30 PM**

The Board of Directors Packet is attached for your review. I look forward to seeing you there.

For Special Disability accommodation needs, please call Melinda at (360) 416-7013, ext. 222 at least 48 hours in advance, if possible.

**NORTH SOUND REGIONAL SUPPORT NETWORK
BOARD OF DIRECTORS MEETING**

**North Sound Regional Support Network
Conference Room
117 North First Street, Suite 8
Mt. Vernon, WA
April 26, 2001
1:30 PM**

AGENDA

- 1. Call to Order; Introductions – Chair**
- 2. Revisions to the Agenda – Chair**
- 3. Approval of Minutes – Chair**
- 4. Comments & Announcements from the Chair**
- 5. Board Discussion – Chair**

“What is the best news you have received lately regarding mental health?”
- 6. Comments from the Public**
- 7. VOA Presentation – Karen Kipling**
- 8. Report from the Advisory Board – Dan Bilson, Chair**
- 9. Report from Executive/Personnel Committee – Dave Gossett, Chair**
- 10. Report from the Planning Committee –**
- 11. Report from QMOC Committee – Andy Byrne, Chair**
- 12. Report from the Executive Director – Chuck Benjamin, Executive Director**
- 13. Report from the Finance Officer – Bill Whitlock**

14. Consent Agenda – Rhea Miller, Chair

All matters listed with the Consent Agenda have been distributed to each Board Member for reading and study, are considered to be routine, and will be enacted by one motion of the Board of Directors with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Board Member.

The NSRSN Board of Directors moves to approve the Consent Agenda:

Motion #01-028 To review and approve NSRSN claims paid from April 1, 2001 to April 30, 2001. Total dollar amount of warrants paid in April 2001 (not available at this time). Total April payroll of (not available at this time) and associated benefits in the amount of (not available at this time)

15. Action Items – Marcia Gunning, Contracts Compliance/Financial Services Manager

Motion #01-029 To authorize NSRSN Executive Director to enter into Contract NSRSN-Island-99-01, Amendment 1, between the NSRSN and Island County for co-occurring disorder services in Island County effective May 1, 2001. Maximum consideration shall not exceed \$12,085.

NSRSN Board of Directors carved \$250,000 from the 1999-2001 PHP revenue for Board authorized innovative/special projects. Island County is requesting the Board authorize release of those dollars “allocated” for Island County in order to purchase the following services from The Recovery Center/Catholic Community Services and Community Mental Health Services: 1)Curriculum for group treatment for people with sever and persistent mental illness and a co-occurring substance-related disorder; 2) co-facilitated weekly treatment groups; 3) integrated individual treatment and case management services; 4) ongoing education for mental health and substance abuse clinicians that maximize their competencies. This item was introduced at the April 26, 3001 Board of Director’s Meeting.

16. Emergency Action Items

Motion #01-030 To authorize NSRSN Executive Director to enter into contract NSRSN-PCI-User-01 with PCI software, Inc. for Timeshare, User License and Software Support Services, effective July 1, 2001 through 12/31/01. Maximum consideration is unknown at this time.

This item is a placeholder. On April 24, 2001 the NSRSN was notified that BDS, a partnership between Olympic Behavioral Health, Inc., and PCI Software, Inc., would

be dissolving their partnership and terminating business operations on June 30, 2001. PCI Software and the NSRSN are currently working on developing an agreement that would enable the NSRSN to operate smoothly until we can transition to a new Management Information System.

Motion #01-031 To authorize NSRSN Executive Director to enter into contract NSRSN-VOA-DD Crisis-01 with Volunteers of America for enhanced Crisis Line/Triage services to individuals with developmental disabilities and mental illness, effective May 1, through July 31, 2001. Maximum consideration shall not exceed \$11,670.

This contract purchases specific 24-hour crisis line services outlined in the NSRSN/DDD contract that implements phase II of DDD/MHD collaborative work plan "Supports and Services for People with Developmental Disabilities and Mental Illness" agreement signed by MHD and DDD 11/23/99. NSRSN Board of Directors authorized the contract between NSRSN and DDDD and NSRSN and APN. This Contract closes the loop for enhanced crisis prevention services to individuals with developmental disabilities and mental illness.

17. Motions Not Yet Reviewed by the Advisory Board – Rhea Miller, Chair

Motion #IN-012 To authorize NSRSN Executive Director to enter into the 2001-2003 Biennium Integrated Mental Health Inpatient/Outpatient Contract with DSHS-Mental Health Division, effective July 1, 2001 through June 30, 2003.

The NSRSN is currently working with MHD and other RSN's to finalize the 2001-2003 Biennium Contract. It is anticipated that MHD will submit their final versions sometime in May.

Motion #IN-013 To introduce Contract NSRSN-APN-99-01, Amendment 7, between NSRSN and Associated Provider Network, extending the current managed care, full risk contract for Outcome-Based Community Mental Health Program Services contract for 6 months, through December 31, 2001. Consideration for this 6-month extension shall be as described in attached Exhibit G-7.

Motion #IN-014 To introduce Contract NSRSN-SEAMAR-99-01, Amendment 2, between NSRSN and Seamar, extending the current contract for Outcome-Based Community Mental Health Program Services specifically addressing the mental health needs of our Hispanic population for 6 months, through December 31, 2001. Consideration for this 6-month extension shall be \$254,940.

Motion #IN-015 To introduce Contract NSRSN-VOA-MC, Amendment 2, between NSRSN and Volunteers of America, extending the current contract for Outcome-Based Integrated Crisis Line, Crisis Triage and Crisis Outreach

Dispatch Services for 6 months, through December 31, 2001. Consideration for this 6-month extension shall be \$ 348,193.

Motion #IN-016 To introduce Contract NSRSN-Island-99-01, Amendment 2, between the NSRSN and Island County, extending the current contract County for Administration, planning, local oversight, MICA, etc., services for 6 months, through December 31, 2001. Consideration for this 6-month period shall not exceed \$28,021. Maximum consideration shall not exceed \$140,106.

Motion #IN-017 To introduce Contract NSRSN-San Juan-99-02, Amendment 1, between the NSRSN and San Juan County, extending the current contract for Administration, planning, local oversight services, etc., for 6 months, through December 31, 2001. Consideration for this 6-month period shall not exceed \$25,000. Maximum consideration shall not exceed \$125,000.

Motion #IN-018 To introduce Contract NSRSN-Skagit-99-03, Amendment 2, between the NSRSN and Skagit County, extending the current contract for Administration, planning, local oversight, MICA services, etc., for 6 months, through December 31, 2001. Consideration for this 6-month period shall not exceed \$39,757. Maximum consideration shall not exceed \$198,782.

Motion #IN-019 To introduce Contract NSRSN-Snohomish-99-04, Amendment 2 between the NSRSN and Snohomish County, extending the current contract for:

- Administration, planning, local oversight, etc., services
- Snohomish County ITA Services
- Snohomish County QA Utilization/Clinical Support/Services
- Snohomish Evaluation and Treatment Facility Loan and Maintenance
- Federal Block Grant Services – Community Team for Children
- MICA Services – July 1-December 31, 2001 only

for 6 months, through December 31, 2001. Consideration for this 6-month period shall not exceed \$625,303. Maximum consideration shall not exceed \$3,037,028.50.

Motion #IN-020 To introduce Contract NSRSN-Whatcom-99-05, Amendment 2, between the NSRSN and Whatcom County, extending the current contract for Administration, planning, local oversight, etc., services for 6 months, through December 31, 2001. Consideration for this 6-month period shall not exceed \$69,158. Maximum consideration shall not exceed \$289,810.

Motion #IN-021 To introduce Contract NSRSN-Rehabco-PS-01, between the NSRSN and Rehabco, Inc. for Office Cleaning/Janitorial Services, effective July 1, 2001 through June 30, 2003. Maximum consideration shall not exceed \$11, 544.

Current contract with Rehabco, Inc. sunsets June 30, 2001. Janitorial and Office Cleaning Services are performed by consumers. This agreement purchases these services according to the following fee schedule:

- *July 1, 2001 to June 30, 2002:*

\$475.00 per month

Maximum consideration shall not exceed \$5,700.00.

- *July 1, 2002 to June 30, 2003: A 2.5% vendor rate increase shall take effect:*

\$487.00 per month.

Maximum consideration shall not exceed \$5,844.00

Motion #IN-022 To authorize the NSRSN Executive Director to enter into contract between the Mental Health Division and NSRSN for the ongoing implementation of SSB-5011 Dangerous Mentally Ill Offenders, effective July 1, 2001 through June 30, 2003.

NSRSN entered into a contract with MHD for these services on July 1, 2000. This agreement sunsets June 30, 2001. RSN's have repeatedly requested that MHD remove the DMIO requirements from the 2001-2003 Biennium contracts and contract separately. This introduction item is in anticipation that MHD has followed through on RSN's recommendations. Payments are based on a capitated "fee for service" method: \$6,000 per DMIO for outreach and planning that is to begin 3 months prior to their release and first 3 months of service; and \$700 Medicaid, \$900 Non-Medicaid for each month DMIO is receiving services after the initial 6 month payment for up to 54 months.

Motion #IN-023 To authorize the NSRSN Executive Director to enter into contract #NSRSN-APN-MIO-01 effective July 1, 2001 through June 30, 2003.

This contract requires APN to perform specific elements of the contract between MHD and NSRSN, which continues to implement the Dangerous Mentally Ill Offender Legislation, Chapter 214, Laws 1999 (SSB 5011). Payments are based on a capitated "fee for service" method: \$5,715 per DMIO for outreach and planning that is to begin 3 months prior to their release and first 3 months of service; and \$667 Medicaid, \$857 Non-Medicaid for each month DMIO is receiving services after the initial 6 month payment for up to 54 months.

Motion #IN-024 To authorize the NSRSN Executive Director to enter into contract #NSRSN-SEA MAR-MIO-01 effective July 1, 2000 through June 30, 2001.

This contract requires Seamar to perform specific elements of the contract between MHD and NSRSN, which continues to implement the Dangerous Mentally Ill Offender Legislation, Chapter 214, Laws 1999 (SSB 5011).). Payments are based on a capitated "fee for service" method: \$5,715 per DMIO for outreach and planning that is to begin 3 months prior to their release and first 3 months of service; and \$667 Medicaid, \$857 Non-Medicaid for each month DMIO is receiving services after the initial 6 month payment for up to 54 months.

Motion #IN-025 To introduce contract #NSRSN-Tulalip-TT-FBG-01 between NSRSN and Tulalip Tribes for Traditional Healing Mental Health Services effective July 1, 2001 through June 30, 2003. Maximum consideration shall not exceed \$163,680 in Federal Block Grant Funds.

Current contract with Tulalip Tribes sunsets on June 30, 2001. This contract will continue to fund Tulalip Tribes Traditional Healing Program for two years.

18. Executive Session - Chair

19. Reconvene - Chair

20. Adjournment – Chair

NOTE: The next Board of Directors meeting is scheduled for Thursday, June 28, 2001, at the North Sound Regional Support Network, 117 North First Street, Suite, 8, Mt. Vernon, WA at 1:30 PM.

**NORTH SOUND REGIONAL SUPPORT NETWORK
CONTRACT AMENDMENT**

**CONTRACT NO. NSRSN-ISLAND-99-01
Amendment (1)**

The above-referenced Contract between the North Sound Regional Support Network (NSRSN) and Island County is hereby amended as follows:

1. Island County shall provide and/or subcontract with qualified service providers the following:
 - Purchase curriculum on group treatment for people with severe and persistent mental illness and a co-occurring substance-related disorder and train clinicians from the Recovery Center, Catholic Community Services and Community Mental Health
 - Weekly treatment groups with a clinician from the Recovery Center and Island Mental Health/CMHS
 - Integrated individual treatment and case management services
 - Continuing education and in-service trainings for clinicians from the Recovery Center, Catholic Community Services and Community Mental Health – Island County. The outcome from these trainings shall be maximizing clinicians ability and capability of working successfully with those individuals with co-occurring disorders (mental illness and substance abuse/dependence)
2. Exhibit A shall be replaced by Exhibit A-1, attached.
3. Maximum consideration of this amendment shall not exceed \$12,085. Total Maximum consideration of Contract shall not exceed \$112,085.

ALL TERMS AND CONDITIONS OF PERFORMANCE OUTLINED IN CONTRACT NO. NSRSN-ISLAND-99-01 THROUGH AMENDMENT ONE ARE INCORPORATED BY REFERENCE AS THOUGH FULLY SET FORTH HEREIN.

THIS AMENDMENT IS EXECUTED BY THE PERSONS SIGNING BELOW, WHO WARRANT THAT THEY HAVE THE AUTHORITY TO EXECUTE THIS AMENDMENT.

NORTH SOUND REGIONAL SUPPORT
NETWORK

ISLAND COUNTY

Charles R. Benjamin, Executive Director Date
Date

Authorized Signature

or type)

(Name of Authorized Signature Above – print

ATTACHMENT I-A

NORTH SOUND REGIONAL SUPPORT NETWORK
Contract #NSRSN-ISLAND-99-01, Amendment 1

ISLAND COUNTY BUDGET

REVENUE:		
Administration, Development & Planning	\$73,848	PHP Carveout
	26,152	RSN Admin Reserves
MICA Services	<u>12,085</u>	PHP Carveout
	\$112,085	Total Revenues
EXPENDITURE:		
Administration, Development & Planning	\$100,000	
MICA Services	<u>12,085</u>	
	\$112,085	Total Expenditures

**NORTH SOUND REGIONAL SUPPORT NETWORK
BOARD OF DIRECTORS MEETING**

**NSRSN Conference Room
117 N. First Street, Suite 8
Mt. Vernon, WA
April 26, 2001
1:30 PM**

MINUTES

Board Members Present:

Rhea Miller, Chair, San Juan County Commissioner
Mike Ashley, Snohomish County Council
Dan Bilson, Chair, NSRSN Advisory Board
Andy Byrne, Alternate for Pete Kremen, Whatcom County Executive
Ken Dahlstedt, Skagit County Commissioner
Dave Gossett, Alternate for Gary Nelson, Snohomish County Council
Jackie Henderson, Alternate for Mike Shelton, Island County Commissioner
Susan Neely, Alternate for Kirke Sievers, Snohomish County Commissioner
Ward Nelson, Whatcom County Council
Janelle Sgrignoli, Alternate for Bob Drewel, Snohomish County Executive

NSRSN Staff Members:

Chuck Benjamin, Melinda Bouldin, Annette Calder, Shari Gilseth, Darrell Heiner,
Greg Long, Francene Thompson, Michael White, Bill Whitlock

Guests:

Mary Good, JoAnn Angevine, Nancy Jones, Eileen Rosman, Marie Jubie, Tom MacIntyre

1. Call to Order; Introductions – Chair

Rhea Miller called the meeting to order at 1:30 PM. Introductions were made of all present.

2. Revisions to the Agenda – Chair

None

3. Approval of February Minutes – Chair

A motion was made and seconded to approve the March minutes as presented. Motion carried.

4. Comments & Announcements from the Chair

Chair Miller:

- Announced Annette Calder as Employee of the Quarter, January through March 2001. Ms. Calder was presented with a certificate and an engraved plaque.
- Acknowledged National Secretaries Week
- Spoke favorably of her participation in two events, Sexual Minority Workshops, and the Year of the Tribal Child.
- Announced the May Board of Directors Meeting would NOT be held in Friday Harbor.
- Announced three (3) vacancies on the Planning Committee.

5. Board Discussion – Chair

The Chair reviewed the protocols for the question:

“What is an example of how mental health services may differ among various cultures?”

Dan Bilson spoke of a friend who visited France and found a welcoming attitude toward mental health consumers there. Merchants readily open their doors and employ them. There appears to be a lack of stigma related to the issue of mental illness.

Chuck Benjamin related a story of his public health background while working in New York. When approaching the subject of immunizing children in the Amish communities, authorities met with great resistance. Only when public health officials worked with elders in that community were they able to meet with some success in immunizing Amish children.

Mike Ashley said that we need to look at the cultural of mental health itself. Each person involved approaches with a different perspective. Disciplines need to be blended.

Jackie Henderson related a story of a sizable family of Russian immigrants who were living in a small apartment. While the caseworker was focusing on their cramped housing, assuming this was problematic to them, the caseworker finally discovered it was the family's choice to live this way. We need to be careful about assumptions.

Rhea Miller related a story of her interaction with a white person who had been raised in Japan and had adopted that culture. She believed the person to be very indirect and ambiguous in conversation, until she was made aware that there is no word for “no” in Japanese. Their relationship changed when sensitivity occurred.

6. Comments from the Public

Marie Jubie stated that many boarding homes are operated by culturally diverse people, and there needs to be sensitivity to American boarders in the areas of food and communication.

7. Report from the Advisory Board – Dan Bilson, Chair

Mr. Bilson reported the following from the April 17th Advisory Board Meeting:

- Thanked Melinda Bouldin for the new format being used on a trial basis for Advisory Board meeting minutes.
- Reported that Linda Vaughan distributed Draft #7 of the Level of Care Manual referred to now as the “clinical standards Manual”.
- Reported that Jere LaFollette provided handouts for the “no wrong door” coordination project.
- Marcia Gunning distributed information on fiscal status of the consumer oriented projects.
- Francene Thompson provided the Advisory Board with the Quality Management Annual Report for 2000.
- Mr. Bilson contacted Hank Balderrama re: DSHS support of a statewide Best Practices seminar. A letter of support was received from Mary Perkins, Chair of Chelan/Douglas RSN, regarding the seminar.
- Bellingham Rainbow “Activity Center” is conducting a very good peer outreach program which reaches into the streets to help those with mental health problems.
- Jane Relin reported that she had hired a trainer to assist with case management training at the Whatcom Counseling and Psychiatric Clinic.
- The June meeting of the NSRSN Advisory Board is being planned in Snohomish County. Mr. Bilson thanked Linda Vaughan and Sharri Dempsey for their assistance in scheduling this.
- Five Advisory Board members volunteered for the three openings on the Board of Directors Planning Committee.
- 2000 Annual Report of the NSRSN is close to completion.
- Linda Benoit reported on CHAP; although improvements have been made, under usage is still an issue.
- John Patchmatla presented a draft of the “Special Population Questionnaire”. Joan Lubbe will take samples of the questionnaire and investigate possible sharing of local approved translators.
- Josselyn Winslow reported that older adults at WSH will be unaffected by the first round of patient moves. She also

reported an increase in funding for region wide caregivers of older adults and those with dementia or health issues.

- Chuck Albertson noted that Rainbow clubhouse is now to be called Rainbow Activity Center.
- Joan Lubbe offered a “hats off” to NSRSN Ombuds and QRTs.
- Dean Stupke reported the May BOD meeting would be held in Friday Harbor. He felt the resolution of the failed crisis response on Lopez Island was satisfactory.
- Marie Jubie voiced concern over VOA funding.
- The following motions were made:
 - Approval of the March minutes
 - Recommend Board of Director approval of the following:
 - Functional Independence Policy
 - NSRSN-Compass MICA-01 effective May 2001 through October 30, 2002
 - NSRSN Refugee CP-00 Amendment 1 between NSRSN and the Refugee and Immigrant Forum of Snohomish County
 - NSRSN Credit Card policy

8. Report from Executive/Personnel Committee – Dave Gossett, Chair

Dave Gossett reported:

- The Executive/Personnel Committee recommends approval of the Functional Independence Policy
- The Executive/Personnel Committee has reviewed the I.S. policy. Copies are available.

9. Report from Planning Committee – Ward Nelson, Chair

Ward Nelson reported there had been no committee meeting. There will be a meeting on May 22, 2001.

10. Report from QMOC Committee – Andy Byrne, Chair

Andy Byrne reported that as the QMOC is now meeting every other month, he has no report.

Francene Thompson presented handouts of the Quality Management Plan 2000 Annual Report and verbalized highlights of the report.

11. Report from the Executive Director – Chuck Benjamin, Executive Director

Mr. Benjamin reported briefly on the following:

- Vision of Hope, and the importance of staying focused and working together

- Challenges facing the NSRSN regarding WAC revisions, and MHD contract
- Principles and Framework re-visit. Two meetings have been held and the group is making good progress in the revision.
- RFQ-01; in the final stages of negotiations with the front runner.
- RFQ-02 has been re-written, re-let, and submissions are due May 15, 2001.
- Ongoing Co-Occurring disorder trainings offered region wide
- 2000 Annual Report is coming soon.
- Looking into alternative funding for VOA
- Completion of the FEMA application as an aftermath to the earthquake
- Francene Thompson will be representing us in DSHS discussions on the “no wrong door” policy.
- Chair Miller signed a letter supporting statewide Best Practice seminar
- BDS is dissolving; terminating business on June 30, 2001. Future alternatives are being explored.
- Integrated correspondence to APN in an effort to streamline NSRSN operations.
- The public was given virtually no time to comment on the House budget, giving the public no voice.
- Kudos to Judy Susia and Sharri Dempsey for the success of the Tribal Conference. Over 200 people participated. Mr. Benjamin found it moving and motivating.

12. **Financial Report – Bill Whitlock**

Mr. Whitlock provided copies of and shared details of the financial report. Mr. Benjamin added that the NSRSN had been assessed liquidated damages in the amount of \$14,000 for January, and the estimate is \$4,000 for February. He is seeking legal advice as to how to proceed.

13. **Consent Agenda – Chuck Benjamin, Executive Director**

All matters listed with the Consent Agenda have been distributed to each Board Member for reading and study, are considered to be routine, and will be enacted by one motion of the Board of Directors with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Board Member.

Motion #01-022 To review and approve NSRSN claims paid from March 1, 2001 to March 31, 2001. Total dollar amount of warrants paid in March

2001 \$3,233,365.79. Total March payroll of \$72, 425.14 and associated benefits in the amount of \$25,247.55.

Motion #01-023 To authorize NSRSN Executive director to rescind Board Motion #01-002, authorizing contract NSRSN-Snohomish MICA-01, AND to enter into contract NSRSN-Compass-MICA-01, effective May 1, 2001 through October 30, 2002, between the NSRSN and Compass Health for services to youth and adults with Co-Occurring disorders (mental health and substance abuse) within Snohomish County. Maximum consideration shall not exceed \$142,817.

Motion #01-024 To authorize NSRSN Executive director to enter into contract NSRSN-Refugee-CP-00, Amendment 1 between NSRSN and the Refugee & Immigrant Forum of Snohomish County, extending the contract to July 30, 2001 and modifying various line items within the contract budget. All other terms, including maximum consideration of \$30,000 remain unchanged.

A motion was made and seconded to approve the Consent Agenda. Motion carried.

14. Action Items – Marcia Gunning, Contracts Compliance/Financial Services Manager

Motion #01-019 To approve the NSRSN Functional Independence Definition and Policy.

On January 19, 2001 the NSRSN Advisory Board, Executive Director, Quality Review Team, Ombuds and Office of Consumer Affairs Manager had a working retreat to design the first draft of NSRSN's Functional Independence Definition and Policy. The NSRSN Personnel Committee has reviewed this document and recommended approval at their March 22, 2001 Board Meeting. Board action was delayed, as the Advisory Board postponed making their recommendation decision until their April meeting.

Moved, seconded, all in favor, motion carried.

Motion #01-025 To approve the NSRSN Advisory Board Financial Policies and Procedures.

The Advisory Board Finance Committee developed the proposed Financial Policies and Procedures and presented them to the full Advisory Board at their March 13, 2001 Advisory Board Meeting. These policies and procedures were developed to assist Advisory Board Members. The policies and procedures comply with NSRSN financial policies and procedures.

Moved, seconded, all in favor, motion carried.

Motion #01-026 To approve the NSRSN Credit Card Policy

NSRSN Board Finance Committee and staff have been discussing the need for an NSRSN Credit Card Account. The Board Finance Committee has worked with NSRSN staff to develop the NSRSN Credit Card Account Policy being introduced at the March 22, 2001 Board Meeting. The NSRSN has been unable to purchase Information Technology Services, ie. encryption services, etc., as a monthly charge to a credit card account is the only mode of payment. In addition, as the NSRSN does not have a credit card account, reserving and paying for lodging, etc., while on NSRSN business (conferences, trainings, etc) requires staff to use their own credit cards (if available). NSRSN investigated the possibility of a "debit/check card" account and were informed that this type of account is only issued to individuals.

Moved, seconded, all in favor, motion carried.

Motion #01-027 (*Moved from IN-010 below*) To introduce contract between NSRSN and the NSRSN Selection Committee's recommended recipient of RFQ 01-01, Children's Residential Crisis Center. *This introduction item is a placeholder*

Moved, seconded, all in favor, motion carried.

15. Motions Not Yet Reviewed by the Advisory Board – Rhea Miller, Chair

Chair Miller announced the following introduction items:

Motion #IN-010 To introduce contract between NSRSN and the NSRSN Selection Committee's recommended recipient of RFQ 01-01, Children's Residential Crisis Center. (**Moved to #01-027 above**)

Mr. Benjamin asked that the Board Act on this motion today enabling the RSN to proceed after negotiations are completed.

Motion #IN-011 To introduce Contract NSRSN-Island-99-01, Amendment 1, between the NSRSN and Island County for co-occurring disorder services in Island County effective May 1, 2001. Maximum consideration shall not exceed \$12,085.

NSRSN Board of Directors carved \$250,000 from the 1999-2001 PHP revenue for Board authorized innovative/special projects. Island County is

requesting the Board authorize release of those dollars “allocated” for Island County in order to purchase the following services from The Recovery Center/Catholic Community Services and Community Mental Health Services: 1)Curriculum for group treatment for people with sever and persistent mental illness and a co-occurring substance-related disorder; 2) co-facilitated weekly treatment groups; 3) integrated individual treatment and case management services; 4) ongoing education for mental health and substance abuse clinicians that maximize their competencies.

16. Executive Session

There was none.

17. Reconvene / Public Comment

There was none

18. Adjournment

Chair Miller adjourned the meeting at 2:30 p.m.

Respectfully submitted,

Melinda Bouldin

NSRSN STAFF ACTIVITIES REPORT



TOPIC	PROBESS
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Annual Report	The NSRSN Annual Report was completed and sent to the Mental Health Division. It reports the highlights for year 2000 including the successful consumer projects, a successful MHD Audit, and the hiring of a new Executive Director.
APN Hospital Capacity Plan	The NSRSN has received and is reviewing a report from APN designed to reduce the utilization of Western State Hospital. This is in response to the closure of 230 beds at WSH from earthquake damage.
Level of Care Manual	NSRSN staff continues to work on updating the Level of Care Manual. This is the most major revision since the manual was written for the manual is becoming eligibility and care standards.
Planning Committee	Planning Committee met on 5/22/2001 and reviewed reports from staff on Enhanced Case Management, Housing, and Homelessness. Workgroups are being initiated to make recommendations back to the Planning Committee.
Co-Occurring Disorder Training	Sixteen days of professional training on Co-occurring Disorders (Mental Illness and Substance Abuse) are occurring the North Sound Region during May and June. The NSRSN is sponsoring this training in cooperation with Region 3. This training is paid for by the Divisions of Mental Health and Alcohol and Substance Abuse and is conducted by trainers from the Washington Institute.
Employment Services	
4-E Waiver Children's Services	NSRSN staff attended training by DVR on their new outcome-oriented procurement procedures for vocational assessments, training, and job placement/retention services. These changes are not major for the mental health providers' vocational programs.
Grievances-Exhibit N Report	The NSRSN and DCFS are progressing to developing a model 4-E demonstration project. It will stress individual and tailored care services to moderately disturbed children being served by both DCFS and mental health.
Triage Service Study	NSRSN staff, Diana Striplin, is collecting data on complaints and grievances from providers, ombuds, and the NSRSN on complaints and grievances for the semi-annual to the Mental Health Division.
Cross-system Child Abuse Work Group	NSRSN staff is participating in a cross-systems study in Whatcom County of the viability of developing a Triage Service to handle people in crisis. NSRSN staff, Linda Benoit, is participating in a Skagit County effort aimed at improving child protective services in the county.

NSRSN STAFF ACTIVITIES REPORT

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TOPIC	PROBESS
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OCIG	CEAG
<p>Tribal Liaison</p>	<ul style="list-style-type: none"> ◆ The presentation “Increasing Depth and Breadth of Services through Tribal Collaboration” was selected for a presented during the Washington State Behavioral Health Conference. This workshop will be a part of the best practices segment of the conference. The presentation will consist of “Lewis Meriam Report”, 1924 for a historical perspective of how American Indian People were treated thru today’s Best Practice presentation of collaboration, consultation and respect by the North Sound Regional Support Network. ◆ “Year of the Tribal Child” conference has been completed. There were 211 participants and we have funding left to start the 2002 Tribal Conference, which has been scheduled at the Upper Skagit Resort during the first week of October 2002. A conference evaluation summary will be handed out during the Board of Directors meeting. Taking from the summary evaluation the conference was an overall success.
<p>Office of Consumer Affairs</p>	<p>The Advisory Board has been asking for several follow presentations. A schedule of presentation has been set before each Advisory Board meeting to meet the needs of the Advisory Board members.</p> <ul style="list-style-type: none"> ◆ May, 2001 – VOA Review and Report ◆ June, 2001 – Tour of Compass Broadway Program ◆ The Role of CDMHP’s <p style="margin-left: 20px;"><u>Future requests yet to be scheduled:</u></p> <ul style="list-style-type: none"> ○ Best Practice ○ Case Management ○ Strength-based Treatment

NSRSN STAFF ACTIVITIES REPORT

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TOPIC	PROBESS
<p>Inpatient Reconciliation:</p> <p>Inpatient Roundtable:</p> <p>WAC Revisions:</p> <p>MHD 2001-2003 Biennium Contract:</p> <p>2001-2003 Biennium Funding:</p> <p>Request for Qualifications:</p>	<ul style="list-style-type: none"> • Continue to meet with APN to discuss NSRSN/APN inpatient certification, payment and reconciliation system. We are running into irregularities and concerns with State Payment system. • Attended RSN/MHD Inpatient Roundtable Meeting. This is an every other month meeting where MHD, MAA, RSN's and providers rsn's have contracted to certify/authorize inpatient services discuss concerns and system problems in an effort to resolve issues. The Hospitals attended the afternoon portion of this meeting. This was an opportunity for the hospitals to discuss their concerns. As a result of our original invitation to the Hospitals to discuss psychiatric inpatient authorizations, certifications and billing issues, they have formed a consortium and now meet regularly. • Continue review and comments to MHD and NSRSN stakeholders on WAC 388-865. Public hearing is scheduled for May 22, 2001. chuck Benjamin and Marcia Gunning will attend. <li style="padding-left: 20px;">MHD provided RSN's with latest draft of proposed biennium contract. Chuck Benjamin and Marcia Gunning met with other RSN's and MHD to review and request numerous changes. Waiting for "final" which should be ready some time in May. <li style="padding-left: 20px;">MHD continues to provide RSN's with funding scenarios. Each scenario shows a different total funding available to RSN's throughout the State. Our challenge continues to bring forth as accurate of information as possible as we are preparing for the 2001-2003 MHD contract/funding. • <u>RFQ 01-01</u> = Children's Crisis Residential Care Center (6 – 10 Bed short-term (no more than 14 days) crisis facility for children within the NSRSN service area. Final selection is close. • <u>RFQ 01-02</u> = Adolescent/Youth Co-Occurring Disorder (MICA) Residential Recovery Program within NSRSN service area. Has been republished. Deadline for responses is May 15, 2001.

NSRSN STAFF ACTIVITIES REPORT

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CQIP	Annette and I attended the regular monthly CQIP meeting. The group addressed their individual levels of involvement for each section of the WAC. The group meets again on May 25 th .
Principles and Framework	Attended a subcommittee meeting of the full group which met on April 30 th to work on condensing the document. The full group meets again on May 25 th to revisit “parking lot” issues and add language in areas not currently covered in the document.
Co-Occurring Disorder Trainings	Annette continues to support this ongoing work. Facilitating the needs of presenters is a challenge when audio-visual needs differ, as do individual venues. Trainings continue through June.
Tribal Conference	Judy is working with Sharri Dempsey to finalize the bookkeeping for the Tribal Conference. Plans are already in the works for next year’s conference.
Central Files	Judy and Shari Gilseth have completed the final stages of formulating the filing system for the central files. This system is retroactive, pulling 10+ years of important documents into a usable and efficient system. Staff will be trained in using the new system.